

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.40.05	Page 1 of 5
	Original Effective Date: 05/15/11	New Effective Date: 04/15/19
	Supersedes: 500.40.05	Dated: 11/01/17
	Administrator's Approval: Makda Fessahaye, Administrator	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Preventive Dental Hygiene Services		

POLICY

The Division of Adult Institutions shall provide certain preventive dental hygiene services for adult patients. Provision of these services is subject to prescription by a DOC dentist and certain limitations described in this policy.

REFERENCES

Standards for Health Care in Prisons, National Commission of Correctional Health Care, 2014, P-E-06 Oral Care
DAI Policy 500.40.03 – Dental Recordkeeping Standard Format

DEFINITIONS, ACRONYMS AND FORMS

AAP – American Academy of Periodontology

Denture cleaning – Use of manual or sonic devices to clean dentures that have accumulations of calculus or stain which the patient is unable to move.

DOC – Department of Corrections

DOC-3016 – Daily Dental Procedures

DOC-3442 – Authorization and Consent for Dental Hygiene Treatment

DOC-3477 – Daily Dental Hygienist Procedures

DOC-3576 – Delegation of Authority for Provision of Dental Hygiene Procedures

DSU – Dental Services Unit

HSM – Health Services Manager

Nutritional Counseling – Evaluation of a patient's diet as it relates to dental diseases such as tooth decay and periodontal disease, and instruction in how to prevent or minimize such dental diseases through dietary changes.

Oral Health Instruction – Patient education in tooth brushing and flossing, as well as instruction in the causes and solutions for dental diseases such as tooth decay, periodontal disease and oral cancer.

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Periodontal Charting (Code D0160, full mouth procedure) – Documentation of periodontal conditions including pocket depths, bleeding sites, clinical attachment levels, furcation involvement, mobility and other deviations from the normal of the periodontium.

Periodontal Screening and Recording (PSR)TM – A tool used to screen for periodontal disease which can be used to determine when a more comprehensive periodontal examination is needed.

Prophylaxis (Code D1110) – A preventive procedure involving scaling and polishing performed to remove coronal plaque, calculus and stain.

Quadrant – A section of the mouth including up to eight teeth extending from the midline to the posterior end of the arch. For DOC hygiene production/billing purposes, a quadrant consists of eight teeth, regardless of where they are located in the mouth.

Scaling/Root Planning (Code D4341-per quadrant) – A periodontal procedure involving (1) the removal of plaque, calculus, stain, microbial flora and diseased cementum or dentin from the root surfaces of the tooth and from deep periodontal pockets and, (2) smoothing the root surfaces to remove bacterial toxins and discourage their reattachment to the root.

Sealants – Protective covering placed over a tooth's grooves and fissures for the purpose of preventing tooth decay, normally provided only for juveniles.

Tobacco Counseling – Evaluation of a patient's tobacco habits as it relates to the development of dental diseases such as periodontal disease and oral cancer, and instruction in how to prevent or minimize such dental diseases through tobacco habit changes.

Tooth Polishing – A component of a prophylaxis involving the removal of coronal plaque which is accomplished with instruments and by rubber cup polishing methods.

Topical Fluoride Application – Professional application of fluoride applied directly to the teeth following a prophylaxis.

WDA Periodontal Examination – Wisconsin Dental Association Form 181PS

PROCEDURE

I. Preventive Hygiene Services – General

Preventive services include:

- A. Oral hygiene instructions. Must be provided within 30 days of admission to DOC and as needed thereafter.
- B. Nutritional counseling.
- C. Tobacco counseling.

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- D. Topical fluoride application.
- E. Denture cleaning.
- F. Initial and recall prophylaxis.
- G. PSR™ or periodontal charting.
- H. Scaling/root planing.

II. Preventive Dental Hygiene Services

- A. Patients must request the initial prophylaxis appointment, unless prescribed by the dentist.
- B. The frequency of recall prophylaxis for each patient shall be determined by the treating dentist.
- C. The patient shall request routine hygiene prophylaxis. Appointment does not occur until at least 12 months from last prophylaxis appointment date and not more than 18 months from last prophylaxis appointment date.
- D. The dental unit hygienist or assistant shall maintain the recall system using the computerized standard recall list file.
- E. It is the patient's responsibility for diligent self-care after prophylaxis procedure.

III. Patient Education

- A. Education shall be provided in the most cost effective manner possible, including in a group setting, or during the delivery of hygiene procedures.
- B. The DOC intranet Dental Services group file contains informational pamphlets on a variety of dental topics that may be provided to the patient.
- C. Oral hygiene instruction and preventive oral education are given by dentists, dental hygienists, or dentally trained

IV. Scaling/Root Planning

Limited to patients who show one or more of the following:

- A. An AAP Class II, III or IV (see DAI Policy 500.40.03).
- B. Bone loss, as evidenced by radiographs.
- C. A majority of pockets that are at least 4-6 mm deep as indicated by periodontal charting on the WDA Periodontal Examination Form 181PS.
- D. Scaling/Root planning case shall be approved by the dentist.

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- V. Delegation and Consent for Hygiene Care is now a State of Wisconsin Statute stating that the RDH does not need a Delegation of Authority document form signed by their treating Dentist.**
- VI. Wisconsin Act 20** indicates a hygienist does not need a dentist to complete examination before actual dental cleaning. Hygienist can schedule and proceed with dental cleaning before dentist examination. A patient seen by a hygienist for a dental cleaning prior to a dental examination shall be seen by a dentist for an examination within 90 days.
- VII. Production Code Documentation** (on DOC-3016 and/or DOC-3477)
- A. The DOC code for scaling/root planning (D4341) defines one quadrant of preventive procedures as involving eight teeth, regardless of their actual location. Example: Two teeth located on each of four anatomic quadrants constitute one quadrant of preventive hygiene therapy for production purposes.
- B. Code D4342, scaling/root planning for three or less teeth, may be provided on the same date of service as Code D1110, prophylaxis.
- VIII. Dental Aids for Restrictive Housing**
- A. Patients in Restrictive Housing shall follow facility property guidelines.
- B. Dental aids outside the RHU property guidelines may require approval by the HSU manager/designee, the treating dentist and security for the patient.
- B. Patients who misuse floss may have other restrictions placed on the use of floss for security reasons.

Bureau of Health Services: _____ **Date Signed:** _____
James Greer, Director

_____ **Date Signed:** _____
Dr. Paul Bekx, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

_____ **Date Signed:** _____
Dr. Man Lee, Dental Director

Administrator's Approval: _____ **Date Signed:** _____
Makda Fessahaye, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number:	Page 5 of 5
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Preventive Dental Hygiene Services		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
 - C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other