



MEETING MINUTES

DOC Breach Incident Response Team

Wed., Oct. 2, 2019

2:00 p.m.

DOC Central Office

3099 E. Washington Ave.

Madison, WI

First Floor, Room 1M-B

(Check in at Reception desk)

Contact: Linda Eggert

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The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

I. Welcome.

Present: Linda Eggert, Division of Management Services; Andy Fabian, Division of Juvenile Corrections; Tim LeMonds, Division of Adult Institutions; Crystal Powers, Bureau of Health Services.

Absent: Tom Johnson, Bureau of Technology Management; Donna Harris, Division of Community Corrections.

II. Review and consider action regarding any Privacy Breach Incident without Protected Health Information (PHI) Report by Supervisor (DOC-2721) including, but not limited to, #2019-021, Office of Juvenile Offender Review, Division of Juvenile Corrections; #2019-022, Region 3, Division of Community Corrections.

#2019-021 – Southeast Regional Office, Division of Juvenile Corrections

Linda Eggert moved to determine no breach had occurred and close the incident. Motion was seconded by Crystal Powers; all members present approved the motion.

#2019-022 – Region 3, Division of Community Corrections

Linda Eggert moved to determine no breach had occurred and close the incident. Motion was seconded by Andy Fabian; all members present approved the motion.

#2019-023 – Division of Adult Institutions, Central Office

Linda Eggert moved to determine no breach had occurred and close the incident. Motion was seconded by Crystal Powers; all members present approved the motion.

III. Other business

None.

IV. Adjourn.

Adjourned.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.