POLLICY
The Division of Adult Institutions shall notify all affected inmates they cannot vote in any election until their civil rights are restored.

REFERENCES
Wisconsin State Statute 6.03(1)(b) – Disqualification of Electors
Wisconsin State Statute 301.03(3a) – General Corrections Authority
Wisconsin State Statute 973.09(4m) - Probation
Wisconsin State Statute 973.176(2) - Voting
2005 Wisconsin Act 451 – Relating to Administration of Elections

DEFINITIONS, ACRONYMS AND FORMS
DAI – Division of Adult Institutions
DOC – Department of Corrections
DOC-2352 - Ineligible Voting Notice and Acknowledgment

PROCEDURE
I. DAI staff shall notify affected inmates no sooner than 6 months prior to their release they are ineligible to vote and have them sign the DOC-2352.

II. Affected inmates are those serving a felony sentence, released to parole, extended supervision or maximum discharge with another felony probation case to serve.

III. DAI staff shall witness the inmate signing the DOC-2352. If after notification an inmate refuses to sign the DOC-2352, staff shall note on the form the inmate was notified and refused to sign.

IV. The completed DOC-2352 shall be placed in the inmate’s legal file.

Administrator’s Approval: ___________________________ Date Signed: ________________
Makda Fessahaye, Administrator
REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE
I.  
    A.  
    B.  
        1.  
        2.  
        a.  
        b.  
        c.  
    3.  
C.  

II.  

III.  

RESPONSIBILITY
I.  Staff  

II. Inmate  

III. Other  

Warden’s/Center Superintendent’s Approval: