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Cari J. Taylor
Administrator

State of Wisconsin Department of Corrections

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 13-05

DATE: May 16, 2013
TO: County Departments of Human/Social Services Directors
FROM: Cari J. Taylor, Administrator 
SUBJECT: Community Intervention Program SFY 14: Application for Funding

Funding Available in SFY 2014

This memo is to notify you of the availability of state fiscal year 2014 funds for the Community Intervention Program and explain the criteria for receiving these funds.

The Department of Corrections distributes Community Intervention Program funds each state fiscal year to counties on the basis of a statutory formula. As there was no Community Intervention Program funding decrease proposed in the 2013-15 Biennial Budget, the current amount of \$3,712,500 remains the same for SFY 2014. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 301.263}.

Your county's initial SFY 14 allocation (July 1, 2013, through June 30, 2014), based on the statutory formula, is listed on an attachment to this memo. The SFY 14 allocations are based on juvenile arrest and secured correctional facility placement data from calendar years 2010 and 2011.

Plan and Evaluation Requirements

1) Plan for SFY 2014 **DUE JUNE 14, 2013**

Each county seeking to receive Community Intervention Program funds is required to submit a plan to the Division of Juvenile Corrections to develop or expand early intervention services for first time offenders and/or for intensive community-based intervention services for seriously chronic offenders.

The plan must demonstrate:

- a **commitment** to increase services to either or both of the target groups;
- a **collaborative approach** to program development and implementation;
- a **focus on community protection, youth accountability and youth competency development; and**
- **goals that are clearly defined and have measurable outcomes**

2) Plan and Budget Review

New for SFY 14, ALL counties are required to submit new plans, along with their budgets. Although many counties continue to use their allocated funds to support the same high quality programs as in previous years, it is for the integrity of these programs that counties review their goals and desired outcomes annually for optimal success. You are encouraged to send plans that contain clear goals and measurable objectives, and explain how your county will evaluate the program's success in meeting the goals and objectives.

The Division of Juvenile Corrections will review each plan and budget to assure that they meet the following criteria:

- The strengths and needs of the county's juvenile justice system, including the rationale for the proposed program initiation/expansion, are clearly stated.
- The strategies proposed to deal with the identified needs are well defined.
- The work plan for each of the program components clearly describes the means to be used to accomplish the strategies.
- The county has existing qualified personnel to staff the program or has adequate staffing proposed.
- The plan shows evidence of coordination and collaboration with related agencies (i.e., schools, courts, law enforcement, service providers), including contracts and working agreements.
- The county's proposed budget is adequate to support the proposed activities.

The Division of Juvenile Corrections should receive all required county plans and budgets for the SFY 14 Community Intervention Program funds in complete form no later than 4:00 pm on Friday, JUNE 14, 2013.

3) Evaluation of SFY 13

In August 2013, the Department will provide each county that received funds in SFY13 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2012 and June 30, 2013. The evaluation must clearly state the extent to which the county's measurable objectives were met.

4) **Submitting SFY 14 Plans and Budgets** **DUE JUNE 14, 2013**

The required plan and budget information should be submitted to the Division via:

Mail:

DOC - Division of Juvenile Corrections
ATTN: Michelle Buehl, Juvenile Services Specialist
3099 East Washington Avenue
P. O. Box 8930
Madison, WI 53708-8930

Faxed to Mrs. Buehl's attention at (608) 240-3371

Emailed to Mrs. Buehl at michelle.buehl@wisconsin.gov

Reimbursement

An award letter allocating SFY 14 Community Intervention Program funds will be sent to each county after the county's complete application for funds has been received and approved by the Division. We will make every effort to send out the SFY 14 letters prior to July 1, 2013, for counties that submit their applications by the JUNE 14, 2013 deadline.

If your county will not spend the entire amount of your allocation from SFY 13 notify Michelle Buehl in writing of the amount remaining and your VIN number no later than June 21, 2013.

Please contact Michelle Buehl with any questions. She can be reached by mail at the address above, by phone at 608-240-5914, or by e-mail at michelle.buehl@wisconsin.gov.

Attachments: 1 - Explanation of Formula Factors
2- 2014 Allocation Detail / Initial SFY 14 County Allocations

cc: Ed Wall, Secretary, DOC
Dede Morgan, Deputy Secretary, DOC
Dennis Schuh, Executive Assistant, DOC
Fred-Ellen Bove, Administrator, DCF/DSP
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP
John Tuohy, Director, Bureau of Regional Operations, DCF/DES
Chris Craggs, DHS Area Administrator
Greg Van Rybroek, Director, DHS/MJTC
DHS/DCF Area Administrators
DHS/DCF Human Service Area Coordinators
DOC/DJC Management staff
County Youth Aids contacts
Court-attached juvenile court intake offices
File

Explanation of Allocation Formula Factors

According to § 301.263 (3), Wis. Stats., Community Intervention Program funds are to be allocated to counties according to a specific formula:

“The department shall distribute 33% of the amounts distributed under sub. (1) [that is, \$3,750,000] based on each county’s proportion of the violent Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance in the department of administration, during the most recent 2–year period for which that information is available. The department shall distribute 33% of the amounts distributed under sub. (1) based on each county’s proportion of the number of children statewide who are placed in a juvenile correctional institution or a secured child caring institution, as defined in s. 938.02 (15g), during the most recent 2–year period for which that information is available. The department shall distribute 34% of the amounts distributed under sub. (1) based on each county’s proportion of the total Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance, during the most recent 2–year period for which that information is available.”

For this purpose, key terms are defined as follows:

Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the federal Uniform Crime Reporting (UCR) system: murder and non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Violent Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the UCR system: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Placed in a juvenile correctional institution A youth who spent at least one day in a WI state juvenile correctional institution (JCI) in the calendar year. Each placement is attributed to the county whose court committed the youth to the JCI.

13-May-13	Community Intervention FY 14 -- Initial Allocations			ATTACHMENT 2		
County	Part 1 (34%)	Violent (33%)	JCI (33%)	Total		
Adams	\$ 3,270	\$ 3,690	\$ 2,020	\$		8,980
Ashland	\$ 5,560	\$ 4,100	\$ -	\$		9,660
Barron	\$ 6,650	\$ 1,640	\$ 4,040	\$		12,330
Bayfield	\$ 1,040	\$ 1,230	\$ -	\$		2,270
Brown	\$ 52,970	\$ 16,010	\$ 30,300	\$		99,280
Buffalo	\$ 200	\$ -	\$ -	\$		200
Burnett	\$ 650	\$ 820	\$ -	\$		1,470
Calumet	\$ 3,470	\$ 2,460	\$ 1,010	\$		6,940
Chippewa	\$ 7,440	\$ 2,460	\$ 7,070	\$		16,970
Clark	\$ 2,280	\$ 820	\$ 1,010	\$		4,110
Columbia	\$ 7,790	\$ 8,620	\$ 6,060	\$		22,470
Crawford	\$ 200	\$ 820	\$ -	\$		1,020
Dane	\$ 132,070	\$ 93,170	\$ 148,470	\$		373,710
Dodge	\$ 12,500	\$ 4,930	\$ 2,020	\$		19,450
Door	\$ 1,090	\$ 820	\$ -	\$		1,910
Douglas	\$ 8,430	\$ 3,280	\$ 3,030	\$		14,740
Dunn	\$ 3,970	\$ 1,230	\$ -	\$		5,200
Eau Claire	\$ 27,820	\$ 20,520	\$ 9,090	\$		57,430
Florence	\$ 150	\$ -	\$ -	\$		150
Fond du Lac	\$ 18,800	\$ 20,520	\$ 10,100	\$		49,420
Forest	\$ 1,540	\$ 820	\$ 1,010	\$		3,370
Grant	\$ 2,630	\$ 820	\$ -	\$		3,450
Green	\$ 3,920	\$ 2,050	\$ 1,010	\$		6,980
Green Lake	\$ 2,180	\$ -	\$ 1,010	\$		3,190
Iowa	\$ 1,090	\$ 2,460	\$ -	\$		3,550
Iron	\$ 150	\$ -	\$ -	\$		150
Jackson	\$ 1,640	\$ 4,100	\$ 1,010	\$		6,750
Jefferson	\$ 21,470	\$ 45,150	\$ 6,060	\$		72,680
Juneau	\$ 3,770	\$ 4,100	\$ 1,010	\$		8,880
Kenosha	\$ 41,310	\$ 28,320	\$ 46,460	\$		116,090
Kewaunee	\$ 1,340	\$ 820	\$ -	\$		2,160
LaCrosse	\$ 28,020	\$ 12,310	\$ 7,070	\$		47,400
Lafayette	\$ 1,190	\$ 1,640	\$ -	\$		2,830
Langlade	\$ 3,030	\$ 4,100	\$ 2,020	\$		9,150
Lincoln	\$ 9,870	\$ 10,670	\$ 5,050	\$		25,590
Manitowoc	\$ 21,670	\$ 10,670	\$ -	\$		32,340
Marathon	\$ 31,690	\$ 13,950	\$ 6,060	\$		51,700
Marinette	\$ 5,210	\$ 1,640	\$ 2,020	\$		8,870
Marquette	\$ 590	\$ -	\$ -	\$		590
Menominee	\$ 1,640	\$ 2,870	\$ 6,060	\$		10,570
Milwaukee	\$ 328,870	\$ 565,605	\$ 695,875	\$		1,590,350
Monroe	\$ 5,010	\$ 5,750	\$ -	\$		10,760
Oconto	\$ 1,780	\$ 820	\$ 3,030	\$		5,630
Oneida	\$ 7,640	\$ 4,100	\$ 10,100	\$		21,840
Outagamie	\$ 64,920	\$ 27,500	\$ 17,170	\$		109,590
Ozaukee	\$ 7,740	\$ 4,100	\$ 8,080	\$		19,920
Pepin	\$ 300	\$ 410	\$ -	\$		710
Pierce	\$ 5,700	\$ 4,100	\$ -	\$		9,800
Polk	\$ 2,780	\$ 1,640	\$ 1,010	\$		5,430
Portage	\$ 15,820	\$ 3,280	\$ 8,080	\$		27,180
Price	\$ 1,930	\$ 820	\$ -	\$		2,750
Racine	\$ 51,930	\$ 57,050	\$ 46,460	\$		155,440
Richland	\$ 2,080	\$ 1,230	\$ 1,010	\$		4,320
Rock	\$ 52,720	\$ 36,530	\$ 40,400	\$		129,650
Rusk	\$ 1,930	\$ 4,510	\$ -	\$		6,440
St. Croix	\$ 7,290	\$ 2,870	\$ 3,030	\$		13,190
Sauk	\$ 18,150	\$ 6,160	\$ 6,060	\$		30,370
Sawyer	\$ 1,490	\$ 1,230	\$ 3,030	\$		5,750
Shawano	\$ 8,480	\$ 7,800	\$ 4,040	\$		20,320
Sheboygan	\$ 22,020	\$ 26,680	\$ 11,110	\$		59,810
Taylor	\$ 1,490	\$ 1,230	\$ 2,020	\$		4,740
Trempealeau	\$ 1,190	\$ 820	\$ 1,010	\$		3,020
Vernon	\$ 550	\$ 820	\$ -	\$		1,370
Vilas	\$ 3,220	\$ 2,050	\$ 5,050	\$		10,320
Walworth	\$ 14,330	\$ 17,650	\$ 3,030	\$		35,010
Washburn	\$ 1,140	\$ 820	\$ 1,010	\$		2,970
Washington	\$ 32,930	\$ 42,270	\$ 10,100	\$		85,300
Waukesha	\$ 50,490	\$ 23,800	\$ 12,120	\$		86,410
Waupaca	\$ 12,000	\$ 12,310	\$ 7,070	\$		31,380
Waushara	\$ 2,480	\$ 2,460	\$ -	\$		4,940
Winnebago	\$ 36,750	\$ 22,570	\$ 15,150	\$		74,470
Wood	\$ 16,760	\$ 2,460	\$ -	\$		19,220
Total	\$1,262,210	\$1,225,075	\$1,225,115	\$		3,712,400