

Jim Doyle
Governor

Rick Raemisch
Secretary



State of Wisconsin
Department of Corrections

Division of Juvenile Corrections
3099 E. Washington Avenue
Post Office Box 8930
Madison, WI 53708-8930
Telephone (608) 240-5900
Fax (608) 240-3370

Margaret C. Carpenter
Administrator

Administrator's Memo Series for Counties

MEMO # 09-05

DATE: June 12, 2009
TO: County Departments of Human/Social Services Directors
FROM: Margaret C. Carpenter, Administrator 
SUBJECT: Community Intervention Program SFY 10: Application for Funding

Funding Available in SFY 2010

This memo is to notify you of the availability of state fiscal year 2010 funds for the Community Intervention Program and explain the criteria for receiving these funds.

The Department of Corrections has historically distributed \$3.75 million each state fiscal year to counties on the basis of a statutory formula. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 301.263}. Due to the fact there is a one percent across the board reduction, the attached schedule shows a \$37,500 Community Intervention Program funding decrease as proposed in the 2009-11 Biennial Budget. If the budget proposal is signed into law, the new amount available to distribute to counties for SFY 2010 and 2011 would change to \$3,712,500.

Your county's initial SFY 10 allocation (July 1, 2009, through June 30, 2010), based on the statutory formula, is listed on an attachment to this memo and reflects the reduction as proposed in the SFY 2009-11 Biennial Budget. The SFY 10 allocations are based on juvenile arrest and secured correctional facility placement data from calendar years 2006 and 2007.

By sharing this proposed reduction, the Division of Juvenile Corrections wants to provide counties accurate information in creating a realistic plan/budget for the Community Intervention Program. This reduced funding level, of course, is contingent on action by legislation. This reduction is a start, but may be subject to change, including additional cuts. If the proposed reduction changes in any way, an amendment will be sent to each county with the additional allocation amount.

Plan and Evaluation Requirements

The Division of Juvenile apologizes for the delay in disseminating the Community Intervention Program allocations for SFY 2010. We are sensitive to the time it takes for a county to create a plan and budget, so two separate due dates have been provided.

DUE DATE:

June 29th - For any county that plans to submit the same plan as SFY 09, with a revised budget. Award letters will be mailed July 10, 2009.

July 10th - For any county that plans to submit a new plan, with a budget. Award letters will be mailed July 24, 2009.

1) Plan for SFY 2010

Each county seeking to receive Community Intervention Program funds is required to submit a plan to the Division of Juvenile Corrections to develop or expand early intervention services for first time offenders and/or for intensive community-based intervention services for seriously chronic offenders. The plan must demonstrate:

- a **commitment** to increase services to either or both of the target groups;
- a **collaborative approach** to program development and implementation;
- a **focus** on community protection, youth accountability and youth competency development; **and**
- goals that are clearly defined and have measurable outcomes.

2) Plan and Budget Review

The Division of Juvenile Corrections will review each plan and budget to assure that they meet the following criteria:

- The strengths and needs of the county's juvenile justice system, including the rationale for the proposed program initiation/expansion, are clearly stated.
- The strategies proposed to deal with the identified needs are well defined.
- The work plan for each of the program components clearly describes the means to be used to accomplish the strategies.
- The county has existing qualified personnel to staff the program or has adequate staffing proposed.
- The plan shows evidence of coordination and collaboration with related agencies (e. g., schools, courts, law enforcement, service providers), including contracts and working agreements.
- The county's proposed budget is adequate to support the proposed activities.

Counties that received SFY 09 community intervention funds do not necessarily have to submit a new SFY 10 plan to qualify for funding. However, counties must notify the Division in writing as to their intentions for SFY 10 and if the SFY 10 plan will:

1. Remain the same for SFY 10 (county must submit a new budget for SFY 10);
2. Be modified in SFY 10 (county must submit changes to the plan and the new measurable objectives, along with the new SFY 10 budget); or
3. Be replaced by a new plan (county must submit new plan and budget, including the new measurable objectives).

Note: The main reason in prior years that county plans have been returned for more information has been the lack of measurable objectives in the county's initial submission. You are encouraged to send us a plan that contains clear goals and measurable objectives, and explains how your county will evaluate the program's success in meeting the goals and objectives.

3) Evaluation of SFY 09

In August 2009, the Department will provide each county that received funds in SFY09 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2008 and June 30, 2009. The evaluation must clearly state the extent to which the county's measurable objectives were met.

4) Submitting SFY 10 Plans and Budgets

DUE DATE:

June 29th - For any county that plans to submit the same plan as SFY 09, with a revised budget. Award letters will be mailed July 10, 2009.

July 10th - For any county that plans to submit a new plan, with a budget. Award letters will be mailed July 24, 2009.

The required plan and budget information should be submitted to the Division via one of the following options:

Mail:

DOC - Division of Juvenile Corrections
ATTN: Michelle Buehl, Juvenile Services Specialist
3099 East Washington Avenue
P. O. Box 8930
Madison, WI 53708-8930

Fax to Mrs. Buehl's attention at (608) 240-3371

Email to michelle.buehl@wisconsin.gov

Reimbursement

A letter allocating SFY 10 Community Intervention Program funds will be sent to each county after the county's complete application for funds has been received and approved by the Division.

Please contact Michelle Buehl with any questions. She can be reached by mail at the address above, by phone at 608-240-5914, or via e-mail at michelle.buehl@wisconsin.gov.

Attachments: 1 - Explanation of Formula Factors
2- 2010 Allocation Detail / Initial SFY 10 County Allocations

cc: Rick Raemisch, Secretary, DOC
Amy Smith, Deputy Secretary, DOC
Ismael Ozanne, Executive Assistant, DOC
Silvia Jackson, Assistant Administrator, DOC/DJC
Cyrus Behroozi, Administrator, DCF/DSP
Jill Chase, Director, Bureau of Regulation and Licensing DCF/DSP
Patrick Cork, Interim Director of Area Administration, DHS/DES
Greg Van Rybroek, Director, DHS/MJTC
DES Area Administrators
DES Human Service Area Coordinators
DOC/DJC Management staff
County Youth Aids contacts
Court-attached juvenile court intake offices

Explanation of Allocation Formula Factors

According to § 301.263 (3), Wis. Stats., Community Intervention Program funds are to be allocated to counties according to a specific formula:

“The department shall distribute 33% of the amounts distributed under sub. (1) [that is, \$3,750,000] based on each county’s proportion of the violent Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance in the department of administration, during the most recent 2–year period for which that information is available. The department shall distribute 33% of the amounts distributed under sub. (1) based on each county’s proportion of the number of children statewide who are placed in a juvenile correctional institution or a secured child caring institution, as defined in s. 938.02 (15g), during the most recent 2–year period for which that information is available. The department shall distribute 34% of the amounts distributed under sub. (1) based on each county’s proportion of the total Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance, during the most recent 2–year period for which that information is available.”

For this purpose, key terms are defined as follows:

Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the federal Uniform Crime Reporting (UCR) system: murder and non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Violent Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the UCR system: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Placed in a juvenile correctional institution A youth who spent at least one day in a WI state juvenile correctional institution (JCI) in the calendar year. Each placement is attributed to the county whose court committed the youth to the JCI.

DOC/DJC/OMB/SH

3-Jun-09	Community Intervention FY 10 -- Initial Allocations			ATTACHMENT 2	
County	Part 1 (34%)	Violent (33%)	JCI (33%)	Total	
Adams	\$ 430	\$ 340	\$ 5,190	\$ 5,960	
Ashland	\$ 5,390	\$ 5,840	\$ -	\$ 11,230	
Barron	\$ 8,320	\$ 2,060	\$ 1,950	\$ 12,330	
Bayfield	\$ 1,140	\$ 2,060	\$ -	\$ 3,200	
Brown	\$ 80,190	\$ 33,650	\$ 27,270	\$ 141,110	
Buffalo	\$ 1,110	\$ 1,030	\$ -	\$ 2,140	
Burnett	\$ 430	\$ 340	\$ 650	\$ 1,420	
Calumet	\$ 3,930	\$ 1,030	\$ 3,250	\$ 8,210	
Chippewa	\$ 10,100	\$ 7,900	\$ 10,390	\$ 28,390	
Clark	\$ 2,390	\$ 1,720	\$ 1,950	\$ 6,060	
Columbia	\$ 11,100	\$ 13,050	\$ 2,600	\$ 26,750	
Crawford	\$ 860	\$ 340	\$ 1,300	\$ 2,500	
Dane	\$ 101,680	\$ 75,200	\$ 118,810	\$ 295,690	
Dodge	\$ 12,280	\$ 5,490	\$ 9,090	\$ 26,860	
Door	\$ 2,640	\$ 690	\$ 1,300	\$ 4,630	
Douglas	\$ 7,210	\$ 1,030	\$ 1,950	\$ 10,190	
Dunn	\$ 3,820	\$ 8,930	\$ -	\$ 12,750	
Eau Claire	\$ 34,150	\$ 21,980	\$ 15,580	\$ 71,710	
Florence	\$ 210	\$ 340	\$ -	\$ 550	
Fond du Lac	\$ 17,810	\$ 11,330	\$ 18,180	\$ 47,320	
Forest	\$ 1,430	\$ 4,810	\$ 1,300	\$ 7,540	
Grant	\$ 3,750	\$ 7,210	\$ -	\$ 10,960	
Green	\$ 2,820	\$ 1,030	\$ -	\$ 3,850	
Green Lake	\$ 3,250	\$ -	\$ 650	\$ 3,900	
Iowa	\$ 860	\$ 1,370	\$ -	\$ 2,230	
Iron	\$ 250	\$ 340	\$ -	\$ 590	
Jackson	\$ 2,890	\$ 6,870	\$ -	\$ 9,760	
Jefferson	\$ 22,700	\$ 33,650	\$ 650	\$ 57,000	
Juneau	\$ 2,930	\$ 8,240	\$ 3,900	\$ 15,070	
Kenosha	\$ 36,620	\$ 44,640	\$ 70,120	\$ 151,380	
Kewaunee	\$ 750	\$ 340	\$ 650	\$ 1,740	
LaCrosse	\$ 41,010	\$ 28,160	\$ 12,340	\$ 81,510	
Lafayette	\$ 1,610	\$ 690	\$ 1,300	\$ 3,600	
Langlade	\$ 3,930	\$ 4,120	\$ 650	\$ 8,700	
Lincoln	\$ 7,530	\$ 5,840	\$ 3,900	\$ 17,270	
Manitowoc	\$ 25,480	\$ 18,540	\$ 3,250	\$ 47,270	
Marathon	\$ 32,910	\$ 16,820	\$ 14,930	\$ 64,660	
Marquette	\$ 6,390	\$ 2,060	\$ 6,490	\$ 14,940	
Marquette	\$ 320	\$ 340	\$ 650	\$ 1,310	
Menonminee	\$ 1,780	\$ 4,810	\$ 9,740	\$ 16,330	
Milwaukee	\$ 276,390	\$ 478,985	\$ 578,395	\$ 1,333,770	
Monroe	\$ 15,060	\$ 17,850	\$ 3,900	\$ 36,810	
Oconto	\$ 3,070	\$ 2,750	\$ 3,900	\$ 9,720	
Oneida	\$ 7,990	\$ 5,150	\$ 7,140	\$ 20,280	
Outagamie	\$ 77,730	\$ 36,740	\$ 14,930	\$ 129,400	
Ozaukee	\$ 8,170	\$ 3,430	\$ 6,490	\$ 18,090	
Pepin	\$ 610	\$ 1,370	\$ -	\$ 1,980	
Pierce	\$ 4,680	\$ 4,120	\$ 650	\$ 9,450	
Polk	\$ 3,640	\$ 1,720	\$ 5,840	\$ 11,200	
Portage	\$ 15,560	\$ 18,890	\$ 11,040	\$ 45,490	
Price	\$ 2,570	\$ 4,810	\$ -	\$ 7,380	
Racine	\$ 39,330	\$ 40,170	\$ 49,340	\$ 128,840	
Richland	\$ 1,570	\$ 2,750	\$ 650	\$ 4,970	
Rock	\$ 47,540	\$ 39,140	\$ 38,310	\$ 124,990	
Rusk	\$ 2,680	\$ 3,780	\$ 1,950	\$ 8,410	
St. Croix	\$ 7,140	\$ 3,090	\$ 1,950	\$ 12,180	
Sauk	\$ 13,380	\$ 9,270	\$ 12,990	\$ 35,640	
Sawyer	\$ 3,850	\$ 3,090	\$ 2,600	\$ 9,540	
Shawano	\$ 7,320	\$ 9,960	\$ 1,300	\$ 18,580	
Sheboygan	\$ 30,480	\$ 17,850	\$ 28,570	\$ 76,900	
Taylor	\$ 1,610	\$ 3,780	\$ 1,300	\$ 6,690	
Trempealeau	\$ 3,210	\$ 2,750	\$ 4,550	\$ 10,510	
Vernon	\$ 860	\$ 3,780	\$ -	\$ 4,640	
Vilas	\$ 1,360	\$ 1,030	\$ 3,900	\$ 6,290	
Walworth	\$ 29,190	\$ 25,070	\$ 18,830	\$ 73,090	
Washburn	\$ 2,820	\$ 7,550	\$ 1,300	\$ 11,670	
Washington	\$ 35,900	\$ 11,330	\$ 6,490	\$ 53,720	
Waukesha	\$ 46,150	\$ 33,310	\$ 14,930	\$ 94,390	
Waupaca	\$ 9,640	\$ 9,270	\$ 2,600	\$ 21,510	
Waushara	\$ 2,000	\$ 2,400	\$ 3,250	\$ 7,650	
Winnebago	\$ 40,330	\$ 33,990	\$ 45,450	\$ 119,770	
Wood	\$ 16,020	\$ 1,720	\$ 2,600	\$ 20,340	
Total	\$1,262,250	\$1,225,125	\$1,225,125	\$ 3,712,500	