

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 410.50.06	Page 1 of 3
	Original Effective Date: 01/24/22	New Effective Date: 10/15/24
	Supersedes: N/A	Dated: 01/24/22
	Administrator's Approval: Sarah Cooper, Administrator – 09/27/24	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> PIOC <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 410 Prison Rape Elimination Act		
Subject: Coordinated Response Plan		

POLICY

The Division of Adult Institutions shall ensure facilities develop and maintain a written plan to coordinate actions taken in response to an incident or report of sexual abuse.

REFERENCES

34 U.S.C. §30301. Prison Rape Elimination Act of 2003.

28 C.F.R § Part 115, et seq. National Standards to Prevent, Detect and Respond to Prison Rape

Executive Directive 72 – Sexual Abuse and Sexual Harassment in Confinement (PREA)

Wisconsin Department of Corrections Sexual Abuse in Confinement Coordinated Response Plan

DEFINITIONS, ACRONYMS AND FORMS

PIOC – Persons in Our Care

PREA - Prison Rape Elimination Act

PREA Compliance Manager (PCM) - A designated facility-based employee who has the authority to coordinate the facility's efforts to comply with PREA standards.

Sexual Abuse – Reference Executive Directive 72 for complete definition.

PROCEDURE

I. General Guidelines

- A. On a yearly basis, or more frequently if needed, facilities shall review and update a response plan to coordinate actions taken following an incident or report of sexual abuse.
 1. Facilities shall use the template provided by the PREA Office as the basis for the plan.
 2. The PCM shall be responsible for creating and maintaining an updated plan.
- B. The PCM, in collaboration with the Warden/designee, shall determine whether there are any facility specific responses staff should take in addition to what is described in the template.
- C. At a minimum, the plan shall detail a response for the following staff members:

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1. Staff first responders.
 2. Medical and mental health staff.
 3. Investigators.
 4. Facility leadership.
- D. Facilities shall maintain a copy of the completed plan (e.g. printed or electronic) in a location accessible to all staff.
- E. Facilities shall ensure those with a responsibility within the plan are apprised of their duties and expectations.

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
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New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 410 Prison Rape Elimination Act		
Subject: Coordinated Response Plan		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

I.

- A.
- B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
- C.

II.

III.

RESPONSIBILITY

I. Staff

II. PIOC

III. Other