

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.60.11	Page 1 of 5
	Original Effective Date: 07/19/07	New Effective Date: 11/21/23
	Supersedes: 500.60.11	Dated: 04/08/19
	Administrator's Approval: Sarah Cooper, Administrator – 11/06/23	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> PIOC <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Food-Borne and Water-Borne Illness Outbreak		

POLICY

The Division of Adult Institutions shall report and investigate all suspected food-borne or water-borne illness according to the Centers for Disease Control and Prevention and in consultation with local and state public health officials.

REFERENCES

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018 P-B-02, Infectious Disease Prevention and Control.

Wisconsin Statutes Ch. 252 – Communicable Diseases

Wis. Stat. s. 302.38 - Medical Care of Prisoners.

Wis. Stat. S. 302.385 - Correctional Institution Health Care

Wis. Stat. S. 302.386 - Medical and Dental Services for Prisoners and Forensic Patients.

Wisconsin Administrative Code Ch. HFS 145 – Control of Communicable Diseases

CDC Website - <http://www.cdc.gov/ncezid/dfwed/>

DHS Website - www.dhs.wisconsin.gov/disease/diseasereporting

DEFINITIONS, ACRONYMS AND FORMS

Advanced Care Provider (ACP) – Provider with prescriptive authority.

BCD - Division of Public Health, Bureau of Communicable Diseases.

Cluster – Two or more patients/staff with sudden onset of acute gastroenteritis or other symptoms which are similar to each other.

DAI Policy 500.60.10—External Reporting of Communicable Disease

DHS – Department of Health Services

DOC – Department of Corrections

F- 44151 – Acute and Communicable Diseases Case Report

HSU – Health Services Unit

IPC – Infection Prevention Committee

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Local Health Department – Agency of local government that takes any of the forms specified in Wisconsin Statutes s. 250.01 94. LHD formerly called local public health agency which is the term used in DPH forms.

Outbreak – A food-borne disease outbreak occurs when two or more people get the same illness from the same contaminated food or drink at the same time as each other.

PIOC – Person in Our Care

RHA – Responsible Health Authority

RN – Registered Nurse

WSLH – Wisconsin State Laboratory of Hygiene

PROCEDURES

I. Initial Observation of Illness

- A. Index of Suspicion
 - 1. Outbreaks occurring in a variety of locations shall be considered for possibility of a main source of contamination.
 - 2. Outbreaks in individual locations are suspect for a local source of contamination.
 - 3. Any outbreak of patients/staff with sudden onset of acute gastroenteritis or other symptoms which are similar to each other shall be suspect for food-borne or water-borne illness.
- B. The RN on-site or on-call shall be alerted if-patients/staff develop acute gastrointestinal and/or other symptoms.
- C. Collect appropriate samples for testing.
- D. Isolate patients.

II. Notifications

- A. The RN shall do the following upon becoming aware of a reported or suspected outbreak:
 - 1. Immediately notify facility management, including HSM/designee, ACP, Warden/designee.
 - 2. Immediately notify the facility Food Services Department that a possible food-borne outbreak is suspected.
 - 3. Facility IPC Nurse and Infection Prevention Committee designee.
 - 4. Notify additional facility staff as necessary, depending on the source of contamination.
- B. RHA/designee shall immediately notify:
 - 1. BHS Medical Director and Director of Nursing.
 - 2. Warden/Superintendent/designee

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3. BHS Director of Healthcare Administration
 4. Central Office Dietetic Services Director.
 5. Local Public Health Department
 4. The above and complete the F-44151 within 24 hours and route as directed on the form.
- C. The Warden/Superintendent and/or the BHS Director of Healthcare Administration shall notify the Division Administrator/designee.
- III. Investigation**
- A. The investigation shall be completed over time and involve a variety of facility disciplines in coordination with DHS BCD.
 - B. As directed by BCD, samples of stool and/or vomit from at least four and up to 10 ill patients shall be collected immediately and preserved until able to be shipped for testing at the local hospital or WSLH.
 1. Local hospital/WSLH shall be consulted on preservation methods.
 2. Provide sample(s) to local hospital/WSLH as soon as possible.
- IV. Facility Responsibilities:**
- A. Food Services shall send a copy of the menu for the dates requested by DHS BCD.
 - B. Provide food samples as requested by DHS BCD.
 - C. Samples shall be refrigerated until shipped and kept cold during shipping. Ship by overnight delivery to:

Department of Agriculture, Trade and Consumer Protection
Bureau of Lab Services
2601 Agricultural Dr.
Suite 150
Madison, WI 53718.
 - D. Notify DHS BCD that the samples have been shipped.
- V. Contact Tracing and Follow-up Recommendations**
- A. Bureau of Communicable Diseases, Epidemiology Section shall use the menu to prepare an incident specific questionnaire to use when interviewing ill patients.
 - B. The facility staff shall ensure involved patients complete the questionnaire.
 - C. The RHA/HSM/designee shall follow up with the DHS staff directing the investigation of the outbreak.

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- D. Afflicted patients shall be informed and educated by licensed health care staff.
- E. The HSM/designee/RHA shall work with the ACP, local and state health officials and facility staff such as the Food Service Administrator or Safety Officer to investigate any suspected outbreak.
- F. A report, including findings and any recommendations shall be prepared by DHS BCD and provided to the facility for further dissemination to:
 - 1. Warden/Superintendent/designee
 - 2. Facility Health and Safety Committee,
 - 3. DOC Infection Prevention Committee
 - 4. Dietetic Services Director.

VI. **Patient Care**

- A. An ACP shall direct the care and treatment of patients.
- B. Symptomatic staff shall be referred to their personal health care provider.

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.60.11	Page 5 of 5
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Food-Borne and Water-Borne Illness Outbreak		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

VII.

- A.
 - 1.
 - a.
- B.
- C.

VIII.

- A.
- B.
- C.