

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.60.04	Page 1 of 5
	Original Effective Date: 06/15/05	New Effective Date: 09/11/24
	Supersedes: 500.60.04	Dated: 04/01/24
	Administrator's Approval: Sarah Cooper, Administrator – 08/20/24	
	Required Posting or Restricted:	
<input checked="" type="checkbox"/> PIOC <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Immunization Program		

POLICY

Division of Adult facilities shall make immunizations available to all PIOC based on current guidelines from the Centers for Disease Control, Division of Public Health, Department of Health Services and Bureau of Health Services.

REFERENCES

CDC - Advisory Committee on Immunization Practices (ACIP).

<http://www.cdc.gov/vaccines/acip/>

CDC - Immunization Schedule. <https://www.cdc.gov/vaccines/schedules/index.html>

DAI Policy 500.60.21-Covid 19 (SARS—COV-2) Management

DAI Policy 500.50.02 – Health Care Record Content and Format

DAI Policy 500.60.16 – Influenza Management

DAI Policy 500.80.01 – Pharmaceutical Operations

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018, P-B-02 Infectious Disease Prevention and Control

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018, P-B-03 Clinical Preventative Services

WIR HELPLINE: 608-266-9691

Wis. Stat. s. 302.38 – Medical Care of Prisoners.

Wis. Stat. s. 302.385 – Correctional Institution Health Care

Wis. Stat. s. 302.386 – Medical and Dental Services for Prisoners and Forensic Patients

Wis. Stat. s. 895.4801 - Immunity for Health Care Providers during COVID-19

Emergency

Vaccine Storage and Handling Toolkit, U.S. Centers for Disease Control and Prevention - January 2023 with updates March 29th, 2024 [Link](#)

DEFINITIONS, ACRONYMS AND FORMS

ACIP – The Advisory Committee on Immunization Practices (ACIP) comprises medical and public health experts who develop recommendations on the use of vaccines in the civilian population of the United States. The recommendations stand as public health guidance for safe use of vaccines and related biological products. The Centers for Disease Control (CDC) sets the United States adult and childhood immunization schedules based on these recommendations.

Advanced Care Provider (ACP) - Provider with prescriptive authority

BHS – Bureau of Health Services

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CDC – Centers for Disease Control

DAI – Division of Adult Institutions

DOC – Department of Corrections

DOC 3218A – Record of Immunization

DOC 3220 – Refusal of Recommended Health Care

DOC-3611 – Influenza Vaccination Screening Questionnaire

DPH – Division of Public Health, Department of Health Services

DPH-44702 – Vaccine Administration Record

EUA - Emergency Use Authorization

HCR – Healthcare record

HPV – Human Papillomavirus

HSU – Health Services Unit

MMR – Measles, Mumps, Rubella

PIOC – Persons in our Care

Td – Tetanus/Diphtheria

Tdap – Tetanus, Diphtheria and Pertussis Vaccine

Temperature Log for Refrigerator ([LINK](#))

VFA – Vaccines for Adults program

VIS – Vaccine Information Statement
(<http://www.cdc.gov/vaccines/pubs/vis/default.htm>)

WIR – Wisconsin Immunization Registry

PROCEDURES

I. General Guidelines

- A. Immunizations offered in the DOC are based on adult immunizations guidelines as recommended by ACIP.
- B. Orders (individual by ACP or through delegation protocols) are required.

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- C. A history of allergies or other medical conditions which may contraindicate vaccination shall be taken prior to the administration of immunizations.
- D. Before obtaining consent for vaccine administration, the health care provider shall check:
 - 1. HCR.
 - 2. WIR.
 - 3. Existing DPH-44702s.
 - 4. Available DOC-3218A.
- E. PIOC shall be informed about the immunization, the disease for which the patient is being immunized, possible side effects and the schedule for future immunizations.
- F. The immunization specific VIS/EUA is required by federal law to be provided to PIOC prior to administration of the vaccine.
- G. PIOC shall sign the DPH-44702 prior to administration of the vaccine with the exception of administration of Influenza vaccinations, which utilize DOC-3611.
- H. PIOC identified as high risk per CDC guidelines shall be prioritized when offering immunizations.
- I. PIOC declining vaccinations shall sign a DOC-3220.

II. Vaccine Handling and Storage

- A. Handling and storage of vaccines shall follow recommendations of the CDC.
- B. Vaccines shall not be stored in the refrigerator door.
- C. HSUs shall have a system in place to prevent stockpiling and only have on site the amount of vaccines needed for their current population.
- D. HSUs who receive vaccines from CPS shall return vaccines due to expire within 3 months to CPS.
- E. HSUs who receive vaccines from Vaccines for Adults program shall work with DHS to return vaccines about to expire.
- F. Vaccines obtained through the VFA program that are about to expire may be transported to another VFA site. If the vaccine is sent to a non-VFA DOC site, a Vaccine Borrowing Report must be completed and retained by the sending facility. All transports must follow DHS requirements.

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- G. HSUs shall monitor temperatures of refrigerators and freezers storing vaccines utilizing the CDC vaccination storage guidelines and record temperatures on www.immunize.org/catg.d/p3037F.pdf Temperature Log for Refrigerator – Fahrenheit twice daily when HSU staff are on-site.

- H. HSUs shall ensure approved digital data loggers are utilized on each vaccine storage unit.

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.60.04	Page 5 of 5
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Immunization Program		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

I.

- A.
 - 1.
 - a.
- B.
- C.

II.

- A.
- B.
- C.