

# EIAC Meeting

Equity & Inclusion Advisory Committee

Date | Time 8/15/2024 1:00 PM | Location Microsoft Teams

<b>Meeting called by:</b>	
<b>Type of Meeting:</b>	Virtual
<b>Co-Chairs:</b>	Tracie Ruether Shelrie Wilson
<b>Resource Sponsors:</b>	Tonja Hesselberg Jessica Spangler
<b>Executive Liaison:</b>	Tifene Brown
<b>Time Keeper:</b>	Kari Ives

<b>Members:</b>	<b>Attendance:</b>	
	Present	Excused
Baumgart, Zachary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Benson, Katie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blechinger, Kellie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brown, Tifene	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carr, Sarah	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hesselberg, Tonja	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ives, Kari	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kragness, Amanda	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marek, Jennifer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Morris, Brandon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Richards, Jason	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ross, Camille	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ruether, Tracie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spangler, Jessica	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wilson, Shelrie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Zingsheim, Angie	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Wisconsin's open meetings law provides that “the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business.”  
Wis. Stat. § 19.81(1).

## Agenda Items

Call to Order	Tracie	5 Minutes
Roll Call	Kari	5 Minutes
Ice Breaker	Jason	5 Minutes
Re-organization of Committees	Tifene	20 minutes
Importance of putting structures/procedures in place and housing them	Tifene	20 minutes
Ad-Hoc updates and progress for the third quarter of 2024	All	20 Minutes
2024 Diversity and Virginia Hart Special Recognition Awards	Tifene	10 minutes
Next Steps	All	5 minutes

## Notes:

Ice Breaker	Was skipped
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Re-organization of Committees	Looking at new leads for Recruitment and Outreach. Discussed possibly merging or reconfiguring some committees. Tifene will meet with those leads to discuss some ideas and bring back to committee of the whole next month.
Importance of putting structures/procedures in place and housing them	Reorganization of our TEAMS site and start documenting more items in there so everyone has access and it is attainable when information is needed for other things.
Ad-Hoc updates and progress for the third quarter of 2024	Went over the spreadsheet to get updates from all committees.
2024 Diversity and Virginia Hart Special Recognition Awards	Deadline is coming soon. If anyone wants to nominate someone let Tifene know. There will also be something posted on myDOC and an email going out to all staff to get nominations in.
Next Steps	Look over the strategic plan updates and make sure they are accurate. Follow up on restructure of some committees.

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