

Scott Walker
Governor

Jon E. Litscher
Secretary



Mailing Address

Dodge Correctional Institution
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State of Wisconsin Department of Corrections

Dodge Correctional Institution Business Related Visitor Guidelines June, 2016

1. The telephone number to schedule business/professional visits with inmates is:

920-324-6246

2. Business visits are held at the following times:

Monday thru Friday	8:00 – 11:30 a.m. 1:00 – 4:00 p.m.
No weekends, holidays or 2 nd Tuesday of every month. Additional restrictions may apply for inmates housed in Restrictive Housing at the time of the visit.	

3. Current photo ID required.
4. DCI requires 48-hour (two business days) notice when scheduling business visits and no more than three weeks out.
5. Visitors will be required to pass through the walk-through metal detector, with the exception of:
- A. Employees of the DOC.
 - B. Employees of WRC and SRSTC.
 - C. Federal, State and County and Tribal judges.
 - D. Administrative Law Judges from other State Agencies.
 - E. Employees of the Federal Bureau of Prisons.
 - F. United States Probation Officers.
 - G. District Attorneys and Assistant District Attorneys.
 - H. Employees of the Wisconsin State Public Defenders Office.
 - I. Law enforcement officers.
 - J. Governor, Lieutenant Governor and legislators.
 - K. Wisconsin Tribal Chair/President and legislators.
 - L. Employees of the Wisconsin Department of Justice.
 - M. Employees of the Division of State Facilities under the Department of Administration.
 - N. Chairperson of the Parole Board.
 - O. Others as designated by the Warden/designee.
- **Wear as little metal as possible**. Avoid wearing metal buttons, snaps, large metal belt buckles, metal hair clips and under-wire support garments.
 - Purses are not allowed in the institution and should be left in your car.
 - Cell phones and pagers are not allowed in the institution and should be left in your car.
 - Glass items are not allowed in, i.e. make-up bottles, perfume bottles, etc.
 - You may wish to allow yourself additional time for this entrance procedure.