



Kettle Moraine Correctional Institution
W9071 Forest Drive
Plymouth, WI 53073

Community Relations Board Meeting
Tuesday, May 21, 2019
11:30 a.m. to 2:00 p.m.
KMCI Training/Conference Center

MEETING MINUTES

Attendees:

Staff

Jennifer McDermott, Warden
Michelle Haese, Deputy Warden
Tom Pollard, Security Director
Ted Hocevar, CMSD
Mike Showers, B&G Superintendent
Kathy Schmidt, Recorder

Community

Mary Davies, MPTC
Jennifer Zick, Sheboygan DCC
Holly Gerritson, Sheboygan DCC
Steve Steinhardt, Sheboygan County Emergency Mgt
Rory Beebe, St. Agnes Hospital
Heather Dana, United Way
Colleen Steinbruecker, United Way
Luke Ulatowski, Plymouth Review
Sharon Abel, LTC

1. Call to Order and Opening Remarks, Self-introduction of members and guests
 - The meeting was called to order at 11:30 am
 - Introduction of attendees
 - Distributed the FY18 Annual Report. The Annual Report has a lot of information, descriptions, statistics, etc. that have happened over the last fiscal year.
 - Lunch was served and videos of historical photos, current photos and institution statistics were shared.
2. KMCI Overview
 - KMCI is focusing on primary programs and ancillary programs to support the primary programs.
 - Q: Is there any mention of expansion?
 - DOC is looking at adding beds to minimums
 - The average age of our inmate population is 36 and approximately 54% of our population is releasing in the next two years.
3. KMCI Programs/Education
 - We have 25 staff in our education department. 13 are general education teachers and five are vocational teachers. The main goal of our education department is for inmates to acquire an HSED if they do not have them and enroll in vocational programming. We want to return the inmates to their communities with as much programming as and skills possible. The Education Department works closely with Moraine Park Technical College who assists us with six vocational programs (Cabinetmaking, Auto Cad, Welding, Custodial Skills, Barbering and Masonry). We have 340 students enrolled in education classes each day and have upwards of 50 inmates enrolled in our infinite campus. These inmates are leaving with college credits under their belt. Along with that comes an increase in technology and getting inmates prepared to use these technological devices. We are receiving four augmented welders (virtual welders). None of our vocational programs are self-sustaining. The welding program is incredibly costly and why some of these programs cannot continue running. Our welding program is doing incredibly well thanks to how our budget is run. We

are also receiving mobile welding lab.

- KMCI offers a substantial amount of primary programming: T4C (666 on wait list and over 25 staff trained), Anger Management (239 on wait list), Domestic Violence Counseling (222 on wait list), Substance Use Disorder Levels 4, 3, and 2 (7 groups running consistently and 504 wait list); Sex Offender Treatment (195 on wait list).
- Looking forward we are looking to get our programming and ancillary programming on a quarterly schedule.
- Also provide the following programs: For the Love of Reading program, Parenting, Financial Literacy, Employability Skills, Smart Program, AA, NA, and an Incarcerated Veterans program (expanding to possibly start a veteran's unit to provide support to that specific population).
- Chapel services offer eight religious umbrella groups. KMCI provides services and studies under those umbrellas and we continue to have a large amount of volunteers come in and help with those services.

4. Security

- KMCI is a medium security institution. Security touches every piece of the institution. Have an emergency response unit. PREA – zero tolerance for all (staff/inmate and inmate/inmate). Our SANE exam partner is Sheboygan Memorial. We use St. Agnes for all other medical. Our Sniper Team is one of four throughout the state. We have a Security Threat Group to monitor the gang activity. Honor Guard. Field Training Officer program. Crisis Negotiation Team.
- Restrictive Housing is used for serious offenses. Conduct reports follow a due process for all minor and major dispositions. Administrative Code 303 governs what we do for discipline. Majors are treated similarly to how a felony charge outside would be handled. They have the same due process rights and can go to a hearing. Minor infractions may get a disposition right away such as a loss of dayroom for a day. The goal of a disposition is to correct the behavior.
- Q: What percentage of the property is under camera?
 - We are fortunate to have one of the best camera coverage in the State. We were able to use small projects to put cameras in all areas. All units have cameras and just about every building has them in it, but there are areas inside and outside that don't have good coverage. Maybe approximately 85% coverage.

5. Building Projects

- B&G Superintendent, B&G Supervisor, 10 staff, OOA, and 7 security staff.
- Waste Water Treatment Plan improvements: This project would provide for the planning, design and construction of a second clarifier and associated infrastructure for the current wastewater treatment system including site development for the installation of accompanying electrical, plumbing, building system, sludge pumping equipment, system monitoring, testing and maintenance provisions. Expecting to finish fall 2020.
- Well rehabilitation project: Well 3 is overdue for inspection. Well 4 is having capacity issues and is unable to supply sufficient water to the institution if Well 3 is offline. Excessive corrosion in the softeners and water heaters at the institution needs to be investigated. The capacity at this well has gone from about 72 gpm in late summer to about 70 gpm.
- Various other projects include boiler work (flushing out boiler system), replace water heaters, replaced fire hydrant las fall, replacement of food service dock, sallyport was serviced.
- One of challenges is that this is such an old institution. There is a lot of upkeep to do. We are not just putting band aids on the issues, but we are taking the time to prioritize and fix them right.

6. Roundtable Discussion

- DCC Sheboygan - Have 23 agents and 3 support staff and a PSS Supervisor. 70-90 per agent caseload.

- MPTC – Looking forward to starting the Barber program. Come to KMCI regularly, staff from gatehouse all the way through the institution are very friendly and this is a wonderful climate.
- Sheboygan Co Emergency Management – Getting another new drone. Five new deputies in the last month.
- Agnesian Health – Switching over to SSM Health. Stable in the emergency department. Average 110 patients a day. KMCI staff are pleasant and helpful when they come in with the inmates.
- United Way – Big on volunteers. Hold a volunteer project day annually.
 - KMCI has a Restorative Justice Committee where we could get inmates together to help with a project. Let us know if something comes up we could help with.
- LTC – Has been promoting Corrections!

Meeting adjourned and tour at 1:09 pm