



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Jared Hoy

MEETING MINUTES

DOC Breach Incident Response Team

WI Dept. of Corrections/Teleconference

Wed., July 3, 2024

2:00 - 3:15 p.m.

Please take notice the DOC Breach Incident Response Team meeting will be conducted virtually via Microsoft Teams. To attend the meeting using your computer, tablet or smartphone, or by phone, please see the details below. If you have any questions about this notice or special needs, please contact the person listed below.

Microsoft Teams meeting:

[Join the meeting now](#)

Meeting ID: 273 468 475 58

Passcode: Ku4nxe

Dial-in by phone

+1 608-571-2209,,303323386# United States, Madison

Phone conference ID: 303 323 386#

Contact: Linda Eggert

Phone: 608-225-0711

Email: linda.eggert@wisconsin.gov

The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

I. Welcome/Announcements

Attendance: Josh Nolte, Division of Adult Institutions; James Smith, Bureau of Technology Management; Linda Eggert, Division of Management Services; Peter Marik, Division of Community Corrections; Michael Goldade, Division of Juvenile Corrections.

II. Policy and procedure updates

Eggert reported DMS policy on managing confidential information is finalized but still being formatted for ADA compliance.

III. Updates on DOC-2718's/Other

Eggert reported on one OOS/RPU breach involving a data set that has been mitigated; notifications sent out.

IV. Review DOC-2721's

- #2024-055; June 24, 2024; Region 3, Division of Community Corrections

BIRT discussed the incident. Additional information from DCC and procurement will be collected for the next meeting; no formal action was taken at this time.

- Any newly filed DOC-2721
None.

V. Adjourn

Adjourned.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.