

EIAC Meeting

Equity & Inclusion Advisory Committee

Date | Time 9/19/2024 1:00 PM | Location Microsoft Teams

Meeting called by:	
Type of Meeting:	Virtual
Co-Chairs:	Tracie Ruether Shelrie Wilson
Resource Sponsors:	Tonja Hesselberg Jessica Spangler
Subject Matter Expert (SME)	Benson, Katie HR Recruitment
Executive Liaison:	Tifene Brown
Time Keeper:	Kari Ives

Members:	Attendance:	
	Present	Excused
Baumgart, Zachary	✓	<input type="checkbox"/>
Blechinger, Kellie	✓	<input type="checkbox"/>
Bowen, Varnisha	<input type="checkbox"/>	✓
Carr, Sarah	✓	<input type="checkbox"/>
Ives, Kari	✓	<input type="checkbox"/>
Kragness, Amanda	✓	<input type="checkbox"/>
Marek, Jennifer	✓	<input type="checkbox"/>
Richards, Jason	✓	<input type="checkbox"/>
Ross, Camille	✓	<input type="checkbox"/>
Ruether, Tracie	✓	<input type="checkbox"/>
Svitavsky, Jim	✓	<input type="checkbox"/>
Wilson, Shelrie	<input type="checkbox"/>	✓
Zingsheim, Angie	<input type="checkbox"/>	✓

Wisconsin's open meetings law provides that "the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business."

Wis. Stat. § 19.81(1).

Agenda Items

Call to Order	Tracie	5 Minutes
Roll Call	Kari	5 Minutes
Ice Breaker	Jason	5 Minutes
Re-organization of Committees	Tracie	20 minutes
TEAMS Site Update	Tracie/Kari	20 minutes
How to Recruit New Ad-Hoc Members	Tracie	20 Minutes
Materials for the WCA Conference	Kari	5 minutes
2024 Diversity and Virginia Hart Special Recognition Awards	Tifene	10 minutes
Next Steps	All	5 minutes

Notes:

Ice Breaker	What is your favorite Halloween candy?
Re-organization of Committees	Talked about the new Engagement Committee and looked over those in each committee

TEAMS Site Update	Showed areas that were cleaned up in TEAMS and how to update what your Adhoc is doing for quarterly reports
How to Recruit New Ad-Hoc Members	Discussed different ways to recruit and promote these committees Along with the process
Materials for the WCA Conference	Talked about buttons ordered, flyer for the table, and other items. Could possibly use them at intern fairs and other things
2024 Diversity and Virginia Hart Special Recognition Awards	These applications need to be in by September 27, 2024 if you have any suggestions let Tifene know as soon as possible
Next Steps	Continue to update strategic plan as the 3 rd quarter report will be do the first of October.

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