

Tony Evers
Governor



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John Tate II
Chairperson

State of Wisconsin Parole Commission

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PAROLE COMMISSION
Staff Meeting Minutes
Wednesday, March 4th, 2020
3099 East Washington Avenue
Madison, WI 53704

Presiding: John Tate II, Chairperson

Present: Doug Drankiewicz Jennifer Kramer
Sara Tome Oliver Buchino
Katelyn Hendricks

The meeting began in open session at 10:00 AM.

Members of the commission introduced themselves

Chairman Tate requested an update from ORAs Hendricks and Buchino as to the status of correspondence. ORA Hendricks sought clarification on the process of drafting responses and getting approval from the Chairman. ORA Buchino asked about procedures for drafting correspondence. Chairman Tate provided guidance, describing aspects of custody that were and were not under the jurisdiction of the Parole Commission, and how that pertained to drafting responses.

Chairman Tate asked Commissioner Drankiewicz about his workload for future assignments. Commissioner Drankiewicz described it as heavy. Chairman Tate mentioned the process for finding a replacement for Commissioner LaCost, including looking into the budget process to expand the Commission's capacity.

Commissioner Drankiewicz expected demand to drop in the future, and that the workload would become more manageable with three commissioners. This would mean Chairman Tate would not have to manage hearings at institutions

Chairman Tate inquired to new Commissioner Kramer as to how her onboarding process was going. Commissioner Kramer reported that it was going well, and included observing Commissioners Drankiewicz and LaCost, attending hearings at John Burke Correctional Center. Future work included attending hearings at Columbia and Waupun Correctional Institutions and completing the P-Card application.

Chairman Tate informed the Commission of a bill recently signed by the Governor creating a committee designed to create a certificate of qualification of employment. The Chairman of the Parole Commission would be assigned to the committee along with the Attorney General and the State Public Defender.

Chairman Tate mentioned his workload at this is primarily focused on attending hearings.

Chairman Tate provided an updated on a release in the King vs. Landreman litigation, and emphasized that Department of Justice would need access to all correspondence related to outstanding legal cases, including any parole actions.

Commissioner Drankiewicz mentioned preparing for a no-action the following month.

ORA Hendricks asked about responding to correspondence questioning deferrals,

Chairman Tate encouraged staff to identify office needs for purchase.

MEETING ADJOURNED approximately 10:25am