



JUVENILE CORRECTIONS STUDY COMMITTEE

MEETING MINUTES – OCTOBER 16, 2018

Location: Wisconsin Department of Corrections
3099 East Washington Ave
Madison, Wisconsin 53707

MEETING CALLED TO ORDER

Secretary Cathy Jess, Department of Corrections

Secretary Jess opened the meeting and requested roll call.

ATTENDANCE/ROLL CALL

Glen A. Mercier II, Department of Corrections

Roll call was conducted by Glen A. Mercier II. The following members were present.

Representative Mark Born, Wisconsin State Assembly
Senator Alberta Darling, Wisconsin State Senate
Honorable M. Joseph Donald, Milwaukee County Circuit Court
Ms. Marye Beth Dugan, Nehemiah Project, Executive Director
Superintendent Tony Evers, Department of Public Instruction
Sheriff Joseph Fath, Vilas County
Representative Evan Goyke, Wisconsin State Assembly
Superintendent Ed Kamin, Racine Juvenile Detention Center
Director Kris Korpela, Department of Human Services, Dunn County
District Attorney David Lasee, Brown County
Chief of Police Greg Leck, City of Stoughton
Administrator Mark Mertens, Division of Youth & Family Services, Milwaukee County
Mr. Fred Royal, President, NAACP Milwaukee
Representative Michael Schraa, Wisconsin State Assembly
Deputy Secretary Tom Engels for Secretary Linda Seemeyer, Department of Health Services
Senator Lena Taylor, Wisconsin State Senate
State Public Defender Kelli Thompson
Senator Van Wanggaard, Wisconsin State Senate
Mr. Carl Wesley, President, Center for Self-Sufficiency
Secretary Cathy Jess, Department of Corrections
Secretary Eloise Anderson, Department of Children & Families

The following members were present via teleconference.

Sheriff Dale K. Schmidt, Washington County
Mr. Mike Dempsey, Executive Director, Council of Juvenile Correctional Administrators
District Attorney Melinda Tempelis, Outagamie County

The following member was not present.

Honorable William Domina, Waukesha County Circuit Court Judge
Judge Domina was unavailable due to a jury trial obligation in Waukesha County.

The following facilitators were present but not identified during roll-call.

RJ Binau, Director, Bureau of Capital Budget & Construction Administration, Department of Administration
Tom Hanley, Principal in Charge, BWBR Design Firm
Wendy Henderson, Director, Youth Services, Department of Children and Families
Mark Ludgatis, Principal Corrections Specialist, BWBR Design Firm
Shelby McCulley, Assistant Administrator, Division of Juvenile Corrections, Department of Corrections

APPROVAL OF MINUTES

Secretary Eloise Anderson, Department of Children and Families
Secretary Cathy Jess, Department of Corrections

Secretary Jess stated that the agenda and public meeting notice that was posted on October 12, 2018. The meeting notice was properly noticed under the Wisconsin Open Meetings law.

Secretary Anderson identified the meeting minutes from October 1, 2018, in the meeting folders. The meeting minutes were distributed for the committee's review via email on October 10, 2018. Secretary Anderson asked for a motion to accept or amend the meeting minutes.

MOTION by Kelli Thompson.

Move to accept October 1st meeting minutes.

Seconded by Deputy Secretary Tom Engels.

Motion Passed without dissent.

AGENDA REVIEW & MEETING SCOPE

Secretary Eloise Anderson, Department of Children and Families
Secretary Cathy Jess, Department of Corrections

Secretary Jess briefly reviewed the meeting agenda and topics. She then reviewed the handouts that were contained in the packets. Handouts were also posted to the Act 185 webpage. Secretary Anderson reviewed Act 185 charges and the purpose of today's meeting. The purpose of this meeting is to make a recommendation on location(s) for a Department of Corrections Type 1 facility.

OVERVIEW OF TYPE 1 PROTOTYPE

RJ Binau, Director, Bureau of Capital Budget & Construction Administration, Department of Administration
Tom Hanley, Principal in Charge, BWBR Design Firm
Mark Ludgatis, Principal Corrections Specialist, BWBR Design Firm

Secretary Jess introduced Director RJ Binau with the Bureau of Capital Budget and Construction Administration. Director Binau stated that the BWBR Design Firm was hired as a consultant to work with the Department of Corrections on a Type 1 prototype. He provided background information as it relates to this project. Director Binau then introduced Mr. Tom Hanley from the BWBR Design Firm.

Handout: Juvenile Prototype Study Slides

Mr. Hanley introduced himself and discussed his role. He introduced the staff that attended with him today. He further discussed the Wisconsin model vision/goals. The BWBR Design Firm provided a broad overview of the floor plan, outdoor area, administrative/support staff area, intake, health services area, buffer zone, outdoor and recreation areas, school areas, and housing units. Prior dialogs with the Department of Corrections and BWBR indicated that there is a focus to move away from a correctional-looking setting and introduce something more inviting and welcoming. Prototype images were provided in the slides.

Discussion:

- Most of the rooms would be single and dry. Some of them could have double occupancy.
- Operational capacity is 80 percent of the full capacity. If the department plans for 32 youth in the facility, they should have at least 40 beds. This gives some flexibility.
- There was a concern that the facility may look like facilities that we already have.
- A committee member was interested in additional communal space outside of rooms.
- Rooms will have windows that provide a lot of daylight.
- There is opportunity to use different interior colors than were in the slides. This current prototype is focused on space and space needs. Light, color, and sound control would be considered in the design of the facility.
- Fencing would be designed to remove the correctional look but still afford an appropriate amount of security. There is potential that that fence would not be around the front of the facility to give a more inviting and welcoming look.
- There was discussion about serious juvenile offenders and that they have an opportunity for successful rehabilitation. The facility design should assist them with this goal.
- There is space for family interaction. Families could also use other areas in the facility. The design will be flexible for families to interact in different areas.
- New national models are focused on community interaction. This facility is designed to be inviting. There is focus on getting youth out of their rooms.
- The building will be designed to support programming and behavior change.
- Some members agree that the prototype visuals show a welcoming and modern look.
- Acreage was determined by identifying the programming needs, yard space, parking, and included a three-acre buffer.
- Classrooms would accommodate 8-10 youth per room. Individual housing units would work like peer groups and they attend classes and other activities together.
- A member requested the scaled footage for each area.
- A member would like trade/vocational training areas for youth in the facility.
- Bathroom/shower facility is centrally located in each housing area.
- Federal Prison Rape Elimination Act requirements were considered in the prototype design – 1 staff to 8 youth.
- The facility prototype gives staff flexibility with regard to the level of control and security.

- A member is concerned about two youth in a room, smaller spaces for programming, and buffer space.
- It is important to review the land that is being considered to ensure buffer space is sufficient.
- BWBR's role is to identify a basic scope, concept, and budget for the project. The next step in the process under law and regulation is to hire an architect. The architect will take the site that is selected and design a facility around specific needs.
- Secretary Jess provided clarification that vocational training options would be available for Type 1 youth.

TYPE 1 LOCATION RECOMMENDATIONS

Wendy Henderson, Director, Youth Services, Department of Children and Families

Shelby McCulley, Assistant Administrator, Division of Juvenile Corrections, Department of Corrections

Handouts:

- List of Facility Sitting Criteria from October 1st Study Committee Meeting
- Location/Site Area Maps
- Wisconsin Core-based Statistical Area and Counties Map
- Wisconsin's American Indian Reservation & Trust Land Maps
- National Weather Service – 30-year Average Snowfall Map
- Overview of State Building Program/Inventory of State-owned Facilities Slides
- Underutilized Vacant/Surplus Land
- Guiding Questions/Comments/Reflections Worksheet
- Three Location Grids with site details
 - Balance of State Sites
 - Balance of State – Metropolitan Statistical Areas
 - Southeast Wisconsin

Secretary Jess introduced Director Wendy Henderson and Assistant Administrator Shelby McCulley. Assistant Administrator McCulley reviewed items in the packet that they may use to assist them with making recommendations. She also provided an overview of the three grids that identify potential Type 1 location sites. She explained the three different area types.

- Balance of State Sites
- Balance of State – Metropolitan Statistical Areas
- Southeast Wisconsin

Time will be provided to review the sites listed on the grids along with the provided handouts. Each site/area is assigned a unique number.

Director Henderson asked the committee for the following recommendations: Sites on the list that should not be recommended and sites that should be considered. Then she discussed the voting process – Green dots are sites for sites that should be moved to the top of the priority list. Red dots are for sites that should not be considered. She asked the committee to provide comments/reflection on why they feel strongly about on a separate worksheet.

Teleconference members will email their votes to Glen Mercier II. Mr. Mercier emailed the three teleconference members an example as well as links to the supporting documentation/handouts to assist with making their recommendations.

The committee will take a break, reflect, and vote on the grids provided in the front of the room. The committee will return from break and the results will be reviewed and discussed.

BREAK, REFLECTION, AND VOTING

The committee took some time to break, reflect, and vote - 10:40 am to 11:03 am.

TYPE 1 LOCATION RECOMMENDATIONS (continued)

Wendy Henderson, Director, Youth Services, Department of Children and Families

Shelby McCulley, Assistant Administrator, Division of Juvenile Corrections, Department of Corrections

Glen Mercier II provided teleconference votes to Assistant Administrator McCulley who posted them to the visual charts. Below are the number of dots placed by committee members by site/location.

Balance of State Sites			
#	Site/Location	Green	Red
1	Near WI-16 and US-45, Hortonia, Outagamie County	13	5
2	Bison Road, Larsen/Town of Winchester, Winnebago County	5	6
3	Northern Wisconsin Center, Chippewa Falls, Chippewa County	6	8
4	23928 Lester McMullan Drive, Tomah, Monroe County	0	14
5	WI Veterans Home at King, Waupaca, Waupaca County	0	15
6	Grow Academy, Oregon, Dane County	9	1
7	Mendota Mental Health, Madison, Dane County	3	11
Balance of State – Metropolitan Statistical Areas			
#	Site/Location	Green	Red
8	Appleton Metropolitan Statistical Area	12	3
9	Eau Claire Metropolitan Statistical Area	1	8
10	Fond du Lac Metropolitan Statistical Area	3	4
11	Green Bay Metropolitan Statistical Area	12	2
12	La Crosse/Onalaska Metropolitan Statistical Area	1	9
13	Madison Metropolitan Statistical Area	7	2
14	Oshkosh/Neenah Metropolitan Statistical Area	2	3
15	Sheboygan Metropolitan Statistical Area	2	7
16	Wausau Metropolitan Statistical Area	1	7
Southeast Wisconsin			
#	Site/Location	Green	Red
17	Mill Road, Milwaukee	19	0
18	Mink Ranch Road & State Hwy 57, Saukville	0	13
19	Southern WI Center, Union Grove	14	4
20	Ethan Allen School, Wales	11	10

Discussion: Below is criteria that committee members considered when making their voting decisions.

- Criteria supporting location recommendations (green dots):
 - Number of youth
 - Proximity to families
 - Workforce availability
 - Proximity to tribes
 - Possibility of third facility
 - Industry/vocational opportunities
 - Availability of services
 - Amount of land
 - Proximity to technical colleges and universities
 - Community resources
 - Existing facilities
- Criteria that supported ruling out of locations (red dots):
 - Staffing issues
 - Locations are too remote
 - Too few youth
 - No potential site
 - Availability of services
 - Limited space at Mendota Mental Health
 - Drive time for staff
 - Rural location
 - Harder to access
 - Distance from Milwaukee

MOTION by Senator Lena Taylor:

Move to forward to the Department of Corrections, recommendations to study possible Type 1 facility locations.

Seconded by State Public Defender Kelli Thompson.

Discussion:

- The committee discussed various sites to move forward to the department.
- Southeast Wisconsin sites were prioritized.
- The committee reviewed a slide with specific sites to move forward and sites not to move forward.

Motion revised to read: Move to recommend to the Department of Corrections, recommendations to study possible type 1 facility including the following:

Balance of state sites to move forward: Hortonia (Outagamie County), Town of Winchester (Winnebago County), Northern Wisconsin Center (Chippewa County), Fox Valley Region, Grow Academy (Dane County).

Balance of state sites not to move forward: Tomah (Monroe County), Veterans Home at King (Waupaca County), La Crosse/Onalaska Metropolitan Statistical Area, Eau Claire Metropolitan

Statistical Area, Mendota Juvenile Treatment Center (Dane County), Wausau Metropolitan Statistical Area.

Southeast sites to move forward: Mill Road in Milwaukee (prefer City of Milwaukee or Milwaukee County location), Wisconsin Center in Union Grove (second preference), Ethan Allen in Wales (needs further analysis).

Southeast sites not to move forward: Mink Ranch Road/Highway 57 in Saukville.

Majority in favor. One opposed. One abstention. Motion passed.

Discussion:

- There will not be another meeting scheduled for the near future.
- The Department of Administration offered to complete an analysis of recommended sites.
- The committee does not have enough info to recommend only one specific site.

NEXT STEPS & ADJOURNMENT

Secretary Cathy Jess, Department of Corrections

Secretary Jess thanked the committee for going through this process and for their contributions over the last few months. The committee was dismissed.

POST-MEETING ITEMS

Parking-lot items posted by committee members:

- Prior meeting: No parking lot items were posted during the previous meeting.
- Today's meeting: No new parking lot items were posted during this meeting.

Location site vote counting: Glen Mercier II and Carlton Frost reviewed the votes and confirmed the total number of votes in the *Type 1 Locations Recommendations* section of these minutes.