

STF Visiting Information  
IN-PERSON VISITORS

STF WORKHOUSE

DAYS LISTED ONLY	HOURS – (75 minutes session)
Tuesday	6:00 PM - 8:00 PM
Saturday	1:00 PM - 2:15PM & 2:30PM – 3:45PM

- Visitors will not be accepted after 7:30pm on weeknight session or after 2:00pm for the 1:00pm weekend session or after 3:30pm for the 2:30pm weekend session
- Visitors will be required to pass a COVID-19 Screening procedures for temperature and symptoms prior to being allowed to enter the visiting area. Masks are mandatory for all visitors ages 2 and up.
- Visitors should arrive no more than 10 minutes prior to scheduled start time of their visit. They will not be permitted to wait in the facility lobby or vestibule. Contact the facility via phone as to your arrival 262-884-2410 and staff will call you to begin processing.
- **SCHEDULING A VISIT:** Visits must be scheduled at least two business days (excludes Saturdays, Sundays and holidays) in advance. You may only schedule one visit at a time. Please email [docdaistfzoomvisits@wisconsin.gov](mailto:docdaistfzoomvisits@wisconsin.gov) and specify whether you are requesting an in-person or zoom visit.
- If a person does not have access to email, they may call the facility at 262-884-2410 extension 5520 with their visitation request information (name, PIOC wanting to visit, date and time requested and a call back number). It is highly suggested to use the email system to faster process the visiting request as the phone line will be only checked periodically.
- Zoom visits will occur on a daily basis as a supplement to in-person visiting.
- Zoom visitation will not occur during scheduled in-person visiting hours.

LEGAL/PROFESSIONAL VISITS

Must be scheduled 24 hours in advance

Monday through Friday: 8:00 AM–4:00 PM