

Jim Doyle  
Governor

Rick Raemisch  
Secretary



State of Wisconsin  
Department of Corrections

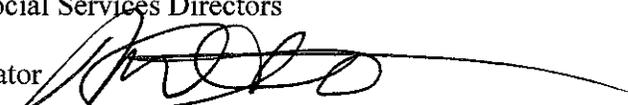
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Margaret C. Carpenter  
Administrator

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Administrator's Memo Series for Counties

MEMO # 10-11

**Date:** June 01, 2010  
**To:** County Departments of Human/Social Services Directors  
**From:** Margaret C. Carpenter, Administrator   
**Subject:** Community Intervention Program SFY 11: Application for Funding

**Funding Available in SFY 2011**

This memo is to notify you of the availability of state fiscal year 2011 funds for the Community Intervention Program and explain the criteria for receiving these funds.

The Department of Corrections has historically distributed \$3.75 million each state fiscal year to counties on the basis of a statutory formula. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 301.263}. Due to the one percent across the board reduction, the attached schedule shows a \$37,500 Community Intervention Program funding decrease as proposed in the 2009-11 Biennial Budget and signed into law. The new amount available to distribute to counties for SFY 2011 is \$3,712,500.

Your county's initial SFY 11 allocation (July 1, 2010, through June 30, 2011), based on the statutory formula, is listed on an attachment to this memo. The SFY 11 allocations are based on juvenile arrest and secured correctional facility placement data from calendar years 2007 and 2008.

**Plan and Evaluation Requirements**

1) **Plan for SFY 2011** **DUE JUNE 18, 2010**

Each county seeking to receive Community Intervention Program funds is required to submit a plan to the Division of Juvenile Corrections to develop or expand early intervention services for first time offenders and/or for intensive community-based intervention services for seriously chronic offenders. The plan must demonstrate:

- a **commitment** to increase services to either or both of the target groups;
- a **collaborative approach** to program development and implementation;
- a **focus** on community protection, youth accountability and youth competency development; and

- goals that are clearly defined and have measurable outcomes.

## 2) Plan and Budget Review

The Division of Juvenile Corrections will review each plan and budget to assure that they meet the following criteria:

- The strengths and needs of the county's juvenile justice system, including the rationale for the proposed program initiation/expansion, are clearly stated.
- The strategies proposed to deal with the identified needs are well defined.
- The work plan for each of the program components clearly describes the means to be used to accomplish the strategies.
- The county has existing qualified personnel to staff the program or has adequate staffing proposed.
- The plan shows evidence of coordination and collaboration with related agencies (e. g., schools, courts, law enforcement, service providers), including contracts and working agreements.
- The county's proposed budget is adequate to support the proposed activities.

Counties that received SFY 10 community intervention funds do not necessarily have to submit a new SFY 11 plan to qualify for funding. However, counties must notify the Division in writing as to their intentions for SFY 11 and if the SFY 11 plan will:

- 1) Remain the same for SFY 11 (county must submit a new budget for SFY 11);
- 2) Be modified in SFY 11 (county must submit changes to the plan and the new measurable objectives, along with the new SFY 11 budget); or
- 3) Be replaced by a new plan (county must submit new plan and budget, including the new measurable objectives).

**The Division of Juvenile Corrections should receive all required county plans and budgets for the SFY 11 Community Intervention Program funds in complete form no later than noon on Friday, JUNE 18, 2010.**

*Note:* The main reason in prior years that county plans have been returned for more information has been the lack of measurable objectives in the county's initial submission. You are encouraged to send us a plan that contains clear goals and measurable objectives, and explains how your county will evaluate the program's success in meeting the goals and objectives.

## 3) Evaluation of SFY 10

In August 2010, the Department will provide each county that received funds in SFY10 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2009 and June 30, 2010. The evaluation must clearly state the extent to which the county's measurable objectives were met.

## 4) Submitting SFY 11 Plans and Budgets **Due JUNE 18, 2010**

The required plan and budget information should be submitted to the Division via:

Mail:

DOC - Division of Juvenile Corrections  
ATTN: Michelle Buehl, Juvenile Services Specialist  
3099 East Washington Avenue  
P. O. Box 8930  
Madison, WI 53708-8930

Faxed to Mrs. Buehl's attention at (608) 240-3371

Emailed to Mrs. Buehl at [michelle.buehl@wisconsin.gov](mailto:michelle.buehl@wisconsin.gov).

**Reimbursement**

A letter allocating SFY 11 Community Intervention Program funds will be sent to each county after the county's complete application for funds has been received and approved by the Division. We will make every effort to send out the SFY 11 letters prior to July 1, 2010, for counties that submit their applications by the June 18, 2010 deadline.

**If your county will not spend the entire amount of your allocation from SFY 10, notify Michelle Buehl in writing of the amount remaining and your VIN number no later than June 30, 2010.**

Please contact Michelle Buehl with any questions. She can be reached by mail at the address above, by phone at 608-240-5914, or by e-mail at [michelle.buehl@wisconsin.gov](mailto:michelle.buehl@wisconsin.gov).

**Attachments:** 1 - Explanation of Formula Factors  
2- 2011 Allocation Detail / Initial SFY 11 County Allocations

cc: Rick Raemisch, Secretary, DOC  
Ismael Ozanne, Deputy Secretary, DOC  
Melissa Roberts, Executive Assistant, DOC  
Silvia Jackson, Assistant Administrator, DOC/DJC  
Cyrus Behroozi, Administrator, DCF/DSP  
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP  
John Touhy, Director, Bureau of Regional Operations, DCF/DES  
Patrick Cork, Interim Director of Area Administration, DHS/DES  
Greg Van Rybroek, Director, DHS/MJTC  
DHS/DCF Area Administrators  
DHS/DCF Human Service Area Coordinators  
DOC/DJC Management staff  
County Youth Aids contacts  
Court-attached juvenile court intake offices

## Explanation of Allocation Formula Factors

According to § 301.263 (3), Wis. Stats., Community Intervention Program funds are to be allocated to counties according to a specific formula:

“The department shall distribute 33% of the amounts distributed under sub. (1) [that is, \$3,750,000] based on each county’s proportion of the violent Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance in the department of administration, during the most recent 2–year period for which that information is available. The department shall distribute 33% of the amounts distributed under sub. (1) based on each county’s proportion of the number of children statewide who are placed in a juvenile correctional institution or a secured child caring institution, as defined in s. 938.02 (15g), during the most recent 2–year period for which that information is available. The department shall distribute 34% of the amounts distributed under sub. (1) based on each county’s proportion of the total Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance, during the most recent 2–year period for which that information is available.”

For this purpose, key terms are defined as follows:

**Part I arrest** A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the federal Uniform Crime Reporting (UCR) system: murder and non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson. An arrest is attributed to the law enforcement jurisdiction in which it was made.

**Violent Part I arrest** A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the UCR system: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. An arrest is attributed to the law enforcement jurisdiction in which it was made.

**Placed in a juvenile correctional institution** A youth who spent at least one day in a WI state juvenile correctional institution (JCI) in the calendar year. Each placement is attributed to the county whose court committed the youth to the JCI.

DOC/DJC/OMB/SH

18-May-10	Community Intervention FY 11 – Initial Allocations			ATTACHMENT 2	
County	Part 1 (34%)	Violent (33%)	JCI (33%)	Total	
Adams	\$ 950	\$ -	\$ 3,880	\$ 4,830	
Ashland	\$ 6,900	\$ 4,970	\$ 650	\$ 12,520	
Barron	\$ 8,880	\$ 1,420	\$ 3,230	\$ 13,530	
Bayfield	\$ 690	\$ 1,060	\$ -	\$ 1,750	
Brown	\$ 79,100	\$ 37,280	\$ 26,490	\$ 142,870	
Buffalo	\$ 490	\$ 1,060	\$ -	\$ 1,550	
Burnett	\$ 380	\$ 360	\$ -	\$ 740	
Calumet	\$ 3,730	\$ 1,060	\$ 4,520	\$ 9,310	
Chippewa	\$ 5,410	\$ 5,680	\$ 11,630	\$ 22,720	
Clark	\$ 3,470	\$ 2,130	\$ 2,590	\$ 8,190	
Columbia	\$ 8,500	\$ 13,140	\$ 3,880	\$ 25,520	
Crawford	\$ 1,220	\$ 710	\$ 1,290	\$ 3,220	
Dane	\$ 105,240	\$ 75,970	\$ 103,390	\$ 284,600	
Dodge	\$ 12,340	\$ 6,030	\$ 8,400	\$ 26,770	
Door	\$ 3,010	\$ 1,420	\$ -	\$ 4,430	
Douglas	\$ 9,600	\$ 1,780	\$ 650	\$ 12,030	
Dunn	\$ 3,430	\$ 8,170	\$ 650	\$ 12,250	
Eau Claire	\$ 39,660	\$ 25,560	\$ 11,630	\$ 76,850	
Florence	\$ 110	\$ -	\$ -	\$ 110	
Fond du Lac	\$ 20,540	\$ 15,620	\$ 17,450	\$ 53,610	
Forest	\$ 1,410	\$ 3,550	\$ 1,290	\$ 6,250	
Grant	\$ 3,390	\$ 6,750	\$ -	\$ 10,140	
Green	\$ 3,240	\$ 360	\$ -	\$ 3,600	
Green Lake	\$ 3,850	\$ -	\$ -	\$ 3,850	
Iowa	\$ 1,370	\$ 2,130	\$ -	\$ 3,500	
Iron	\$ 40	\$ 360	\$ -	\$ 400	
Jackson	\$ 2,590	\$ 3,900	\$ -	\$ 6,490	
Jefferson	\$ 19,970	\$ 36,920	\$ 1,290	\$ 58,180	
Juneau	\$ 2,780	\$ 8,520	\$ 2,590	\$ 13,890	
Kenosha	\$ 37,950	\$ 45,090	\$ 62,030	\$ 145,070	
Kewaunee	\$ 570	\$ 360	\$ -	\$ 930	
LaCrosse	\$ 40,770	\$ 24,500	\$ 10,340	\$ 75,610	
Lafayette	\$ 1,940	\$ 360	\$ 650	\$ 2,950	
Langlade	\$ 3,770	\$ 4,970	\$ 1,290	\$ 10,030	
Lincoln	\$ 6,440	\$ 8,870	\$ 1,290	\$ 16,600	
Manitowoc	\$ 21,490	\$ 13,490	\$ 1,940	\$ 36,920	
Marathon	\$ 28,620	\$ 15,620	\$ 15,510	\$ 59,750	
Marinette	\$ 6,400	\$ 2,130	\$ 3,230	\$ 11,760	
Marquette	\$ 380	\$ -	\$ -	\$ 380	
Menominee	\$ 1,750	\$ 4,620	\$ 7,110	\$ 13,480	
Milwaukee	\$ 271,010	\$ 491,995	\$ 635,125	\$ 1,398,130	
Monroe	\$ 12,730	\$ 8,170	\$ 2,590	\$ 23,490	
Oconto	\$ 1,680	\$ 1,780	\$ 3,880	\$ 7,340	
Oneida	\$ 10,630	\$ 4,620	\$ 5,170	\$ 20,420	
Outagamie	\$ 78,110	\$ 29,110	\$ 13,570	\$ 120,790	
Ozaukee	\$ 9,110	\$ 3,550	\$ 7,110	\$ 19,770	
Pepin	\$ 570	\$ 1,780	\$ -	\$ 2,350	
Pierce	\$ 5,790	\$ 3,900	\$ 650	\$ 10,340	
Polk	\$ 2,400	\$ 710	\$ 4,520	\$ 7,630	
Portage	\$ 9,490	\$ 14,200	\$ 9,050	\$ 32,740	
Price	\$ 2,480	\$ 3,200	\$ -	\$ 5,680	
Racine	\$ 37,530	\$ 52,900	\$ 58,150	\$ 148,580	
Richland	\$ 1,520	\$ 1,060	\$ 1,290	\$ 3,870	
Rock	\$ 52,730	\$ 48,990	\$ 47,170	\$ 148,890	
Rusk	\$ 2,590	\$ 2,130	\$ 1,290	\$ 6,010	
St. Croix	\$ 8,460	\$ 2,480	\$ 1,290	\$ 12,230	
Sauk	\$ 18,560	\$ 11,360	\$ 13,570	\$ 43,490	
Sawyer	\$ 2,860	\$ 1,780	\$ 3,230	\$ 7,870	
Shawano	\$ 8,460	\$ 9,940	\$ 650	\$ 19,050	
Sheboygan	\$ 31,050	\$ 21,300	\$ 16,150	\$ 68,500	
Taylor	\$ 950	\$ 3,550	\$ 2,590	\$ 7,090	
Trempealeau	\$ 2,440	\$ 1,780	\$ 1,940	\$ 6,160	
Vernon	\$ 760	\$ 710	\$ -	\$ 1,470	
Vilas	\$ 2,290	\$ 710	\$ 5,820	\$ 8,820	
Walworth	\$ 23,930	\$ 24,850	\$ 13,570	\$ 62,350	
Washburn	\$ 3,090	\$ 4,260	\$ 650	\$ 8,000	
Washington	\$ 38,710	\$ 11,710	\$ 9,050	\$ 59,470	
Waukesha	\$ 51,480	\$ 29,820	\$ 13,570	\$ 94,870	
Waupaca	\$ 9,220	\$ 9,230	\$ 2,590	\$ 21,040	
Waushara	\$ 2,020	\$ 2,840	\$ 3,230	\$ 8,090	
Winnebago	\$ 41,840	\$ 34,080	\$ 37,480	\$ 113,400	
Wood	\$ 15,390	\$ 710	\$ 1,290	\$ 17,390	
<b>Total</b>	<b>\$1,262,250</b>	<b>\$1,225,125</b>	<b>\$1,225,125</b>	<b>\$ 3,712,500</b>	