

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.30.57	Page 1 of 3
	Original Effective Date: 01/06/14	New Effective Date: 10/22/14
	Supersedes: 500.30.57	Dated: 01/06/14
	Administrator's Approval: Jim Schwochert, Administrator	
	Reviewed, with no changes: 10/12/16	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Information on Health Services		

POLICY

Division of Adult Institution facilities shall provide information about the availability of and access to health care services orally and in writing to inmates upon their arrival at Division of Adult Institution facilities in a form and language the inmates understand.

REFERENCES

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2014, P-E-01 – Information on Health Services

Executive Directive 71 – Language Assistance Policy and Implementation for Addressing Needs of Offenders With Limited English Proficiency (LEP)

DAI Policy 316.00.01 – Inmate Copayment for Health Services

DEFINITIONS, ACRONYMS AND FORMS

POC-46 – Notice to All Patients – Access to Health Care

Written Information – May take the form of a facility handbook, a handout or posting in inmate housing areas.

PROCEDURES

I. General Guidelines

- A. A sign explaining how to access health care shall be posted in the intake area.
- B. Within 24 hours of their arrival, inmates shall be given written information, this includes postings, about:
 1. How to access emergency and routine medical, mental and dental health services.
 2. Information on DAI Policy 316.00.01.
 3. The grievance process for health related complaints.
- C. Special procedures shall ensure inmates who have difficulty communicating (foreign speaking, developmentally disabled, illiterate, mentally ill, deaf, etc.) understand how to access health services.

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Chapter: 500 Health Services		
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Bureau of Health Services: _____ **Date Signed:** _____
James Greer, Director

_____ **Date Signed:** _____
Ryan Holzmacher, MD, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

Administrator's Approval: _____ **Date Signed:** _____
Jim Schwochert, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.30.57	Page 3 of 3
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Chapter: 500 Health Services		
Subject: Information on Health Services		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
 - C.
- II.
- III.

RESPONSIBILITY

- I. Staff
- II. Inmate
- III. Other