



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Division of Adult Institutions

DATE: March 19, 2020

TO: DAI Staff and Adults in Custody

FROM: Makda Fessahaye, Administrator
Division of Adult Institutions

SUBJECT: Update to DAI Inmate Canteen policy

A handwritten signature in blue ink, appearing to read "Makda Fessahaye".

Effective March 16, 2020, the Division of Adult Institutions' Inmate Canteen policy (DAI 309.52.01) reflected two notable changes as outlined below.

The first change increased the weekly and bi-weekly spending limits for adults in our care and custody. Weekly spending limits increased from \$42.00 to \$50.00 and bi-weekly spending limits increased from \$84.00 to \$100.00. The change in spending limits does not change the spending limits placed at specific facilities or housing units.

The second policy change addresses the permitted refunds available to adults in our care and custody. Section C, 1 and 2 of the policy have been updated. The policy now states "Inmates shall only be issued a refund for an item if a wrong item, damaged item, or no item is sent. If "no" item is sent it is noted on the receipt by staff at the time of delivery. No other refunds will be issued unless the inmate is no longer housed at the receiving facility."

For any issues or concerns with canteen, please follow Section II, C of the Inmate Canteen Policy.