

**Bureau of Offender Classification and Movement**  
**FY18 Annual Report**  
(July 1, 2017 – June 30, 2018)



**Division of Adult Institutions (DAI)**

DAI Administrator: Jim Schwochert  
DAI Assistant Administrator: Doug Percy  
DAI BOCM Director: Mark Heise

## ***Business Processes and Authority***

- **Inmate classification/transfers:** WI Administrative Rule ch. DOC 302
- **Extraordinary Health Care (EHC)/Geriatric Releases:** Wisconsin Statutes s. 302.113(9g)
- **Interstate Corrections Compact:** Wisconsin Statutes s. 302.25
- **International Prisoner Transfer Treaty:** Wisconsin Statutes s. 302.185

## ***Organization***

The Bureau of Offender Classification and Movement (BOCM) is a centralized, dedicated inmate classification and institution bed management business process in the Division of Adult Institutions (DAI) with staff headquartered in DOC central office and all institutions. BOCM is comprised of 75.5 full time employees; 4 part-time, limited term employees dedicated to inmate classification business processes; and 7 part-time, limited term employees dedicated to administration of the DOC COMPAS risk/needs assessment in DAI.



## ***Areas of Responsibility***

### **Inmate Classification**

**Initial Classification:** Upon arrival at a DAI inmate intake center, inmate risk, criminogenic need and placement assessments are completed by BOCM staff. This includes individual interviews with inmates resulting in recommendations and decisions for inmate custody, placement at a post intake site and identification of programs to address criminogenic need(s).

**Reclassification:** Following initial classification, inmates are reviewed at a minimum of 12 month intervals by committees composed of BOCM and institution staff. During reclassification, custody, placement and program needs are reevaluated and may be adjusted based upon changes occurring during the inmate's incarceration.

### **Administrative Reviews**

WI ch. DOC 302.19 permits an inmate to request an administrative review of a classification decision if the inmate believes erroneous information was utilized during the classification process.

### **DAI Bed Management & Transfers**

BOCM is responsible for the daily and emergency management of DAI facility beds via inmate transfers. This includes utilization of beds contracted for inmate use and DOC prison beds for Wisconsin offenders pending revocation of their parole or probation supervision. Inmates are released from their term of imprisonment on their mandatory release, parole, extended supervision or maximum discharge date. The majority of releases occur on Tuesday's; BOCM transportation staff coordinate and schedule inmate transfers through the following Monday as required by initial and reclassification classification decisions.

### **Extraordinary Health Care and Geriatric Condition Release Review**

Pursuant to Wisconsin Statutes s. 302.113(9g), inmates serving confinement time for a bifurcated (truth in sentencing or TIS) felony sentence, other than a Class B felony, may petition for early release consideration if criteria for an extraordinary health or geriatric condition are met. BOCM staff review inmate petitions to determine if public interest would be served by a sentence modification and refer appropriate cases to the sentencing court for release consideration.

### **Interstate Corrections Compact (ICC) and Intergovernmental Agreements (IGA)**

Effective August 29, 2011, the BOCM director was appointed by WI DOC Secretary Gary Hamblin as the Administrator for the Interstate Corrections Compacts and Intergovernmental Agreement with other states and the Federal Bureau of Prisons. Inmates participating in ICC/IGA transfers typically present a level of risk that is of concern for incarceration in the sending jurisdiction's institutions.

### ***Strategic Accomplishments***

- ✓ Safe, secure and effective bed management including expansion of Wisconsin County Jail Contract beds and Earned Release Programming (ERP) locations.
- ✓ Repeal and recreation of Wi Chapter DOC 302 - *Inmate Classification, Sentence, and Release Provisions. (eff. July 2018)*
- ✓ Ongoing administration of COMPAS risk/need assessment.
- ✓ Development and deployment of an online DOC Training Center class: *The Basics of BOCM.*