

## **Grant Announcement Summary**

**Grant Title:** Secured Residential Care Centers for Children and Youth (2019)

**Description:** A total of \$40,000,000<sup>1</sup> is available to assist counties in establishing or constructing [Secure Residential Care Centers for Children and Youth \(SRCCCY\)](#) and attached juvenile detention facilities.

Authority for this program [2017 WI Act 185](#), which states that: “The legislature finds and determines that the legislative intent set forth under s. 938.01 (2) is served by the design and construction of secured residential care centers for children and youth and attached juvenile detention facilities and that the design and construction of such facilities is a statewide concern of statewide dimension. It is therefore in the public interest, and it is the public policy of this state, to assist counties in designing and constructing secured residential care centers for children and youth and attached juvenile detention facilities.

The building commission may authorize up to a total of \$40,000,000 in general fund supported borrowing to assist counties in establishing or constructing secured residential care centers for children and youth and attached juvenile detention facilities. Any such state funding commitment shall be in the form of a grant to a county issued under 2017 Wisconsin Act 185, section 110 (4).

From the capital improvement fund, a sum sufficient for the department of corrections to provide grants to counties for designing and constructing secured residential care centers for children and youth and attached juvenile detention facilities as specified in s. 13.48 (27m). The state may contract public debt in an amount not to exceed \$40,000,000 for this purpose.”

Responses will be scored according to the application requirements and in accordance with the Wisconsin model of youth justice.

If for any reason, the facility that is constructed with funds from the grant is not used for the purposes identified in the grant under 2017 Wisconsin Act 185, section 110 (4), the state shall retain an ownership interest in the facility equal to the amount of the state’s grant.

**Opportunity Category:** Competitive

**Important Dates:**

*Application Due Date:* June 30, 2019

*Project Start Date:* After a statewide plan due to the Joint Committee on Finance by July 1, 2019 (or October 1, 2019 if the Act 185 trailer bill is approved) is approved as submitted or modified.

*Project End Date:* June 30, 2024

---

<sup>1</sup> Act 185 currently provides for \$40,000,000 of grant funding. The Governor’s budget proposal includes a \$60,000,000 increase for a total of \$100,000,000. The final funding available will be determined by the Joint Committee on Finance.

**Anticipated Funding Amount:** Through this initiative, a total of \$40,000,000 in state funds are available to support counties in establishing or constructing secured residential care centers for children and youth and attached juvenile detention facilities.

**Match/Cost Sharing Requirement:** A 5% cash match is required under this program, unless it is the portion of the facility that is designed and constructed to hold female juveniles.

**Eligibility:** Eligible applicants are limited to county or tribal governments, who may apply individually or jointly. Per statute, any 2 or more counties may jointly, by majority vote of all the members of each county board, provide for a secured residential care center for children and youth, as defined in s. 938.02 (15g), under ss. 59.52 (7) and 66.0301. A secured residential care center for children and youth established under this section shall be the county secured residential care center for children and youth of each of the counties so joining.

Additionally, applicants must have submitted a Letter of Interest by March 30, 2019 as required under Act 185.

**Eligible Expenses:** Funding may be used for consultant/contractual expenses, equipment, and supplies and operating expenses. These expenses include design and construction cost, as well as principal and interest.

## **Secured Residential Care Centers for Children and Youth (2019)**

### **Program Description**

The Wisconsin Department of Corrections (DOC) is seeking applications to assist counties in establishing or constructing secured residential care centers for children and youth (SRCCCY) and attached juvenile detention facilities.

Per 2017 Act 185, a county may apply for any of the following (section 110 (4)):

- a. A grant to pay 95 percent of the costs of designing and constructing a secured residential care center for children and youth.
- b. A grant to pay 95 percent of the costs of designing and constructing a facility that houses both a secured residential care center for children and youth and a juvenile detention facility.
- c. A grant to pay 100 percent of the costs of designing and constructing a secured residential care center for children and youth only for female juveniles or any portion that is only for female juveniles.

The Grant Committee (committee) oversees the grant program and must establish requirements, guidelines, and criteria for grant proposals and for awarding grants. Act 185 requires a county to do all of the following in developing its grant application: (1) consider best practices in designing and operating facilities that hold juveniles in secure custody; (2) consider the feasibility of developing an existing facility into an SRCCCY; and (3) solicit input from juvenile court judges. Act 185 also requires the Grant Committee to give preference to proposals that utilize existing facilities that consider proximity to the populations of juveniles the facility would serve, and to multi-county applications.

### **Award Information**

A total of \$40,000,000 is available to assist counties in establishing or constructing [Secure Residential Care Centers for Children and Youth \(SRCCCY\)](#) and attached juvenile detention facilities. Project funding will be provided by the State of Wisconsin. Only Wisconsin county or tribal governments are eligible to apply under this solicitation.

The committee will review applications and develop a statewide plan that recommends which grant applications to approve, based on an overall view toward a Wisconsin model of juvenile justice. This plan must be submitted to the Joint Committee on Finance by July 1, 2019 (or October 1, 2019 if the Act 185 trailer bill is approved). The committee and the Department of Corrections may not implement the plan until it is approved by the Joint Committee on Finance. The Department of Corrections may not distribute grants until the Joint Committee on Finance and the State Building Commission has approved distribution.

Upon application approval, the applicant agency's project director will receive paper grant award documents by mail in approximately 30 days. Once grant award documents are signed and returned to DOC, the project may begin on the date listed begin.

### **Application Components**

Applicants will provide information about your program that will be used to make a funding decision. Questions on what is expected in each section can be directed to Shannon Carpenter at (608) 240-5055, or at [DOCWIAct185@wisconsin.gov](mailto:DOCWIAct185@wisconsin.gov).

**Please note: Attachments should only be included in this grant application where specifically requested in section instructions. All information submitted is public record and will be posted on the Department of Corrections website.**

### **Main Summary**

Please provide as much project summary as you determine may assist the committee in understanding your proposed project. Information included may be:

- Information about your agency and the individuals responsible for the application and grant award. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.
- A brief description of your program(s). A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the program) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve public safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit]”

- Plain language that clearly describes the intent of the project is most effective.

### **Budget Detail**

Please provide a detailed budget for this project. Eligible expenses include design and construction as well as principal and interest. Land acquisition is considered an eligible expense but counties must first consider existing county owned land. Complete a project budget using the following categories. For each budget item or category, enter a justification that describes how the item will be used during the course of the grant period.

### **Cash Match Requirement**

Also, please be aware that there is a 5% cash match required for all projects. To calculate the total budget and match amounts, use the following formulas:

- Award Amount ÷ 0.95 State Share = Total Project Budget
- Total Project Budget x 0.05 Recipient's Share = Required Match

### **Budget Narrative**

Please describe in detail how your budget relates to the overall project implementation plan. The narrative should describe the proposed activities and budget for your project. Please attach any existing vendor quotes associated with your requested budget. Please describe the source of the required 5% cash match. Please include your proposed fee for service from counties as well as the minimum funding you need from the state to pursue your project.

**Geographical/Facility Information**

Please provide a description regarding the viability of an SRCCCY in your jurisdiction, including specific location details if available at this time. Please detail the anticipated population your facility is expected to serve, and what analysis was completed to determine your proposed capacity. For your proposed capacity, please note the minimum and maximum youth you are planning to serve. If your jurisdiction is proposing a portion of the facility be used to serve females, please describe the anticipated source/drivers of this population (i.e., how many females your county is currently serving or are currently in Copper Lake at this time).

If you are proposing to co-locate the proposed SRCCCY with a facility that operates 180/365 detention programs, please provide a detailed description of the current facility, including existing capacity and programming.

**Assessment of Resources/Programming**

Please provide a description of how evidence-based programs and services will function in the proposed SRCCCY, and current programming within your jurisdiction (applying county or tribe) for youth in the justice system. Please provide details regarding the following programs/services (DOC 347, Subchapter VIII). As each county is different and serving a unique population, please include any information on how the programming you outline below addresses your region's population needs:

- Programming that consists of structured treatment, leisure, recreational, exercise, and educational activities and incorporates evidence-based practices and trauma-informed principles
- Programs and services that are responsive to the genders, sexual orientations, disabilities, socio-economic statuses, cultural, racial and ethnic backgrounds, experiences, interests, and primary languages of youth.
- Proposed community partnerships for programming
- Partnership with the school district on provision of education
- Vocational opportunities
- Independent living and life skills programming
- Leisure activities, recreation, and exercise
- Youth, family, and social supporter engagement
- Case plan and treatment
- Sex offender treatment
- Specialized mental health services
- Services for female offenders
- PREA Compliance
- Medical care
- Services for trafficked youth
- Transitional services to prevent recidivism

Please discuss proposed safety and security practices, including your approach to confinement, use of force, and use of restraints (DOC 347, Subchapter IX).

Please discuss the space/resources being proposed, including square footage and projected floor plan if available, regarding the following (DOC 347.10):

- Youth housing, including sleeping space, dayrooms, and toilets
- Receiving room
- Holding rooms
- Multipurpose rooms
- Classrooms
- Quiet Space
- Indoor recreation space
- Outdoor space
- Healthcare space (medical, mental health, dental)
- Food service space
- Receiving space
- Visitation space
- Specific considerations for collocated facilities (DOC 347, Subchapter XII)
- Housing

#### **Project Narrative**

Please describe the project being proposed to address the requirements of this solicitation. Describe how the proposed project fits with the existing status of the juvenile facility within the applying county's or tribe's jurisdiction and how the proposed project fits within the applying county / tribe's overall continuum of care and theory of charge for youth in the justice system. Please detail whether this project will include new construction, or funding to renovate an existing facility. For projects proposing a new facility, please certify that renovation of existing facilities was considered prior to making this decision. If a new facility is being proposed, please discuss the status of this development. Has land for this facility been acquired to date? Have building plans been developed?

Please discuss how local stakeholder input and support for this project was gathered, including from local judges, school district, county boards, and other relevant stakeholders.

Please identify the capabilities and competencies of the applying county/tribe which would point toward success of the proposed project, including evidence of local/state collaborations, and a demonstration of the commitment of local partners. Please include experience related to the following:

- Working with adolescents
- Operating a program of similar size/scope
- Supervising and serving youth in a similar setting or manner, including conducting assessments, case planning, and aftercare planning
- De-escalation and the use of physical and mechanical restraints
- Utilizing trauma informed care principles in daily care and program operations, with both youth and staff.
- Maintaining records and reporting data.
- Implementation Plan

Please provide detailed information regarding how the project will be implemented, including proposed timeline ranges. This should include a work plan and timeline to depict the time, individuals and/or agencies associated with:

- Building or remodeling an existing facility. (If the building has not yet been secured, the time associated with/plan for securing it).
- Hiring and training of staff (through the first year of operations).
- Developing the written operational plan, including all of the required policies and procedures.
- Establishing contracts, MOUs, or other agreements, where needed. This includes, but is not limited to: any agency they plan to subcontract with for facility operations, training, or client services; the agency they intend to partner with to complete the annual inspection of the full production or service kitchen; the agency they intend to partner with to complete the annual menu review; the qualified health care professional(s) responsible for reviewing health screens; the advanced care provider(s) responsible for completing the full health care assessment, prescribing medications, and ordering treatments; the agencies they intend to partner with to provide medical, mental health, and dental care; and the agency/agencies they intend to partner with to assess and remove youth from a suicide or self-harm watch status.

This should also include a staffing plan that identifies and provides for sufficient staff to provide adequate and continuous supervision of youth (DOC 347.17)

- The staffing plan, including back-up plans for staff shortages and ramp-up plans for emergency response
- Proposed training plan, as available, including any training required to serve the target population should also be addressed.

#### **Program Sustainability**

Describe in detail how the SRCCCY and proposed programming/services will be sustained, including a projected daily rate, use of Youth Aids (if applicable), funding from your county, fee for youth in other counties, and other funding sources for ongoing program costs. Please provide any plans related to repurposing the facility for future use.

#### **Letters of Support**

Please attach letters of support from local stakeholders, to include local judges, school districts, and county boards, and other relevant stakeholders in support of this proposal. In the event letters or support are not available or have not yet been submitted, the applying county/tribe may include a narrative describing proactive work to gather local support.

### Application Review and Award Criteria

All applications for new SRCCCY projects will reviewed based on the following selection criteria:

- Budget Detail/Narrative/Cash Match
- Facility/Geographical Information
- Assessment of Resources/Programming
- Project Narrative and main summary
- Implementation Plan
- Program Sustainability
- Evidence of local support

Applications will only be considered if all of the indicated sections are submitted with as much information as available at the time of submission. Grant Committee members and staff may work with applicants during the review process to clarify information and projections.

All applications must be submitted on or before 11:59 pm on the deadline and will be screened by the Grant Committee members and staff in compliance with the instructions provided in this announcement.

Decisions regarding grant applications will be written into a statewide plan approved by the Grant Committee and submitted to the Legislature's Joint Committee on Finance no later than July 1, 2019 (or October 1, 2019 if the Act 185 trailer bill is approved).

**Commented [CSL1]:** June 30 is a Sunday. For the letters of interest, which also landed on a Sunday, applicants were given the following day. Should we use the same practice?

Legal opinion:  
Wisconsin Stat. § 990.001(4)(b) provides, “[i]f the last day within which an act is to be done or proceeding had or taken falls on a Sunday or legal holiday the act may be done or the proceeding had or taken on the next secular day.”