

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.10.35	Page 1 of 3
	Original Effective Date: 02/10/14	New Effective Date: 02/04/19
	Supersedes: 500.10.35	Dated: 12/01/16
	Administrator's Approval: Makda Fessabaye, Administrator	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Access to Custody Information		

POLICY

All Division of Adult Institution facilities shall ensure qualified health care professionals have access to information in the inmate patient's custody record when the responsible health authority determines that such information may be relevant to the inmate patient's health and course of treatment.

REFERENCES

Standards for Health Services in Prisons – National Commission on Correctional Health Care, 2018, P-A-08 – Health Records

DEFINITIONS, ACRONYMS AND FORMS

Qualified Health Care Professional – Includes ACPs, mental health care professionals, licensed nurses and others who by virtue of their education, credentials, and experience are permitted by law to evaluate and care for patients.

PROCEDURE

I. Use of Information

- A. It is not necessary or desirable that all health staff members have all access to their patient's criminal history. Yet, an inmate's custody record may contain information relevant to the provision of health services.

- B. Information that may be useful to the health care staff in the provision of health care may include, but is not limited to:
 1. The inmate patient's history of violence.
 2. Drug and alcohol use.
 3. Mental condition at the time of arrest.
 4. Possession of medication.
 5. Details of the crime leading to arrest and confinement.
 6. Release dates.

- C. Decisions to seek custody information may include:
 1. Relevancy of the information to decisions about the care and treatment of the inmate patient.
 2. Ability of health care personnel to maintain neutrality and objectivity in the relationship with the inmate patient.
 3. Benefit to the inmate patient resulting from a treatment decision based on the information in the custody record.

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4. Ability of the health care staff to preserve the privacy and trust of the inmate patient/provider relationship.
5. Relevancy of the information to the role of the health care provider seeking the information.

D. Health care personnel who access offender information shall be accountable for the use of the information obtained as it pertains to health care delivery.

Bureau of Health Services: _____ **Date Signed:** _____
James Greer, Director

_____ **Date Signed:** _____
Paul Bekx, MD, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

Administrator's Approval: _____ **Date Signed:** _____
Makda Fessabaye, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.10.35	Page 3 of 3
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Access to Custody Information		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES**DEFINITIONS, ACRONYMS, AND FORMS****FACILITY PROCEDURE**

I.

A.

B.

1.

2.

a.

b.

c.

3.

C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other