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|  <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p> | <b>DAI Policy #:</b> 500.30.58   | <b>Page</b> 1 of 4                     |
|  | <b>Original Effective Date:</b><br>02/10/14                                | <b>New Effective Date:</b><br>12/23/24 |
|  | <b>Supersedes:</b> 500.30.58   | <b>Dated:</b> 01/25/21                 |
|  | <b>Administrator's Approval:</b> Sarah Cooper,<br>Administrator – 11/08/24 |  |
|  | <b>Required Posting or Restricted:</b>                                     |  |
| <input checked="" type="checkbox"/> <b>PIOC</b> <input checked="" type="checkbox"/> <b>All Staff</b> <input type="checkbox"/> <b>Restricted</b>  |  |  |
| <b>Chapter:</b> 500 Health Services  |  |  |
| <b>Subject:</b> Communication on Patients' Health Needs  |  |  |

**POLICY**

All Division of Adult Institution facilities shall ensure communication occurs between facility administrations and treating health care professionals regarding patients' significant health needs that must be considered in classification decisions in order to preserve the health and safety of the patient, other inmates and staff.

**REFERENCES**

Standards for Health Services in Prisons – National Commission on Correctional Health Care, 2018 P-B-07 Communication on Patients' Health Needs  
Wis. Stat. s. 302.38- Medical Care of Prisoners.

**DEFINITIONS, ACRONYMS AND FORMS**

DOC-3050 – Medical Classification

DOC-3504 – Infection Control: Patient and Employee Precautions

HCR – Health Care Record

HSU – Health Service Unit

PIOC – Persons in Our Care

WICS – Wisconsin Integrated Corrections System

**PROCEDURE****I. General Guidelines**

- A. Communication between custody and health staff helps make both groups aware of special consideration regarding facility movement and decisions regarding special needs. Medical or mental health problems, medication and treatments may complicate housing assignments, work assignments, program assignments, disciplinary management or transfer to another facility.
- B. Patients with health care needs or limitations shall not be placed in facilities that are unable to provide health care appropriate to meet their individual needs.
- C. Patients with restrictions shall not be assigned work or programming that presents a risk.

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| <b>Chapter:</b> 500 Health Services                            |                                     |                    |
| <b>Subject:</b> Communication on Inmate Patient's Health Needs |                                     |                    |

- D. Health information shall be communicated in a manner that does not compromise confidentiality of protected health information.
- E. Health and security staff shall communicate regarding accommodations for patients with special health conditions that may include, but are not limited to:
  - 1. Chronic disease.
  - 2. Dialysis.
  - 3. Adolescents in adult facilities.
  - 4. Communicable diseases.
  - 5. Physical disability.
  - 6. Pregnancy.
  - 7. Frailty or old age.
  - 8. Terminal illness.
  - 9. Mental illness.
  - 10. Suicidal intent.
  - 11. Intellectual disability.
  - 12. Developmental disability.
  - 13. Physical or sexual abuse.
  - 14. Physical or mental contraindications to restraint or seclusion.
  - 15. Gender dysphoria, transgender.
- F. Communication regarding health needs shall be documented.

## II. **Medical Classification**

- A. The Medical Classification includes information regarding patient's
  - 1. Physical activity level.
  - 2. Onsite HSU requirements.
  - 3. Special health conditions.
  - 4. Medical hold status.
- B. An ACP is responsible for placing an order for Medical Classification in the healthcare record (HCR).
- C. Medical Classification is completed when:
  - 1. Initial health assessment is completed.
  - 2. A new health condition is identified which results in the need for further diagnostic procedures, treatment or specialty consults where a transfer out of the facility may delay diagnostic testing and/or treatment.
  - 3. Activity limitations change.
  - 4. Facility restrictions are necessary.
  - 5. Health care follow-up indicates changes are necessary.
- D. Medical Classification information is entered into WICS by designated HSU staff.

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**III. Infection Control Communication**

A. DOC-3504 – Infection Control: Patient and Employee Precautions are utilized to communicate infection control issues.

B. Medical holds related to infection control are entered into WICS.

**DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES**

|  |                                     |                    |
|--|-------------------------------------|--------------------|
| <b>Facility:</b> Name  |                                     |                    |
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| <b>New Effective Date:</b> 00/00/00  | <b>Supersedes Number:</b>           | <b>Dated:</b>      |
| <b>Chapter:</b> 500 Health Services  |                                     |                    |
| <b>Subject:</b> Communication on Inmate Patient's Health Needs   |                                     |                    |
| <b>Will Implement</b> <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation |                                     |                    |
| <b>Warden's/Center Superintendent's Approval:</b>  |                                     |                    |

**REFERENCES**

**DEFINITIONS, ACRONYMS AND FORMS**

**FACILITY PROCEDURE**

- I.
  - A.
  - B.
    - 1.
    - 2.
      - a.
      - b.
      - c.
    - 3.
  - C.

II.

III.

**RESPONSIBILITY**

I. Staff

II. Inmate

III. Other