

# Wisconsin Department of Corrections

Governor Tony Evers | Secretary Jared Hoy

## ADMINISTRATOR'S MEMO TO COUNTIES

**MEMO # 25-01**

**DATE:** May 2, 2025

**TO:** Juvenile Justice Partners

**FROM:** Lance Horozewski, Administrator  
Division of Juvenile Corrections

**SUBJECT:** Update Regarding Change of Placement to Type 1 Juvenile Correctional Facility

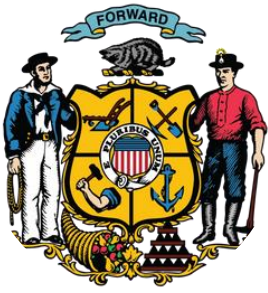
This memo serves as an update regarding change of placements (COP) to DOC for youth adjudicated under correctional placement dispositions Wis. Stat. 938.34 (4m) as a result of the opening of the Racine County Secure Residential Care Center for Children and Youth (SRCCCY).

2017 Wis. Act 185, as amended by 2019 Wis. Act 8, has restructured the Wisconsin juvenile correctional system, impacting both state and county systems, including how and where they can place youth who are adjudicated delinquent and the provisions governing changes of placement and transfers of juveniles from SRCCCYs to Type 1 juvenile correctional facilities.

Youth are placed in a SRCCCY under Wis. Stat. 938.34 (4m) a correctional placement disposition. Each county shall contact Racine County SRCCCY to complete a referral for the program who have a correctional placement disposition. If no SRCCCY is willing to accept the youth or there is no space available at the SRCCCY, a COP request can be made for placement to a Type 1 juvenile correctional facility.

Under s. 938.357(3)(a), Wis. Stats., when a change placement from a SRCCCY to a Type 1 juvenile correctional facility operated by the Department of Corrections (DOC) is proposed, the DOC must be afforded an opportunity to object to the change of placement. This memo provides the procedural process by which the DOC may be provided an opportunity to object to a change of placement from a SRCCCY to a Type 1 juvenile correctional facility.

When a change of placement to a Type 1 juvenile correctional facility is proposed, the following information shall be sent to [DOCDJCOJOR@wisconsin.gov](mailto:DOCDJCOJOR@wisconsin.gov):



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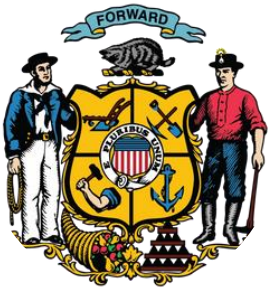
- Documentation indicating no SRCCCY is willing to accept the youth or no SRCCCY space is available,
- Information regarding the change of placement hearing (date of hearing or a statement that the hearing has been waived),
- The Change of Placement Petition, and
- A copy of the report submitted to the court under s. 938.33 or, if the report was presented orally, a transcript of the report and all other pertinent data from the county department.

After receipt and review of the provided information, the DOC will respond with one of the following:

- A statement of no objection;
- A written objection along with a supporting statement.

If you have questions regarding this process, please contact Casey Gerber, Director, Office of Juvenile Offender Review at (608)240-5918 or [Casey.Gerber@wisconsin.gov](mailto:Casey.Gerber@wisconsin.gov).

Cc: Jared Hoy, Secretary, DOC  
Mary Kay Sergo, Deputy Secretary, DOC  
Kari Beier, Assistant Deputy Secretary, DOC  
Lance Horozewski, DJC Administrator  
Nikia Morton, DJC Assistant Administrator  
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DOC/DJC Management staff  
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