



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr



Division of Juvenile Corrections / Administrator's Office

## ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 23-01

**DATE:** June 29, 2023

**TO:** County Departments of Human/Social Services Directors

**FROM:** Ron Hermes, Administrator   
Lance Horozewski, Assistant Administrator 

**SUBJECT:** Daily Rates and Billing Policy for State Juvenile Correctional Services

This memo is to inform you of the new daily rates for juvenile correctional services provided by the state and to explain the policies that govern state charges.

### Key Changes to Billing Policies from Previous Years

The Joint Committee on Finance approved a single community supervision rate for state fiscal year (SFY) 2024 of \$282 per day. This is a change from the current two-rate model.

Under certain circumstances, the Division will suspend billing for youth that are absent from Lincoln Hills School or Copper Lake School for more than 14 consecutive days.

### Daily Rates

#### **Juvenile Correctional Facility Rates**

Under s. 301.26 (4), Wis. Stats., the Division of Juvenile Corrections is required to bill counties for juvenile correctional services provided to delinquent youth placed with the Department by the courts. The daily rate for services provided to youth in a juvenile correctional facility (JCF)<sup>1</sup> is established in the biennial budget. As of today, the 2023-25 biennial budget has not been passed into law. Once enacted, a separate memo outlining the JCF rates will be sent. Consistent with

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<sup>1</sup> Includes placements at Type 1 facilities and the Grow Academy.  
Wisconsin Department of Corrections  
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previous years, the Division of Juvenile Corrections will delay invoicing for all services until the new JCF rates are enacted.

### Juvenile Correctional Facility Daily Rate

	Dates of Service	
	7/1/23 to 6/30/24	7/1/24 to 6/30/25
Juvenile Correctional Facilities <sup>1</sup>	TBD	TBD

### Community Supervision Rates

Daily rates for supervising youth in the community are calculated on an annual basis and approved by the Joint Committee on Finance. Please note, the community supervision rate is assessed for the costs of supervision and services provided by the state. If a youth is placed in an alternate care facility, such as a residential care center or group home, additional charges from the alternate care provider will apply and are discussed in following sections.

The per person daily cost for the community supervision services for SFY 2024 are shown below:

### Community Supervision Daily Rate

	Dates of Service	
	7/1/23 to 6/30/24	7/1/24 to 6/30/25 <sup>1</sup>
Supervision	\$282.00	TBD

1. Following Joint Committee on Finance approval, SFY 2025 community supervision rates will be communicated to counties in a subsequent memo during CY 2024.

### Alternate Care Facility Rates

The rate for care in an alternate care facility, including foster home, treatment foster home, group home, residential care center for children and youth, and transitional living placements, shall be the amount the provider charges the Department for that care.

### Billing Policies

#### I. Charges for Youth in Type 1 Juvenile Correctional Facility Status

Counties will be charged the JCF daily rate for youth placed in JCFs (Copper Lake School, Lincoln Hills School, and the Juvenile Treatment Center at Mendota Mental Health Institute (MJTC)). The county will be billed for each day a youth is:

- A. In the JCF on a court placement order;

- B. Absent from the JCF receiving special treatment services. The JCF charge will continue until the youth is released to community supervision from the treatment unit or the JCF, without limitation as to number of days of leave. Examples are youth placed into a medical hospital.
- C. Temporarily absent from a JCF on an approved leave. There is no state community supervision provided or charged during these absences. Examples are absent for court visit, absent to an approved jail or secure detention, and absent for other "off-grounds" reasons authorized by the Department. If a youth is discharged from the JCF placement while absent, the charge will continue until the Division of Juvenile Corrections is notified by the county.
  - 1) Except as provided in paragraph B, the Division will suspend billing for youth that are absent from Lincoln Hills School or Copper Lake School for more than 14 consecutive days. Billing will resume upon return.
- D. On a trial visit to the youth's home (not an alternate care facility). If the youth is receiving state community supervision while on a trial visit, the community supervision daily rate will be charged (please refer to Section II).

## **II. Charges for Youth Under Community Supervision**

### **A. Youth on State Community Supervision**

A county will be billed the community supervision daily rate each day the state provides supervision for a youth.

Community supervision rates are suspended when a youth becomes AWOL or is held in secure detention.

Community supervision rates are suspended and a county is billed the JCF rate when a youth is placed temporarily in a JCF.

Any time a youth under community supervision requires placement in an alternate care facility, the county will be billed the additional costs for alternate care services detailed in Section III.

### **B. Interstate Compact Youth in Other States**

Counties with Wisconsin youth residing in other states having their case managed by the state as specified in the Interstate Compact for Juveniles will be billed the supervision daily rate.

## **III. Charges for Youth in an Alternate Care Facility**

### **A. Alternate Care Facilities**

As part of community supervision, the state may place the supervised youth into an alternate care facility. The state will charge counties an amount equal to the amount the provider charges the Department for that care. Alternate care facility charges are in addition to the community supervision rate. Alternate care facility charges include care in:

- Residential Care Centers (RCC), including Type 2;
- Group Homes (GH);
- Treatment Foster Homes (TFH);
- Foster Homes (FH); and
- Transitional Living Placements (Tier 1, Tier 2, Tier 3)<sup>2</sup>

An alternate care provider may be reimbursed for temporary absences of youth from its program when state community supervision staff has approved. Paid absences to alternate care providers will be billed as service days to the counties.

#### **B. Trial Visit to Alternate Care**

The county will be billed the applicable alternate care facility charges and the community supervision rate for youth on trial visit to an alternate care facility. These rates would not be charged in the case of a youth who will be transferred to county supervision when the county is supervising the trial visit and paying the alternate care provider directly.

#### **IV. Charges for Youth Placed at the Grow Academy**

Counties will be charged the JCF daily rate for youth placed at the Grow Academy, regardless of the placement type. Billing policies will be the same as those outlined in Section I, with the following addition:

- Counties will not be charged the daily rate when a Grow Academy youth becomes AWOL or is held in secure detention. However, if the county wishes the Grow Academy to hold a bed for an absent youth, and the Grow Academy is operating at capacity, the county will be charged the daily rate during the absence.

#### **Services Not Charged to Counties**

As specified in statute, state correctional services for certain youth are not the financial responsibility of counties.

The categories of youth for whom direct state payment is made are:

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<sup>2</sup> Transitional Living Placements are further categorized based on the level of service received from the alternate care provider.

- Serious Juvenile Offenders -- Youth adjudicated delinquent for a specific serious felony offense committed on or after July 1, 1996, who are placed by the court in the Serious Juvenile Offender (SJO) Program under s. 938.34 (4h) as a disposition. All state service charges for these youth are paid directly by the Division of Juvenile Corrections through the Serious Juvenile Offender (SJO) appropriation as prescribed in s. 301.26 (4) (cm) Wis. Stats.
- Wards of the state -- Youth under the guardianship of the Wisconsin Department of Children and Families at the time they are adjudicated delinquent [s. 301.26 (4) (c)].

If you have any questions regarding state charges, monthly billing statements, or billing policies, please contact the Division of Juvenile Corrections Business Office at [DOCDJCCOBusinessOffice@wisconsin.gov](mailto:DOCDJCCOBusinessOffice@wisconsin.gov) or (608) 240-5900. Counties who are interested or have questions regarding state community supervision services should contact Tim Reneau Major, Director, Office of Budget & Programs at (608) 240-5920 or [TimothyJ.ReneauMajor@wisconsin.gov](mailto:TimothyJ.ReneauMajor@wisconsin.gov).

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