



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Prairie du Chien Correctional Institution

## *PDCI Video Visiting*

**DATE:** December 21, 2023

Video visits to persons in PDCI's care may be scheduled via ICSolutions (ICS).

Each video visitor must:

- complete an application and undergo a background check to be on the approved visitor list for the person in our care.
- have an ICS account; after approval, the person in our care you wish to visit will provide you with your visitor/party ID number.
- be listed on the visit reservation.

Visits can be scheduled up to 14 days in advance.

Please review the "Enhanced Video Visitation" document on the DAI site for instructions on how to schedule a video visit:

<https://doc.wi.gov/Documents/OffenderInformation/AdultInstitutions/Enhanced%20Video%20Visitation%20%28ADA%20compliant%29.pdf>

Each visitor is required to show ID during the visit, when asked by staff.

Each person in the care of PDCI is eligible for one free 25-minute video visit per week.

Additional video visits are available at the cost of \$2.50 per visit. Video visits are limited to 2 per day (Monday-Thursday).

See DAI 309.06.01 Attachment B: Video Visits at PDCI for specific scheduling information.

In-person visits may be scheduled via Sign Up Genius. See DAI 309.06.01

Attachment A: Guidelines for In-Person Visits for more information.