

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.00.02	Page 1 of 4
	Original Effective Date: 10/15/01	New Effective Date: 08/20/24
	Supersedes: 500.00.02	Dated: 08/31/20
	Administrator's Approval: Sarah Cooper, Administrator – 08/01/24	
	Required Posting or Restricted: <input checked="" type="checkbox"/> PIOC <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted	
Chapter: 500 Health Services		
Subject: Emergency Prescribed Medication for Self-Administration by Patients		

POLICY

The Division of Adult Institutions shall provide access to medications prescribed for the emergency treatment of life-threatening conditions. Planning for emergency health care ensures that all staff are prepared to effectively respond during emergencies.

REFERENCES

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018 D-07 Emergency Services and Response Plan.
Wis. Stat. s. 302.38 – Medical Care Of Prisoners
Wis. Stat. s. 302.385 – Correctional Institution Health Care
Wis. Stat. s. 302.386 – Medical and Dental Services for Prisoners and Forensic Patients

DEFINITIONS, ACRONYMS, AND FORMS

Advanced Care Provider (ACP) – Provider with prescriptive authority.

BHS – Bureau of Health Services

DAI – Division of Adult Institutions

DOC – Department of Corrections

Emergency Medication – Medication that must be taken immediately upon the development of symptoms in order to address potentially life-threatening conditions, for example: EpiPens for allergic reactions; nitroglycerin for chest pain; and rescue inhalers for asthma.

HCR – Healthcare Record

Incident Report (WICS)

Keep on Person (KOP) Medication – Medication self-administered by PIOC.

PIOC – Persons in our Care

RH – Restrictive Housing

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PROCEDURE

I. General Guidelines

- A. Designation of emergency medications for KOP shall be determined by the responsible ACP and/or the BHS Pharmacy and Therapeutics Committee.
- B. Designated DOC emergency medications include:
 - 1. Nitroglycerin.
 - 2. Albuterol Inhaler.
 - 3. EpiPen.
- C. PIOC are allowed to keep nitroglycerin and albuterol inhalers in their possession at all times, including while they are off the housing unit, in RH and off-site. In RH:
 - 1. Facilities may post notices that maintain confidentiality of protected health information on cell doors alerting staff of the presence of an emergency medication in a cell.
 - 2. PIOC may be required to provide their emergency medications to staff prior to exiting their cell per security direction.
- D. PIOC shall have two EpiPens, located where staff are able to deliver it to PIOC quickly.
 - 1. One shall be located in the housing unit.
 - 2. The location of the second one shall be based on where PIOC spends a significant amount of time and/or the type of allergy.
 - 3. PIOC who go off-site for work release, community service or project crews shall be allowed to carry their EpiPen.
 - 4. Security and HSU shall develop a plan when PIOC is identified by the ACP as needing immediate access to an EpiPen due to a severe allergy.
- E. EpiPens shall be labeled PIOC specific.
- F. HSU nursing staff shall educate PIOC on the need for and use of emergency medications. Education shall be documented in the HCR.
- G. Nursing staff shall review PIOC emergency medications for expiration dates and concerns related to use.
- H. Non-health staff shall immediately notify HSU if there is a concern reported regarding the use of a KOP emergency medication.
- I. EpiPen use requires immediate HSU notification and a WICS Incident Report completed by non-health staff.
- J. Used EpiPens shall be disposed of in a sharps container immediately.

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II. Removal of Emergency Medications by Staff

- A. Security staff may remove emergency medications from PIOC possession in an emergency situation but must contact HSU or the on-call RN immediately.
- B. Security staff shall maintain a security vigil until HSU provides further direction.
- C. HSU staff shall be consulted, if possible, before KOP emergency medications are removed from PIOC possession.

III. Emergency Medications Maintained by Staff

- A. Only the ACP can determine if an emergency medication needs to be under continued staff control.
- B. Emergency medication(s) not designated as KOP shall be kept in a location that will allow staff to deliver it to PIOC immediately upon request.
- C. Housing of PIOC with staff-controlled emergency medication shall be reviewed by HSU to ensure close monitoring occurs.

IV. Transporting PIOC with Emergency KOP Medications

- A. Each facility shall allow PIOC to have their nitroglycerin and albuterol inhalers in their possession during transport, unless specific security concerns exist and are noted and approved by the Security Director/Designee in consultation with the facility health authority.
- B. Epi-pens shall be controlled by staff during transport unless otherwise specified.
- C. PIOC who cannot keep emergency medications in their possession shall have the medications immediately available by escorting staff.
- D. Collaboration among security staff, health services staff, and PIOC shall occur to ensure that emergency medication are available when going off-site.

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility:		
Original Effective Date:	DAI Policy Number: 500.00.02	Page 4 of 4
New Effective Date:	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Emergency Prescribed Medication for Self-Administration by Inmate-Patients		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 2.
 - a.
 - b.
 - c.
 - 3.
 - C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other