

**DAI Policy 500.50.24 – Dialysis Record
Attachment A – Filing in Working Binder
Effective: 02/02/15**

INSTRUCTION: Documents listed in this Attachment must remain in the Working Binder until the termination of dialysis, regardless of the date of the document. **Do not move** documents listed below into a rust-colored Dialysis Chart until dialysis has ended.

Left Inside Cover

Medical Conditions Alert Labels

Right side pocket sleeve

Court Order for Medical Treatment currently in effect

Right Side in front of Problem List Divider – in this order

- DOC-3449 – Dialysis Access History Log
- Do Not Resuscitate Order (DNR) currently in effect
- Power of Attorney for Health Care (not revoked/ not terminated)
- Declaration to Physician (not revoked/ not terminated)
- Court documents such as: Guardianship, Ch. 51 Commitment, court ordered treatment, and others currently in effect

Problem List Divider-in this order

DOC-3020 – Problem List (most recent copy)

Patient Care Plan Divider

Care Plans (active) Note: discontinued care plans may be moved to the Chart

Database Divider –in this order

- History & Physical (by nephrologists)
- DOC-3218A – Record of Immunizations
- DOC-3405A – Admission Data Base-Hemodialysis
- DOC-3334 – Modified Diet Order (active)
- DOC-3341 – Modified Diet Consent/Refusal (active)

Medication Divider-in this order

DOC-3513 – Dialysis Medication List

Miscellaneous Divider-in this order

DHFS-2728 – End Stage Renal Disease Medical Evidence Report- Medicare Entitlement and Patient Reg

Consents/Refusals Divider -in this order

- DOC-3220 – Refusal of Recommended Treatment/Test
- DOC-1163A – Authorization for Use and Disclosure of Protected Health Information (PHI)
- DOC-3028 – Authorization for Medical and/or Surgical Treatment
- DOC-3263 – Consent/Refusal to Test for HIV Antibody and to Disclose Results

Correspondence Divider

DOC-3696 – Consent to Follow Hemodialysis Rules