



Wisconsin Department of Corrections

Governor Scott Walker | Secretary Cathy A. Jess

MEETING MINUTES

DOC Breach Incident Response Team

Sept. 12, 2018

1:00 p.m.

DOC Central Office

3099 E. Washington Ave.

Madison, WI

First Floor, Room 1M-B

(Check in at Reception desk)

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The DOC Breach Incident Response Team will meet to review new filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

I. Welcome.

Breach Incident Response Team members present: Makda Fessahaye, Attorney, Office of Legal Counsel; Donna Harris, Asst. Regional Chief, Division of Community Corrections, Mike Saunders, Assistant Security Chief, Division of Adult Institutions; Linda Eggert, Privacy Officer, Division of Management Services; Gloria Marquardt, Consultant, Consultant, Bureau of Health Services.

- II. Review new Privacy Breach Incident without Protected Health Information Report by Supervisor (DOC-2721), including #2018-017 from the Division of Community Corrections.

Members voted to determine no breach occurred and issue some related recommendations to the Division of Community Corrections.

- III. Adjourn.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.