

# EIAC Meeting

Date | Time 01/20/2020 1:00 PM | Location Microsoft Teams

|                    |                  |                          |                          |                          |
|--------------------|------------------|--------------------------|--------------------------|--------------------------|
| Meeting called by: | Brandon Morris   | Attendees:               |                          |                          |
| Type of Meeting:   | EIAC Meeting     | <u>Members</u>           | Present                  | Excused                  |
| Facilitators:      | Amr Yassin       | Ali, Mohamud             | <input type="checkbox"/> | <input type="checkbox"/> |
|                    | Brandon Morris   | Baumgart, Zachary        | <input type="checkbox"/> | <input type="checkbox"/> |
|                    | Shannon Butcher  | Butcher, Shannon         | <input type="checkbox"/> | <input type="checkbox"/> |
|                    | Tonja Hesselberg | Chase, Daisy             | <input type="checkbox"/> | <input type="checkbox"/> |
|                    | Sarah Cooper     | Cooper, Sarah            | <input type="checkbox"/> | <input type="checkbox"/> |
| Time Keeper:       | Jennifer Marek   | Hesselberg, Tonja        | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Ives, Kari               | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Krombos, Paul            | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Marek, Jennifer          | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Morris, Brandon          | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Pickering-Reyna, Beverly | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Ruether, Tracie          | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Schoorman, Rebecca       | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Thao, Melina             | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Wilson, Lana             | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Yassin, Amr              | <input type="checkbox"/> | <input type="checkbox"/> |
|                    |                  | Zingsheim, Angie         | <input type="checkbox"/> | <input type="checkbox"/> |

## Agenda Items

| Topic  | Presenter                 | Time allotted |
|--|---------------------------|---------------|
| <input type="checkbox"/> Welcome   | Amr Yassin                | 5 Minutes     |
| <input type="checkbox"/> Updating demographic forms to more accurately reflect race and gender | Brandon Morris/Amr Yassin | 10 Minutes    |
| <input type="checkbox"/> Committee updates   | Committee Chairs          | 70 Minutes    |
| <input type="checkbox"/> Next steps  | All Participants          | 5 Minutes     |

## Notes

|   |  |
|---|--|
| Welcome   |  |
| Updating demographic forms to more accurately reflect race and gender |  |
| Committee updates   |  |
| Next steps  |  |

# Microsoft Teams meeting

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