



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Jared Hoy

---

## MEETING NOTICE

DOC Breach Incident Response Team

WI Dept. of Corrections/Teleconference

Wed., Jan. 22, 2025

2:00 - 3:15 p.m.

Please take notice the DOC Breach Incident Response Team meeting will be conducted virtually via Microsoft Teams. To attend the meeting using your computer, tablet or smartphone, or by phone, please see the details below. If you have any questions about this notice or special needs, please contact the person listed below.

Microsoft Teams [Need Help?](#)

[Join Meeting Now](#)

Meeting ID: 283 297 700 723

Passcode: Tn7qN9xx

---

Dial by Phone

[+1 608-571-2209,,432987513#](#) United States, Madison

[Find a local number](#)

Phone conference ID: 432 987 513#

---

If you have questions, please contact:

Linda Eggert

Phone: 608-225-0711

Email: [linda.eggert@wisconsin.gov](mailto:linda.eggert@wisconsin.gov)

The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

## Agenda

- I. Welcome/Announcements
- II. Policy and procedure updates
  - Update on status of draft BRM breach reporting and response policy
- III. Updates on DOC-2718's (HIPAA Breach Report by Employee) or other HIPAA issues
- IV. Review DOC-2721's (Privacy Breach Incident Without PHI Report by Supervisor)
  - #2024-80, 12-2-2024, Region 3, Division of Community Corrections
  - #2024-81, 12-13-24, Region 3, Division of Community Corrections
    - *Note: #2025-82 as itemized on 1-15-25 DOC Breach Incident Response Team Meeting Notice/Agenda from Oakhill Correctional Institution, Division of Adult Institutions, was received as a blank form and was closed.*
  - #2024-83, 1-3-2025, Bureau of Technology Management, Division of Management Services
  - #2024-84, 1-15-2025, Region 1, Division of Community Corrections
  - #2024-85, 1-15-2025, Region 3, Division of Community Corrections
  - Any newly filed DOC-2721
- V. Adjourn

### **MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.**

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

**ACCESSIBILITY:** Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.