



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Jared Hoy

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## MEETING MINUTES

DOC Breach Incident Response Team

WI Dept. of Corrections/Teleconference

Wed., Nov. 6, 2024

2:00 - 3:15 p.m.

Please take notice the DOC Breach Incident Response Team meeting will be conducted virtually via Microsoft Teams. To attend the meeting using your computer, tablet or smartphone, or by phone, please see the details below. If you have any questions about this notice or special needs, please contact the person listed below.

**Microsoft Teams meeting:**

[Join the meeting now](#)

**Meeting ID: 273 468 475 58**

**Passcode: Ku4nxe**

**Dial-in by phone**

**+1 608-571-2209,,303323386# United States, Madison**

**Phone conference ID: 303 323 386#**

Contact: Linda Eggert

Phone: 608-225-0711

Email: [linda.eggert@wisconsin.gov](mailto:linda.eggert@wisconsin.gov)

The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

## Agenda

- I. Welcome/Announcements  
**Attendance: Linda Eggert/DMS; Peter Marik/DCC; Michael Goldade/DJC; Julia McLaughlin/DAI; James Smith/BTM.**
- II. Policy and procedure updates  
**Eggert updated BIRT on status of the pending draft breach reporting policy revision and key issues.**
- III. Updates on DOC-2718's/Other  
**No updates**
- IV. Review DOC-2721's
  - #2024-73, 10-22-24, Robert E. Ellsworth Correctional Center, Wisconsin Correctional Center System, Division of Adult Institutions  
**BIRT reviewed the incident. No breach-no DOC data or device involved; incident was closed.**
  - #2024-74, 10-23-24, Region 4, Division of Community Corrections  
**BIRT discussed incident report. Marik to gather more information and report back to BIRT.**
  - #2024-75, 10-23-24, Region 4, Division of Community Corrections  
**Duplicate.**
  - #2024-76, 10-24-24, Region 3, Division of Community Corrections  
**No review.**
  - #2024-77, 10-24-24, Region 3, Division of Community Corrections  
**No review.**
  - #2024-78, 10-30-24, Region 7, Division of Community Corrections  
**No review.**
  - Any newly filed DOC-2721
- V. Adjourn  
**Adjourned.**

### **MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.**

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

**ACCESSIBILITY:** Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.