

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 500.60.15	Page 1 of 6
	Original Effective Date: 11/19/14	New Effective Date: 02/15/17
	Supersedes: 500.60.15	Dated: 11/19/14
	Administrator's Approval: Jim Schwochert, Administrator	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 500 Health Services		
Subject: Health Care Worker Influenza Vaccination Program		

POLICY

All Division of Adult Institution facilities shall offer influenza vaccination to all health care workers based on, Division of Public Health Services, and Bureau of Health Services Department of Corrections, and Center for Disease Control guidelines.

REFERENCES

Advisory Committee on Immunization Practices ACIP Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2014, P-B-01 – Infection Prevention and Control Program
DAI Policy 300.00.59 – Emergency Response CPR and AED Use
DAI Policy 500.60.01 – Infection Prevention and Control Program
DAI Policy 500.60.13 – Airborne/Droplet Infections
<http://www.cdc.gov/flu>
OSHA's Respiratory Standard 29 CFR 1910.134
CDC in the Influenza Vaccine, Vaccine Information Statements
Influenza Vaccine Information Statement (VIS) –
<http://www.immunize.org/vis/www.immunize.org/vis>

DEFINITIONS, ACRONYMS AND FORMS

Health Care Worker – Health Services, Dental Services, Psychological Services staff, including Limited Term Employee health staff, agency health staff.

BHS – Bureau of Health Services

CDC – Centers for Disease Control/Annual Summary Recommendations

DAI – Division of Adult Institutions

DHS – Department of Health Services

DOC – Department of Corrections

DPH-F-44702 – Vaccine Administration Record

DOC-3727 – Health Care Worker Declination of Influenza Vaccination

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Flu Season – The period of time when influenza is active in the community as determined by the Infection Control Committee in consultation with the BHS Medical Director and Wisconsin Department of Public Health.

HSU – Health Service Unit

Influenza Like Illness (ILI) – Defined as a measured temperature of over 100 degrees F with cough or sore throat.

LPHA – Local Public Health Agency

MMWR – Morbidity and Mortality Weekly Report

NCIRD – National Center for Immunization and Respiratory Diseases

NIOSH – National Institute for Occupational Safety and Health

OSHA – Occupational Safety and Health Administration

POC-0040A – Infection Control Personal Protective Equipment (PPE)

Respiratory Disease Outbreak – Three or more inmate patients and/or staff from the same unit with illness onsets within 72 hours of each other and who have pneumonia, acute respiratory illness/ influenza-like-illness, or laboratory-confirmed viral or bacterial infection (including influenza).

VIS – Vaccine Information Statement

WIR – Wisconsin Immunization Registry

PROCEDURES

I. General Guidelines

- A. According to the CDC, receiving the influenza vaccine is the single most effective method of preventing influenza.
- B. The CDC has recommended annual influenza vaccinations for health care personnel with direct inmate patient contact since 1984 and for all health care personnel since 1993. As a result, groups like Healthy People 2020 have set goals to achieve a vaccination rate of 90% among health care workers by the year 2020.
- C. A memorandum from the BHS Medical Director shall be completed annually authorizing HSU and Employee Health staff to initiate administering influenza vaccinations.
- D. All Health Care Workers shall be offered an influenza vaccine per CDC guidelines free of charge.

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- E. Health Care Workers shall receive a VIS which details vaccine information including contraindications.
- F. Health Care Workers who wish to be vaccinated on-site shall complete DHS-F-44702 – Vaccine Administration Record.
- G. Health Care Workers who have received a vaccination outside of the DOC shall submit verification, including provider name and date received.
- H. Health Care Workers electing not to be vaccinated are required to read and sign the DOC-3727 – Health Care Worker Declination of Influenza Vaccination indicating the reason for not receiving the vaccine.
- I. Correctional Officers working in the HSU are not considered health staff. They will be offered the vaccine but not required to sign a declination form if they do not wish to receive it.
- J. Health Care Worker declinations and vaccination consent forms shall be sent to the facility Employee Health Nurse by December 31 of the current flu season for filing in the employee health folder.
- K. A copy of the Health Care Worker declination form shall be sent to the BHS Infection Control Nursing Coordinator for trending and tracking purposes. Reasons for declination shall be reviewed by the Infection Control Committee to identify educational opportunities.
- L. A list of employees declining the influenza vaccination shall be maintained by the HSM to enforce masking of unvaccinated employees during an outbreak.
- M. Facilities experiencing an influenza outbreak shall require all Health Care Workers who have declined the vaccination to wear a medical-surgical mask while providing direct inmate patient care.
- N. Vaccinations shall be entered in the Wisconsin Immunization Registry by the Employee Health Nurses.
- O. Health Care Workers who experience influenza or ILI shall be advised to not report to work until 24 hours after they no longer have a fever without use of fever reducing medicines.
- P. If symptoms, such as coughing or sneezing are present, vaccinated and unvaccinated Health Care Workers are encouraged to wear a medical – surgical mask.
- Q. Under the direction of the HSU Manager, the Infection Control Nurse/designee shall gather, monitor, and report statistics identifying the

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number of declinations and the percentage of vaccinations administered to health care workers annually.

- R. Statistics shall be submitted to the DOC Infection Control Committee designee as requested. Reasons for declination shall be reviewed by the Infection Control Committee to identify educational opportunities.
- S. The Infection Control Nurse/designee shall promote Health Care Worker vaccinations through staff education referencing current CDC guidelines.

II. Supplies Needed for Vaccine Administration

- A. Syringes and needles as needed.
- B. Sharps container.
- C. Alcohol wipes.
- D. Adhesive bandages.
- E. Clean gauze pads (2x2).
- F. Influenza vaccine.
- G. Hand sanitizer.
- H. Epi-Pen.

III. Emergency Care for Allergic Reaction

- A. In the event of an allergic reaction, the employee shall follow the recommendation provided by the CDC in the Influenza Vaccine, Vaccine Information Statement. It reads: "If you think it is a severe reaction or other emergency that can't wait, call 911 or get the person to the nearest hospital. Otherwise, call your doctor."
- B. In the event of a severe allergic reaction, 911 shall be initiated.
- C. Health Care staff shall provide care according to DAI Policy 300.00.59.
- D. A licensed professional nurse or physician may administer epinephrine 1:1000 (aqueous) IM in the event a staff member has a life threatening allergic reaction. An order to cover this emergency medication administration shall be provided by the Medical Director or Associate Medical Director in the event of this occurrence.

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Bureau of Health Services: _____ **Date Signed:** _____
James Greer, Director

_____ **Date Signed:** _____
Ryan Holzmacher, MD, Medical Director

_____ **Date Signed:** _____
Mary Muse, Nursing Director

Administrator's Approval: _____ **Date Signed:** _____
Jim Schwochert, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 500.60.15	Page 6 of 6
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 500 Health Services		
Subject: Health Care Worker Influenza Vaccination Program		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - 1.
 - a.
 - B.
 - C.
- II.
 - A.
 - B.
 - C.