



MEETING MINUTES

DOC Breach Incident Response Team

WI Dept. of Corrections, Central Office

3099 E. Washington Ave. Madison WI

Wed., Nov. 22, 2023

2:00 - 3:15 p.m.

Please take notice the DOC Breach Incident Response Team meeting will be conducted virtually via Microsoft Teams. To attend the meeting using your computer, tablet or smartphone, or by phone, please see the details below. If you have any questions about this notice or special needs, please contact the person listed below.

Microsoft Teams meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzVkMzhjYWItODczZC00ODZkLWJkMDctYWNiMGFkM2M3YjNi%40thread.v2/0?context=%7b%22id%22%3a%22f4e2d11c-fae4-453b-b6c0-2964663779aa%22%2c%22oid%22%3a%221925dc5a-3781-475c-8dd4-7af6c3357553%22%7d

Meeting ID: 239 360 412 464

Passcode: jwxpGW

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Or call in (audio only)

+1 608-571-2209,,132411024# United States, Madison

Phone Conference ID: 132 411 024#

Contact: Linda Eggert

Phone: 608-225-0711

Email: linda.eggert@wisconsin.gov

The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

I. Welcome/Announcements

Attendance: Josh Nolte, Peter Marik, Linda Eggert, James Smith, and Lindsey Starrett

II. Policy and procedure updates

No updates.

III. Updates on DOC-2718's/Other

None.

IV. Review DOC-2721s

- Update #2023-40/40A, 9-18-2023, Region 6, Division of Community Corrections

Update

BIRT discussed recent updates to this incident regarding mitigation efforts.

- #2023-046, 11-1-23, New Lisbon Correctional Institution, Division of Adult Institutions and WI Dept. of Administrator, Bureau of Human Resources Region 2

BIRT did not discuss this incident, deferred to next meeting.

- #2023-047, 11-3-23, Region 3, Division of Community Corrections (#2023-050 related)

BIRT did not act pending additional information from Bureau of Human Resources and DOC on past and future mitigation efforts.

- [#2023-48, 11-10-23, Region 3, Division of Community Corrections - lost phone]

No action, closed no breach.

- #2023-049, 11-23-23, Northwest Regional Office, Division of Juvenile Corrections

Deferred action until further information received on mitigation from DJC.

- #2023-050, 11-14-23, Region 3, Division of Community Corrections

No action taken, see #2023-047.

- Other new DOC-2721s

V. Adjourn

Adjourned.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.