

# EIAC Meeting

Date | Time 02/17/2022 1:00 PM | Location Microsoft Teams

Meeting called by:	Brandon Morris	Attendees:		
Type of Meeting:	EIAC Meeting	<u>Members</u>	Present	Excused
Facilitators:	Amr Yassin	Ali, Mohamud	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Brandon Morris	Baumgart, Zachary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Shannon Butcher	Butcher, Shannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Tonja Hesselberg	Chase, Daisy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sarah Cooper	Cooper, Sarah	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Time Keeper:	Jennifer Marek	Hesselberg, Tonja	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Ives, Kari	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Marek, Jennifer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Morris, Brandon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Pickering-Reyna, Beverly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Ruether, Tracie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Schoorman, Rebecca	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Thao, Melina	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Wilson, Lana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Yassin, Amr	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Zingsheim, Angie	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Welcome	Amr Yassin	5 Minutes
<input type="checkbox"/> Upcoming Equity and Inclusion Monitor	Tonja Hesselberg	10 Minutes
<input type="checkbox"/> SharePoint Planner	Zachary Baumgart	30 Minutes
<input type="checkbox"/> EIAC Flyer – Difficult Conversations Guide	Kari Ives	10 Minutes
<input type="checkbox"/> Committee updates	Committee Chairs	30 Minutes
<input type="checkbox"/> Next steps	All Participants	5 Minutes

## Notes

Welcome	No updates at this point. Interviews are scheduled for next week.
Upcoming Equity and Inclusion Monitor	April 5/6
SharePoint Planner	Planner needs to be updated regularly. Add to the next Agenda.
EIAC Flyer – Difficult Conversations Guide	Review over the next week and get back to Kari by the end of next week.

Committee updates	A&E – KPI, Progress reports, Survey is done, starting to look at the data, send Zach and Bev an email if you are looking for specific information; M&O – Brown Bag is moving forward; Policy – Revamping the committee, voting on a new co-lead; Marketing – brochure, updating website; Training – Trainings and Speakers, Add activities and trainings to highlight EIAC;
Next steps	

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