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State of Wisconsin  
Department of Corrections

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Cari J. Taylor  
Administrator

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**ADMINISTRATOR'S MEMO TO TRIBES & COUNTIES**

**MEMO # 13-13**

**DATE:** October 28, 2013  
**TO:** Tribal and County Departments of Human/Social Services Directors  
**FROM:** Cari J. Taylor, Administrator   
**SUBJECT:** Application Materials and Process for FY 2013 Reimbursement for High-Cost Indian Juvenile Placements

The purpose of this memo is to provide you with application information and materials for FY 2013 Reimbursement for High-Cost Indian Juvenile Placements, and to notify you of the awards process for these funds.

**Application materials (as described below) must be received by the Division of Juvenile Corrections by 5:00 pm on Monday, November 25, 2013.**

All application materials should be mailed or faxed (only) to:

Mail: Shelby McCulley, OMB Director  
Dept. of Corrections, Division of Juvenile Corrections  
P.O. Box 8930  
Madison, WI 53708-8930  
Fax: (608) 240-3371

Questions regarding the information requested and allocation process that will be used for reimbursement may be directed to Shelby McCulley, DJC Office of Management and Budget Director, at (608) 240-5957 or by e-mail at [Shelby.McCulley@wisconsin.gov](mailto:Shelby.McCulley@wisconsin.gov).

**Statutory Authority**

This reimbursement program was created through 2009 Wisconsin Act 28, which provides reimbursement to tribes and counties that experience unusual, high-cost out-of-home placements for Indian juveniles who have been adjudicated delinquent. In May 2010, the program was modified through 2009 Wisconsin Act 233 to limit eligibility to Indian juveniles who had been adjudicated delinquent by tribal courts.

The program is outlined in s. 938.48 (8p) of Wisconsin Statutes, as shown below:

*(8p) Indian juvenile placements. Reimburse Indian tribes and county departments, from the appropriation under s. 20.410 (3) (kp), for unexpected or unusually high-cost out-of-home care placements of Indian juveniles who have been adjudicated delinquent by tribal courts. In this subsection, "unusually high-cost out-of-home care placements" means the amount by which the cost to an Indian tribe or to a county department of out-of-home care placements of Indian juveniles who have been adjudicated delinquent by tribal courts exceeds \$50,000 in a fiscal year.*

### **Department's Criteria for Reimbursement**

High-cost out-of-home care placements must meet the following criteria:

- The Indian tribe or county department incurs out-of-home care placement costs.
- Eligible youth are Indian juveniles who have been adjudicated delinquent by a tribal court.
- The FY 2013 (July 1, 2012 through June 30, 2013) cost exceeds \$50,000.

To be eligible for the reimbursement, a tribe or county must provide the following information:

- Complete Attachment 1, which summarizes out-of-home placement costs eligible for reimbursement. This application form also requests contact information in case there are questions about the information on the application.
- A copy of the tribal court delinquency order for each youth included in the request for reimbursement.

Requests for costs incurred outside the eligibility period (July 1, 2012 through June 30, 2013), will result in a corresponding reduction in the reimbursement request amount. A county department may not claim costs for eligible youth incurred by the county but reimbursed by a tribe. However, a tribe may claim costs for reimbursing a county for out-of-home placements for eligible youth.

### **Department Review and Awards Process**

A total of \$75,000 is provided through 2009 Wisconsin Act 28 to reimburse tribes and counties each state fiscal year through this program. Only out-of-home placement costs exceeding \$50,000 for a tribe or county are eligible for reimbursement. The reimbursement will be allocated according to each tribe's or county's share of the total cost eligible for reimbursement, not exceeding the total eligible cost.

**Enclosures**

Attachment 1- High-Cost Indian Juvenile Placements FY 2013 Application for Reimbursement (Complete and return to DJC)

cc: Edward F. Wall, Secretary, DOC  
Scott Legwold, Executive Assistant, DOC  
Randy Hepp, Assistant Administrator, DOC/DJC  
Kristi Dietz, DOC Tribal Liaison  
Freda-Ellen Bove, Administrator, DCF/DSP  
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP  
John Touhy, Director, Bureau of Regional Operations, DCF/DES  
Laura Kleber, Interim Director of Area Administration, DHS/OBIP  
Greg Van Rybroek, Director, DHS/MJTC  
DHS/DCF Area Administrators  
DHS/DCF Human Service Area Coordinators  
DOC/DJC Management staff  
County Youth Aids contacts  
Court-attached juvenile court intake offices

Tribe / County \_\_\_\_\_

## Department of Corrections - Division of Juvenile Corrections

HIGH-COST INDIAN JUVENILE PLACEMENTS  
FY 2013 APPLICATION FOR REIMBURSEMENT**Instructions:**

The purpose of the program is to reimburse tribes and counties for high-cost out-of-home placements for Indian juveniles adjudicated delinquent by a tribal court. Please list all eligible placements and the total placement cost incurred during the period July 1, 2012 through June 30, 2013:

Name	Time Period	Cost
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL:</b>		\$
<b>LESS THRESHOLD:</b>		\$ 50,000
<b>REIMBURSEMENT REQUEST:</b>		

**Contact Person:**

Tribe / County: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**RETURN THIS FORM TO THE DIVISION OF JUVENILE CORRECTIONS ALONG WITH SUPPORTING DOCUMENTATION AS SPECIFIED IN ADMINISTRATOR'S MEMO TO TRIBES & COUNTIES 13-13**