

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.10.32	Page 1 of 3
	Original Effective Date: 05/06/13	New Effective Date: 02/16/18
	Supersedes: 500.10.32	Dated: 10/08/14
	Administrator's Approval:	
Required Posting or Restricted:		
<input type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Staff Safety		

POLICY

Division of Adult Institution facilities shall ensure HSU staff work in a safe environment.

REFERENCES

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018, P-B-03 – Staff Safety

DEFINITIONS, ACRONYMS AND FORMS

HSU – Health Services Unit

PPE – Personal Protective Equipment

RHA – Responsible Health Authority

Staff Safety – Refers to the health and well-being of HSU staff who work in the facility and is directly related to the administrative practice that assures public safety of the facility.

PROCEDURE**I. General Guidelines**

- A. The intent of this policy is to reduce risk and harm to HSU staff.
- B. The ability of HSU staff to provide health care is predicated on a safe and secure environment.
 1. Staff safety is more than sanitation and equipment checks.
 2. Staff safety includes a working environment where staff shall feel safe to do their work. Health and security staff shall work collaboratively to ensure a safe environment.
 3. Staff safety includes access to necessary PPE and other medical safety devices.
 4. Staff safety includes maintaining a healthy work environment.

II. Ensuring Safety

- A. The RHA/designee shall ensure the safety of the HSU staff is maintained. Issues that impact a healthy work environment shall be addressed in a timely manner.
- B. The RHA/designee shall work closely with the facility Security Director/designee to address any safety concerns.

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- C. All HSU staff shall be allowed to bring safety concerns to the RHA/designee or the facility Health and Safety designee.
- D. HSU staff are encouraged to request safety issues be added to the monthly staff meeting for discussion and resolution.
- E. HSU staff shall have a representative on the facility Health and Safety Committee.

Bureau of Health Services: _____ **Date Signed:** _____
James Greer, Director

_____ **Date Signed:** _____
Paul Bekx, MD, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

Administrator's Approval: _____ **Date Signed:** _____
James Schwochert, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.10.32	Page 3 of 3
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Staff Safety		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - 1.
 - a.
 - B.
 - C.
- II.
 - A.
 - B.
 - C.