

 <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p>	<b>DAI Policy #:</b> 500.00.02	<b>Page</b> 1 of 5
	<b>Original Effective Date:</b> 10/15/01, 06/15/05	<b>New Effective Date:</b> 11/01/17
	<b>Supersedes:</b> 500.00.02 BHS 800:22	<b>Dated:</b> 12/27/12 01/01/09
	<b>Administrator's Approval:</b> Jim Schwochert, Administrator	
	<b>Required Posting or Restricted:</b>  <input checked="" type="checkbox"/> <b>Inmate</b> <input checked="" type="checkbox"/> <b>All Staff</b> <input type="checkbox"/> <b>Restricted</b>	
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Emergency Prescribed Medication for Self-Administration by Inmate-Patients		

**POLICY**

The Division of Adult Institutions shall provide access to medications prescribed for the emergency treatment of life threatening conditions.

**REFERENCES**

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2014, P-E-08, Emergency Services  
Executive Directive 59 – Department of Corrections Provided Medical Alert Wristbands.

**DEFINITIONS, ACRONYMS, AND FORMS**

Advanced Care Provider (ACP) – Provider with prescriptive authority.

BHS – Bureau of Health Services

DAI – Division of Adult Institutions

DOC – Department of Corrections

DOC-2466 – Incident Report

Emergency Medication – Medication that must be taken immediately upon the development of symptoms in order to address potentially life-threatening conditions, for example: EpiPens for allergic reactions; nitroglycerin for chest pain; and rescue inhalers for asthma.

Keep on Person (KOP) Medication – Medication self-administered by the inmate patient.

RH – Restrictive Housing

**PROCEDURE****I. General Guidelines**

- A. Designation of emergency medications for KOP shall be done by the Responsible Physician and the BHS Pharmacy and Therapeutics Committee.
- B. Designated DOC emergency medications include:
  1. Nitroglycerin.

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2. Rescue Inhaler.
  3. EpiPen.
- C. Inmate patients are allowed to keep nitroglycerin and rescue inhalers in their possession at all times, including while they are off the housing unit, in RH and off-site. In RH:
1. A notice may be posted on the cell door alerting staff to the presence of an ordered emergency medication in the cell.
  2. Confidentiality of protected health information shall be maintained.
  3. Inmate patients may be required to give their emergency medications to staff prior to opening the cell door.
- D. Each inmate patient shall have two EpiPens provided, located where staff are able to deliver it to the patient quickly.
1. One shall be located in the housing unit.
  2. The location of the second one shall be determined by the facility health authority based on where the patient spends a significant amount of time and/or the type of allergy.
- E. EpiPens designated as KOP shall be labeled for the individual inmate patient.
1. Inmate patients who go off-site for work release, community service or project crews shall be allowed to keep their EpiPens on their person.
  2. Security and HSU shall develop a plan when a patient is identified by the ACP as needing immediate access to an EpiPen due to a severe allergy.
- F. HSU nursing staff shall train and educate the patient on the need for and use of emergency medications. Education shall be documented in the health care record.
- G. The patient prescribed an emergency medication shall be offered a medical alert bracelet according to Executive Directive 59.
- H. HSU staff shall review patient emergency medications for expiration dates and concerns related to use.
- I. Non-health staff shall immediately notify HSU and then complete DOC-2466 when an emergency medication is delivered to the patient.
- J. EpiPens shall be disposed of in a sharps container immediately upon use.
- K. Non-health staff shall notify HSU if an inmate patient reports the use of a KOP emergency medication.
- II. Removal of Emergency Medications From an Inmate Patient by Staff**
- A. Only the ACP can determine if an emergency medication needs to be under staff control.

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- B. HSU staff shall be consulted, if possible, before emergency KOP emergency medications are removed from an inmate patient's possession, as possible.
- C. Security staff may remove emergency medications from inmate patients' possession in an emergency but must contact HSU immediately and maintain a vigil outside the cell until approval from an ACP is obtained.
- D. In the absence of an ACP onsite, a nurse shall contact the physician on-call for a telephone order.
- E. If a nurse is not on-site, the on-call nurse shall complete telephone triage.

### **III. Emergency Medications Maintained by Staff**

- A. Emergency medication(s) not designated as KOP shall be kept in a location that will allow staff to deliver it to the inmate patient immediately upon request. The location is to be determined by the facility health authority.
- B. The inmate patient shall be housed in a cell that allows close monitoring.

### **IV. Emergency Medications for Inmate Patients in RH**

- A. Inmate patients in RH with their medication shall have notices on their cell doors alerting staff of the presence of the ordered emergency medication in their cell while maintaining confidentiality of protected health information.
- B. Inmate patients may be required to give their emergency medications to staff prior to leaving their cell.

### **V. Transporting Inmate Patients with Emergency KOP Medications**

- A. Each facility shall allow inmate patients to have on their person, nitroglycerin and rescue inhalers during transport, unless specific security concerns exist and are noted and approved by the Security Director/Designee in consultation with the facility health authority.
- B. Epi-pens shall be controlled by staff during transport unless otherwise specified.
- C. Inmate patients who cannot keep emergency medications on their person must have the medications immediately available by escorting staff.
- D. Collaboration among security staff, health services staff, and inmate patients staff shall occur to ensure that emergency medication are available when going off-site.

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**Bureau of Health Services:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

James Greer, Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_

Medical Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_

Mary Muse, Nursing Director

**Administrator's Approval:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

Jim Schwochert, Administrator

**DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES**

<b>Facility:</b> Name		
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<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Emergency Prescribed Medication for Self-Administration by Inmate-Patients		
<b>Will Implement</b> <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
<b>Warden's/Center Superintendent's Approval:</b>		

**REFERENCES**

**DEFINITIONS, ACRONYMS, AND FORMS**

**FACILITY PROCEDURE**

- I.
  - A.
  - B.
    - 1.
    - 2.
      - a.
      - b.
      - c.
    - 3.
  - C.

II.

III.

**RESPONSIBILITY**

I. Staff

II. Inmate

III. Other