



OPEN MEETING NOTICE

DOC Privacy Protection Team

Breach Incident Response Team

Sept. 26, 2019

2:00 p.m.

DOC Central Office

3099 E. Washington Ave.

Madison, WI

First Floor, Room 1M-D

(Check in at Reception desk)

Contact: Linda Eggert

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The DOC Breach Incident Response Team will meet to review new filings of the DOC-2721 form (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

- I. Welcome/News/Announcements
- II. National Cybersecurity Awareness Month – October
- III. DJC vendor security incident

IV. DJC stolen mobile devices incident - BTM incident response

V. Privacy-security issues/updates - Bureau of Information Technology (BTM) Director Tom Johnson

VII. Breach Incident Response Team (All Privacy Protection Team members in attendance)

Privacy breach incident reviews and updates

- **DOC-2718 – HIPAA Breach Report by Employee**
 - New incidents/updates – Crystal Powers

- **DOC-2721 – Privacy Breach Incidents without PHI Report**
 - #2019-019, 8-9-19, Division of Community Corrections – closed
 - #2019-020, 8-29-19, Bureau of Human Resources (DOA/DMS) – Low risk/notify

VIII. Adjourn.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.