

**Scott Walker**  
Governor



**Daniel J. Gabler**  
Chairperson

**State of Wisconsin**  
**PAROLE COMMISSION**

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**PAROLE COMMISSION**  
**Staff Meeting Minutes**  
**Tuesday, September 5, 2017**  
**2418 Crossroads Drive, Suite 1000**  
**Madison, WI 53718**

Presiding: Daniel Gabler, Chairperson  
Present: Steve Landreman Karen Hardiman-Bell  
Holly Heggestad Michael Ladwig  
Adam Buss Karen Walters  
Via Teleconference: Danielle LaCost  
Absent: Doug Drankiewicz  
Guest: Dorothy Krause

Chairperson Gabler opened the meeting. There was an introduction of the guest attendee. Following the introduction, the August 1, 2017 Staff Meeting Minutes were reviewed and approved.

The Chairperson followed the approval of the minutes with providing his feedback from his attendance at the Wisconsin Serving Victims of Crime Conference that he and Commissioner Landreman attended in August. Commissioner Landreman concurred with the Chairperson's feedback and felt that again it was a very well put together conference.

He stated that there had not been any movement on his confirmation hearing, but that he expected something sometime in September after the budget is signed. The Chairperson stated that he attended the Public Hearing Executive Session on August 23 in which he was on the agenda, along with four or five other bills.

Commissioner LaCost tabled a discussion on a recent victim experience she had until a future meeting. In addition to that comment, the Chairperson will follow-up with DAI on the Victim Attendance Policy and the proposed revisions to the policy to include notifying the inmate of victim attendance, prepare the inmate for the victim attendance, and debriefing the inmate following victim attendance at a parole interview. Executive Directive #19 entitled "Parole Commission" does not cover preparing or debriefing an inmate.

Commissioner LaCost also raised concern over inmate support (both for and against) from individuals who do not meet the definition of victim and the handling of that support. Chairperson to follow-up with the Office of Victim Service Program Director on the process.

There was a brief discussion about preparing an inmates file for "No Action". In summary, it is duplicative to copy everything in the file when several of the documents can be reviewed online thru the various DOC databases. In lieu of making a copy of the electronic records, the commissioner will include in the "No Action" packet email a note as to where the electronics documents are stored.

The Chairperson solicited any comment or concern from the guest, Dorothy Krause. Ms. Krause provided a brief overview of her background and interest in the parole process. Ms. Krause provided a one-page document that she had written regarding Daniel Gabler outlining Concerns, Current practices, and Solutions.

There was a motion to move into the closed portion of the meeting. Following that motion, the meeting was adjourned. The next Parole Commission Staff/No Action Meeting is scheduled for Tuesday, November 7, 2017, at 9:30 a.m.