

**Chippewa Valley Correctional Treatment Facility
Community Relations Board Meeting
July 20, 2017 AT 6:00 P.M.**

Minutes

Attendees: Greg Hoffman, Tom Thornton, Jamie Tester, Jackie Neurohr, Bob Selzler, Tim Nelson, Jeff Pugh, Marci Wittek, Patty DeRouin, Julie Campbell

1. Welcome - Meeting called to order - 6:05 p.m.

2. Department of Corrections Website

The website has a new look and has been updated with current information. It has been redesigned to make it easier to access from mobile devices and to be easier to update. There is information about each institution, including information for visitors. Under Data and Research, there are reports available regarding population statistics.

3. Employee Positions

Vacant/anticipated vacancies

- Supervising Officer 1 (Lieutenant) Vacancy, retired
- 2 Social Worker Vacancies, both left state service
- Treatment Specialist 1 Vacancy, transferred into Social Worker position
- Correctional Sergeant Vacancy, left state service
- Correctional Officer Vacancy, retired
- Corrections Food Service Leader 2 (50%) Vacancy, transferred into a full time position vacated from a Food Service Leader who promoted to a Correctional Officer. The 50% position continues to be hard to fill because of benefit eligibility. It is a good opportunity for people looking to get started, but many would prefer full time opportunities.

Various Updates

- Correctional Officer out on Military Leave for 3 years resigned
- 2 Correctional Sergeants transferred from Stanley Correctional Institution (SCI)
- 1 Correctional Officer transferred from Fox Lake Correctional Institution
- 1 Correctional Officer transferred from SCI
- 1 Correctional Sergeant promoted from Correctional Officer at CVCTF. For the first time in quite a while, we were able to promote an internal candidate instead of having someone transfer in as a sergeant.
- Offender Records Supervisor, transferred from SCI. The supervisor position was a new position that was converted from a previous position.
- Supervising Officer 2 (Captain), transferred from SCI
- Hired Treatment Specialist 1, new to state service
- Hired Financial Specialist, new to state service
- Hired Social Worker (AODA), new to state service – starts July 23, 2017
- Hired Electronics Technician-Security-Senior, new to state service – starts July 24, 2017

We continue to have a number of employee transfers from other institutions. The treatment positions can be difficult to fill. They require the ability to get the Substance Abuse Counselor certification to facilitate Alcohol and Other Drug Abuse (AODA) programming.

4. **Building & Grounds Information**

- Work on the elevator project continues and is making progress. Recently, the contractors were testing to see how the elevators functioned on emergency power.
- A Food Service storage room is being remodeled by CVCTF maintenance to become the Food Service Administrator's office. The office will be closer to the kitchen. A contractor has installed the windows and frames, and it was recently painted.
- Two of three concrete pads have been poured on the recreation field for new outdoor recreation equipment. The equipment includes steppers, elliptical machines and bicycles. One pad is 45' x 12'. The other is 17' x 12 ½ '. The concrete needs time to cure before the equipment can be installed. The equipment has been purchased using funds from the proceeds of inmate canteen purchases. One of the units will be ADA (Americans with Disabilities Act) compliant and wheelchair accessible.
- A small project was approved for the gatehouse air conditioner replacement. The previous unit was original equipment. Trane from Chippewa Falls will be doing the project. The equipment has been ordered.
- CVCTF continues to use the garden to provide fresh produce and reduce meal costs. CVCTF meal costs for last fiscal year were \$0.93 a meal. Those in attendance were invited to view the garden after the conclusion of the meeting.

5. **Health Services Unit**

- All positions in the Health Services Unit are currently filled. All new employees have completed orientation, and no employees are out on extended leave. There is still recruitment for the half-time physician position, but it is currently being covered by the previous doctor on a limited term basis.
- Since the last CRB meeting, 6 additional patients have qualified for Hepatitis C treatment with Harvoni or Epclusa. Thus far, 100% of all patients treated with these medications and further tested upon completion of treatment, have had complete viral eradication (100% success rate!).
- CVCTF had its first confirmed influenza case on March 31, 2017, in which isolation precautions were implemented. During the time period of March 31, 2017, through April 9, 2017, we incurred 5 additional suspect cases.
- The Bureau of Health Services is in the process of developing and implementing an Electronic Medical Record (EMR) for the entire correctional system. They have contracted with Cerner and have a project director driving this process. It is early in the process and 5 institutions/facilities have been identified to be the pilot for the EMR. This pilot is on track to roll out in December 2017. It is anticipated that the remainder of the institutions and centers will implement the EMR in December 2018.
- CVCTF will have a Bachelor of Science in Nursing completion student from Viterbo University here in July/August for a 24 hour observational experience. It is a good opportunity for students to see what it is like to work in a correctional environment.

6. **Records Department**

- AODA Earned Release Program releases – Earned Release Program (ERP) is provided pursuant to Wisconsin State Statutes, Sec. 302.05 which is referred to as the Wisconsin Substance Abuse Program. The sentencing court is notified when an inmate completes ERP, at which time the sentence is modified to allow release on extended supervision. Bed days are saved by calculating the number of days that are converted from incarceration time to extended supervision.

- March 2017 ~ 46 released (average bed days saved 1 year 2 months 1 day)
 - April 2017 ~ 48 released (average bed days saved 1 year 21 days)
 - May 2017 ~ 28 released (average bed days saved 1 year 11 days)
 - June 2017 ~ 22 released (average bed days saved 1 year 4 days)
- From March 1, 2017, to June 30, 2017, CVCTF released 144 inmates. The total ERP bed days saved was 56,823 days. With an average cost of over \$32,000 for the annual cost of incarceration, this results in savings for the taxpayer (estimated around \$5 million dollars).
 - The average bed days saved for this time period was 1 year 1 month. The highest amount an inmate saved was 922 days (2 years 6 months 12 day) and the lowest was 91 days.

7. Treatment Program

- We currently have 497 inmates. When inmates are released, the beds tend to be quickly backfilled. We had 14 inmates transfer in today.
- We currently have 22 ERP groups serving 227 inmates.
- Between the months of March-June, we had 172 inmates complete program. There is some variation between the number of inmates completing program and the number released due to the timing of receiving the amended paperwork back from court.
- Inmates are assigned to programs based on criminal history and validated assessment tools.
- We currently have 15 ancillary groups in progress, serving 151 inmates. These groups include Anger Management, Social Skills, Employability, and Epictetus. These are completed throughout the duration of the 20 week program.
- We continue use evidence based practices to try and reduce recidivism.

A question was asked about CVCTF-specific statistics on recidivism. Recidivism is currently tracked on a state-wide basis. Inmates may participate in programming or education at multiple sites throughout an incarceration which makes it difficult to isolate just how one program or site is impacting recidivism. Some areas of the state have more services available for offenders. Since recidivism is tracked based on a three year interval, it may take three or four years to see how the evidence based programming is making an impact.

8. Community Projects

Inmates in the Earned Release Program participate in community service as part of the program. Each group generally spends two days out in the community.

- Carson Park Railroad Association – On two different occasions, groups assisted the Rail Road Association with replacing track and other repairs.
- Irvine Park – The men assisted with the putting up the Holiday light displays and then assisted with the take down of the lights.
- City of Chippewa Falls – A group assisted with washing windows at the city hall.
- McDonell High School – On two different occasions, groups assisted the high school with general cleaning of wall, windows and floors. This is done when no students are present.
- Adopt a Highway – A group picked up the ditches along Hwy 124.
- Chippewa Falls Historical Society – A group of men assisted with putting up and taking down fences for the Past Passed Here.
- Fierce Freedom – A group assisted with setting up tables and hanging posters for the fight against human trafficking.
- Seymour Community Memorial - A group of inmates went assisted with general cleaning.

9. Community Input/Concerns

- The inmates participated in a fundraiser for the Boys and Girls Club of Chippewa Falls. The men made donations to participate in track and field events. Funds were also raised from the purchase of Subway sandwiches. They raised over \$300.
- Mayor Hoffman said the inmates did a nice job at City Hall.
- Mr. Thornton said the fundraiser for the canine fund is getting closer to their benchmark.
- Mr. Selzler asked about other inmate fundraisers like the recycling fund. The soda available on canteen is no longer in aluminum cans, so there is not much money from recycling. The inmates can participate in Pizza Fundraisers. There is also some revenue from canteen sales, the phones and from the kiosks. Inmates can email from the kiosks and there is an associated fee. The recipients have to be set up in advance and the messages are screened. Currently, the kiosks are in the hallway on the housing floors and in the library.
- Ms. Tester explained that there might not be any social work student placements in the fall due to the size of the group, but there would probably be some students interested in the spring.

10. Next Meeting – November 16, 2017 @ 6 p.m.

11. Adjourn – 6:40 p.m.