

 <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p>	<b>DAI Policy #:</b> 500.80.25	<b>Page</b> 1 of 3
	<b>Original Effective Date:</b> 12/21/11	<b>New Effective Date:</b> 10/06/14
	<b>Supersedes:</b> 500.80.25	<b>Dated:</b> 03/07/13
	<b>Administrator's Approval:</b> Cathy A. Jess, Administrator	
<b>Required Posting or Restricted:</b>		
<input checked="" type="checkbox"/> <b>Inmate</b> <input checked="" type="checkbox"/> <b>All Staff</b> <input type="checkbox"/> <b>Restricted</b>		
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Medication Services		

**POLICY**

The Division of Adult Institutions shall provide medication services that are clinically appropriate and provided in a timely, safe and sufficient manner.

**REFERENCES**

Standards for Health Care in Prisons, National Commission on Correctional Health Care, 2014, P-D-02 – Medication Services

DAI Policy 500.80.03 – Medication Reconciliation – Continuation of Medication

DAI Policy 500.80.04 – Over the Counter Medications

DAI Policy 500.80.05 – Formulary – Approved Medications for Use

DAI Policy 500.80.15 – Transfer of Medication

**DEFINITIONS, ACRONYMS, AND FORMS**

Advanced Care Provider (ACP) – Provider with prescribing authority. This includes Physicians, Dentists, Advanced Practice Nurse Prescribers, and Physician's Assistants.

CQI – Continuous Quality Improvement

HSU – Health Service Unit

OTC – Over the Counter Medications

Responsible Physician – Designated physician who has final authority at a given facility regarding clinical issues.

**PROCEDURES**

- I. Prescription medications are administered or delivered to the inmate patient only on the order of an ACP. The facility shall have a procedure identifying the expected time frames from ordering to delivery and a backup plan if the time frames cannot be met.
- II. OTC medications may be provided by the HSU or purchased by inmate patients from canteen as described in DAI Policy 500.80.04. OTCs obtained through HSU shall be documented in the medical chart as described in the same policy.
- III. The responsible physician determines prescriptive practices in the facility in accordance with DAI Policy 500.80.05.

<b>DAI Policy #:</b> 500.80.25	<b>New Effective Date:</b> 10/06/14	<b>Page</b> 2 of 3
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Medication Services		

- IV. Medications are only prescribed when clinically indicated; e.g., psychotropic and behavior-modifying medications are not used for disciplinary purposes.
- V. Inmate patients entering the facility on prescription medication shall continue to receive the medication in a timely fashion as described in DAI Policies 500.80.03 and 500.80.05 for intake admissions and by DAI Policies 500.80.03 and 500.80.15 for inmate transfers, providing the medication is medically indicated. Acceptable alternative medication may be provided as medically indicated.
- VI. The ordering ACP shall be notified of impending expiration of an order so the ACP can determine whether the drug administration is to be continued or altered.
- VII. Periodic CQI review of medication services is required.

**Bureau of Health Services:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
James Greer, Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Ryan Holzmacher, MD, Medical Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Mary Muse, Nursing Director

**Administrator's Approval:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Cathy A. Jess, Administrator

**DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES**

<b>Facility:</b> Name		
<b>Original Effective Date:</b>	<b>DAI Policy Number:</b> 500.80.25	<b>Page</b> 3 of 3
<b>New Effective Date:</b> 00/00/00	<b>Supersedes Number:</b>	<b>Dated:</b>
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Medication Services		
<b>Will Implement</b> <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
<b>Warden's/Center Superintendent's Approval:</b>		

**REFERENCES**

**DEFINITIONS, ACRONYMS, AND FORMS**

**FACILITY PROCEDURE**

- I.
  - A.
    - 1.
      - a.
  - B.
  - C.
- II.
  - A.
  - B.
  - C.