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Margaret C. Carpenter
Administrator

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 10-18

DATE: December 6, 2010
TO: County Departments of Human/Social Services Directors
FROM: Margaret C. Carpenter, Administrator
SUBJECT: Juvenile Justice Data Reporting

Introduction

As you are aware, the Department of Children and Families (DCF) discontinued the Human Services Reporting System (HSRS) Core for the Child Welfare (CW) and Juvenile Justice (JJ) populations. For 2010 juvenile justice data reporting there are two options: eWISACWIS – supported by the Department of Children and Families or the Juvenile Justice Data Collection survey supported by the Division of Juvenile Corrections (DJC). eWISACWIS collects client level data on an ongoing basis and the Juvenile Justice Data Survey collects annual counts of services at year end through an online survey tool. The data elements in the juvenile justice survey are also present in eWISACWIS. DCF and DJC will work together to merge year-end data from the survey and eWISACWIS to develop a statewide juvenile justice report.

Juvenile Justice Reporting Liaison

Counties choosing to report juvenile justice data using the Juvenile Justice Data Collection Survey must identify one staff person who will serve as the Juvenile Justice Reporting Liaison to the Division of Juvenile Corrections. This person will be responsible for ensuring timely and accurate reporting via the web-based reporting tool for juvenile justice data and serve as the point of contact regarding questions and concerns related to county reporting.

The name, phone number and e-mail address of this staff person is to be provided to Patricia Cox via e-mail patricia.cox@wisconsin.gov or phone at (608) 240-5927 **by Friday, February 11, 2011**, if the county elects to use the 2010 survey.

List of County Liaisons Previously Provided

If your county responded to last year's memo and provided a contact, that information is provided below and is also available on the DJC website at http://www.wi-doc.com/index_juvenile.htm. If the information has changed please contact Patricia Cox. If your county is not listed and wishes to use the Juvenile Justice Data Collection Survey, please contact Patricia with the required information and that person will be added to our liaison listing.

Juvenile Justice Reporting for CY2010

The deadline for entry of 2010 JJ case data into eWiSACWIS will be April 12, 2011. Counties choosing to use the 2010 Wisconsin Juvenile Justice Data Collection Survey to report aggregate JJ population and service delivery numbers must complete the survey by April 12, 2011. Again, HSRS Core will not be available for JJ population and service reporting.

A link to the 2010 Wisconsin Juvenile Justice Data Collection Survey will be sent to the Juvenile Justice Reporting Liaison in March 2011. The survey is titled:

- Wisconsin Juvenile Justice Data Collection – CY 2010

Frequently Asked Questions

How does the county get a link to the 2010 Wisconsin Juvenile Justice Data Collection Survey?

The first step is to designate a Juvenile Justice Reporting Liaison to receive and respond to the 2010 survey. Please provide a name, phone number, and email address to Patricia Cox via e-mail patricia.cox@wisconsin.gov or phone at (608) 240-5927 **by Friday, February 11, 2010** and a link to the survey will be provided.

How does the county enter data into the 2010 Wisconsin Juvenile Justice Data Collection Survey?

A link will be sent via email from Patricia Cox to each county Juvenile Justice Reporting Liaison. The liaison will click on that link to open the survey in the liaison's Web browser. The liaison will answer the questions about the year and county, and then fill in the numbers for each question as appropriate. The survey will automatically be sent after completing the last page. The survey can be revisited for review/corrections until the cut off date of April 12, 2011.

What are the methods available for reporting JJ data and when are they available?

1. 2010 Wisconsin Juvenile Justice Data Collection Survey
 - a. To report year end summary data
 - b. Opens February 26, 2011
 - c. Closes April 12, 2011

2. eWiSACWIS
 - a. To collect detail data
 - b. Currently available on an ongoing basis

Previously Provided JJ Data Collection County Contacts

COUNTY	FIRST NAME	LAST NAME	EMAIL	PHONE
Calumet	Jane	Behnke	behnke.jane@co.calumet.wi.us	920-849-1408
Chippewa	LouAnn	Seibel	lseibel@co.chippewa.wi.us	715-726-7799
Clark	Glenda	Cooper	glenda.cooper@co.clark.wi.us	715-743-5255
Clark	Trena	Abbott	trena.abbott@co.clark.wi.us	715-743-5232
Dane	Lorl	Bastean	bastean@co.dane.wi.us.	608-242-6420
Door	Doreen	Weyenberg	dweyenberg@co.door.wi.us	920-746-2316
Douglas	Cindy	Ellefson	cellefson@ci.superior.wi.us	715-395-1487
Grant	Shane	Schuhmacher	sschuhmacher@co.grant.wi.us	608-723-2136
Iowa	Rebecca	Welter	Rebecca.welter@iowacounty.org	608-930-9801
Jefferson	Bev	Marten	bevma@jefferson.wi.us	920-674-3105
Kenosha	Nancy	Ramsey	NRamsey@co.kenosha.wi.us	262-697-4500
LaCrosse	Lynn	Halderson	halderson.lynn@co.la-crosse.wi.us	608-785-5703
LaCrosse	Michelle	Johnston	johnston.michelle@co.la-crosse.wi.us	608-785-6069
Manitowoc	Stacy	Ledvina	stacyledvina@co.manitowoc.wi.us	920-683-4230
Menominee	Ludene	Smits	lbsmits@menominee.wi.us	715-799-3861
Milwaukee	Wendy	Moraza	Wendy.Moraza@milwcnty.com	414-257-7706
Milwaukee	Michelle	Naples	Michelle.Naples@milwcnty.com	414-257-5725
Milwaukee	Eric	Meaux	Eric.Meaux@milwcnty.com	414-257-7705
Oneida	Mary	Rideout	mary@dss.co.oneida.wi.us	715-362-5695
Outagamie	Kathy	Watters	WattersKM@co.outagamie.wi.us	920-832-2222
Ozaukee	Tom	Kopp	tkopp@co.ozaukee.wi.us	262-284-8232
Shawano	Marie	Dehomie	shawanoDSS@co.shawano.wi.us	715-526-4706
Sheboygan	Barry	Neumann	neumabn@co.sheboygan.wi.us.	920-459-3246
Waukesha	Peter	Slesar	pslesar@waukeshacounty.gov	262-548-7226
Wood	Jody	Radlinger	jradlinger@co.wood.wi.us	715-421-8640

cc: Rick Raemisch, Secretary, DOC
 Timothy Lundquist, Deputy Secretary, DOC
 Melissa Roberts, Executive Assistant, DOC
 Silvia Jackson, Assistant Administrator, DOC/DJC
 Cyrus Behroozi, Administrator, DCF/DSP
 Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP
 John Touhy, Director, Bureau of Regional Operations, DCF/DES
 Patrick Cork, Interim Director of Area Administration, DHS/DES
 Greg Van Rybroek, Director, DHS/MJTC
 DHS/DCF Area Administrators
 DHS/DCF Human Service Area Coordinators
 DOC/DJC Management staff
 County Youth Aids contacts
 Court-Attached Juvenile Court Intake Offices