

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.30.49	Page 1 of 4
	Original Effective Date: 12/08/17	New Effective Date: 08/31/20
	Supersedes: 500.30.49	Dated: 12/08/17
	Administrator's Approval: Makda Fessahaye, Administrator	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Initial Health Assessment		

POLICY

The Division of Adult Institutions shall ensure all inmates receive an initial health assessment.

REFERENCES

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018 – P-E-04 Initial Health Assessment
DAI Policy 500.30.35 – Optometry Services
DAI Policy 500.30.55 – Chronic Disease Services
DAI Policy 500.40.06 – Routine Dental Treatments
DAI Policy 500.70.01 – Mental Health Screening, Assessment and Referral
Wisconsin Statutes s. 302.38 - Medical Care of Prisoners
Wisconsin Statutes s. 302.385 - Correctional Institution Health Care
Wisconsin Statutes s. 302.386 - Medical and Dental Services for Prisoner and Forensic Patients

DEFINITIONS, ACRONYMS AND FORMS

Advanced Care Provider (ACP) – Provider with prescriptive authority.

ATR – Alternative to Revocation

DOC – Department of Corrections

DOC-2077 – Health Transfer Summary

DOC-3050 – Medical Classification

EMR – Electronic Medical Record

H&P – History and Physical

PAP – Papanikolaou Smear

Health Assessment – Assessment of an individual's health status that provides the initial database for health care to be recommended during incarceration. Health assessment provides essential information for the diagnosis of health conditions that are preventable or treatable and continuity of care for chronic health conditions.

DAI Policy #: 500.30.49	New Effective Date: 08/31/20	Page 2 of 4
Chapter: 500 Health Services		
Subject: Initial Health Assessment		

New Admission – Has not had an assessment within the Wisconsin Department of Corrections greater than 12 months.

Significant Medical Condition – Patients including, but not limited to, those who are known to have conditions such as diabetes, cardiac disease, seizure disorders, asthma and end stage liver disease, those with cancer or immunosuppression, dialysis patients, and those who have had recent hospitalization admissions or surgery.

WICS – Wisconsin Integrated Computer System

PROCEDURE

I. General Guidelines

- A. All patients shall receive an initial health assessment as soon as possible but no later than 7 days of admission to the DOC.
- B. Patients with acute illness or clinically significant health needs shall have their initial health assessment as soon as possible.

II. Health Assessment and Plan of Care

- A. The initial health assessment shall include, but is not limited to:
 1. Review of the health history including the DOC-2077 – Health Transfer Summary and the review of receiving screening results Review of the height, weight and vital signs by a healthcare professional.
 2. Collection of additional information to complete the medical, dental, and mental health histories taken during the receiving screening and any subsequent encounters.
 3. Review diagnostic labs and tests including those for screening of communicable diseases and order additional tests and immunizations as needed. All abnormal findings are (i.e., history and physical, screening, and laboratory) are reviewed by a provider.
- B. A physical examination (as indicated by the patient's gender, age, and risk factors) performed by an ACP. The PAP can be omitted if there is documentation the patient is a short-term admission (less than 6 months) such as an ATR.
- C. Specific problems are integrated into an initial problem list.
- D. The diagnostic and therapeutic plan of care shall be documented for each problem identified as clinically indicated.
- E. The ACP shall complete a Medical Classification for housing, work, activity, or activity restrictions and any identified medical contraindications.
- F. The Medical Classification shall be entered into WICS.
- G. All orders for further diagnostic evaluations, referrals, and/or treatment for specific health conditions shall be discussed with the patient.

DAI Policy #: 500.30.49	New Effective Date: 08/31/20	Page 3 of 4
Chapter: 500 Health Services		
Subject: Initial Health Assessment		

- H. Education regarding prescribed medications shall be completed and documented.
- I. Patients with diagnosed chronic conditions or medical conditions requiring continued care shall be scheduled for follow-up care. See DAI 500.30.55.

III. Optometry Screening

- A. An optometry screening shall be completed by trained HSU staff and documented.
- B. A referral to optical shall be completed for refractory concerns not corrected by the patient’s current corrective lenses and anyone with contact lenses based on DAI 500.30.35.

IV. Oral Screening and Examination follow DAI Policy 500.40.06.

V. Mental Health Screening and Examination follow DAI Policy 500.70.01.

VI. Readmissions

- A. Review previous health care record.
- B. The patient’s health status shall be reviewed and updated with new information as noted in II. Above.

Bureau of Health Services: _____ **Date Signed:** _____
Michael Rivers, Director of Healthcare Administration

_____ **Date Signed:** _____
Dr. Paul Bekx, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

Administrator’s Approval: _____ **Date Signed:** _____
Makda Fessahaye, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.30.49	Page 4 of 4
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Initial Health Assessment		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

I.

A.

B.

1.

2.

a.

b.

c.

3.

C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other