

## Wisconsin Department of Corrections

Governor Scott Walker | Secretary Jon E. Litscher

## **OPEN MEETING NOTICE**

The following agenda describes the issues the group plans to consider at the meeting.

Title: Central Office Ergonomic Committee
Date/Time: February 27, 2018 at 10:30am
Location: Central Office Room 1W-A
Contact Name: Chase Rossner

Contact Name: Chase Rossner Contact Phone Number: 608-240-5453

Contact Email: <u>chase.rossner@wisconsin</u>.gov

Brief Description: Ergonomic Program Process for Central Office

Agenda (open session unless indicated otherwise):

- Lighting
- Cubicle shades
- Medical notes
- S2S sit stand
  - BSI new sit stand option
- Cubicle adjustments
- Letting equipment go with the employee or keep it in the Area
- Assessment recommended items approval level

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.