



## OPEN MEETING NOTICE

### DOC Privacy Protection Team & Breach Incident Response Team

Thurs., April 23, 2020  
2:00 p.m.

In light of recent developments regarding COVID-19, please take notice the DOC Privacy Protection Team/Breach Incident Response Team meeting will be conducted remotely via Zoom.us. To attend the meeting on your computer, tablet or smartphone, or, by phone, please see the details below. If you wish to attend and do not have telephone or internet access, please contact the person listed below to see whether an accommodation can be made.

**Join from PC, Mac, Linux, iOS or Android:**

<https://zoom.us/j/91085090503?pwd=TjBXZzNFeTRSK29IT24zK1JGZi9jZz09>

**Password: 642908**

**Or Telephone:**

**Dial:**

USA 213 270 2124

USA 8882733658 (US Toll Free)

**Conference code: 231562**

**Find local AT&T Numbers:**

<https://www.teleconference.att.com/servlet/glbAccess?process=1&accessNumber=2132702124&accessCode=231562>

**Contact: Linda Eggert**

**Phone: 608-240-5409**

**Email: [linda.eggert@wisconsin.gov](mailto:linda.eggert@wisconsin.gov)**

The DOC Breach Incident Response Team will meet to review new filings of the DOC-2721 form (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to

consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

## Agenda

- I. Welcome/Announcements
- II. [DATCP Advisory Comm. On Data Privacy and Security](#) - Update
  - AB 819
  - WI Data Privacy Act
- III. COVID-19 developments
  - Remote work – telecommuting
    - DOC Telecommuting: Privacy and Security tips and guidelines
    - Zoom/videoconferencing issues
    - Other
- IV. Privacy-security issues/updates - Bureau of Information Technology (BTM) Director Tom Johnson
  - Overview of BTM challenges per COVID-19; related technology purchases and privacy/security impacts
- V. Post BIRT Report re: #2018-025 (12-10-18) follow up – building door locks
- VI. Privacy breach incidents
  - July 2019 incident; PRRT 16016 - Office of Civil Rights decision – Crystal Powers
  - DOC-2718's – HIPAA Breach Report by Employee - Crystal Powers

Breach Incident Response Team (BIRT) - All Privacy Protection Team members in attendance

  - New DOC-2721's – Privacy Breach Incidents without PHI Report
  - #2020-012, 4-10-2020, Northwestern Regional Field Offices, Division of Juvenile Corrections
  - Draft Post PBI Reports for review
- VII. Adjourn.

**MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.**

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

**ACCESSIBILITY:** Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.