



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Division of Juvenile Corrections / Administrator's Office

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 20-01

DATE: March 13, 2020

TO: County Partners

FROM: Ron Hermes, Administrator 
Lance Horozewski, Assistant Administrator 

SUBJECT: Lincoln Hills/Copper Lake Schools COVID-19 Update

In response to the ongoing COVID-19 pandemic the Division of Juvenile Corrections (DJC) has determined it is essential to implement changes affecting admissions of youth to Lincoln Hills and Copper Lake Schools (LHS/CLS). Effective immediately, all youth who are transported to LHS/CLS must arrive between the hours of 8:00 am – 4:00 pm Monday thru Friday. This includes new correctional admissions, temporary detention, and RCC type 2 sanctions.

In addition, The Department is temporarily suspending all non-professional visitation at LHS/CLS, including volunteers and tours until further notice. This action is an effort to minimize the risk of exposing youth and staff to COVID-19 (Coronavirus). Many states in the Midwest have made this difficult decision, such as Ohio, Minnesota, Colorado, Missouri, and Kentucky. We will continue to look into ways of connecting youth with their family members such as video visitation technology. This decision, among many others, will be reviewed on a daily basis.

Professional visits such as social workers, attorneys and case managers will continue.

However, we encourage professionals that need to visit with youth to consider making arrangements for those visits to be conducted via video.

You will continue to receive updates on any changes that are made. Please encourage families, who may have questions, to stay updated by visiting DOC's public website for the most current information; <https://doc.wi.gov/Pages/Home.aspx>.

At this time all programming, schooling, and other daily milieu remains unchanged. As we receive more information, we may have to make additional decisions that could impact the regular daily routine of youth and staff.

These are difficult decisions to make knowing they will have significant impacts to youth and their families, but DJC must remain vigilant at this time. Thank you for your understanding and cooperation. The ultimate goal is the health and public safety of all youth, staff, and the community. Preparation and prevention will be the best method to ensuring we achieve these goals.

Cc: Kevin A. Carr, Secretary, DOC
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