



Wisconsin Department of Corrections

Governor Scott Walker | Secretary Jon E. Litscher

DOC Breach Incident Response Team

MEETING MINUTES

Sept. 20, 2017

9:00 a.m.

DOC Central Office
3099 E. Washington Ave.
Madison, WI
First Floor, Room 1M-A
(Check in at Reception desk)

Contact: Linda Eggert
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The DOC Breach Incident Response Team will meet to review a DOC 2721 (Privacy Breach Incident without Protected Health Information (PHI) Report by Supervisor) to determine a response recommendation. It is possible the team could go into closed session for purposes of Wis. Stats. 19.85 (f)(g).

Minutes

I. Welcome. Members present: Gloria Marquardt (Bureau of Health Services); Eric Muellenbach (Office of Legal Counsel); Mike Saunders (Division of Adult Institutions), Linda Eggert (Division of Management Services).

II. Review DOC-2721 from Redgranite Correctional Institution (RGCI) 9-1-17.

Linda Eggert spoke about the details of the incident at Redgranite Correctional Institution (RGCI), #2017-015. BIRT members found no evidence of a breach under state law; the incident did not create a material risk of identity theft or fraud to the subject of the personal information.

III. Determine risk level and response.



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BIRT members voted unanimously to support a “low” risk level for this incident and monitor the situation.

IV. Meeting concluded.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.