



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Black River Correctional Center

November 17, 2022

THIS NOTICE SUPERCEDES ALL PRIOR COVID VISITING MEMOS

Beginning September 10, 2022, the process to schedule in-person visits will remain the same as noted below. Additionally, some changes have been made to allowing food. Visitors are asked to schedule their in-person visit at least two business days in advance.

Black River Correctional Center (BRCC) will allow up to two face-to-face visiting periods each week for each person in our care (PIOC).

Procedure

1. Visitors must have previously completed a Visitor Questionnaire (DOC-21AA) and be on the PIOC's approved visit list.

Any question, you may email at the following addresses
DOCWCCSBRCCZoomVisits@Wisconsin.gov

2. Visits will be scheduled for three-hour blocks, maximum of one block per day. An additional hour may be added with incentive points based on availability, for a total of 4 hours.
3. Visiting schedule is as follows:

Saturday and Sunday: 8:00 a.m. – 3:30 p.m.
Holidays: 8:00 a.m. – 3:30 p.m.

Visits must be scheduled at least 48 hours in advance of the requested visit.

Visitors are encouraged to schedule in person visits by sign up genius. Once your visit has been scheduled, you will receive a confirmation by email indicating the date and time.

Those without internet access can call the center's main line at 715-333-5681. When requesting by telephone visitors please leave contact information to allow staff one business day to verify the date and time of the visit.

Whether calling or emailing, visitors are asked to specify whether they're requesting a video visitor or an in-person visit.

In addition to the new scheduling process for visitors, there are several updated visitation guidelines designed to protect persons in our care, visitors, and Doc Staff. Those include:

Specific guidelines for in person visits include:

- **A COVID-19 screening (temperature and symptoms check) by security staff.**
- **Up to six approved visitors will be allowed for a specific visit with a PIOC (all visitors are scheduled on the same email) We may be able to accommodate more visitors upon request.**
- **A brief embrace is allowed at the beginning and end of a visit.**
- **Hand holding and sitting on laps is not allowed.**
- **Appointing Authorities have discretion to address how young children and infants can interact with PIOC.**
- **All chairs and tables will be sanitized between visits.**
- **The children's area will not be accessible at this time.**
- **Center games in the visiting area will not be utilized at this time due to the difficulty of sanitizing them in between visits.**
- **Drinks cannot be shared amongst visitors and PIOC.**
- **Outside visiting remains open based on weather and Sgt discretion.**
- **Food will be allowed, under these circumstances:**

Outside Picnic Lunches

1. Summer picnic lunches are allowed on visiting days from Memorial Day through Labor Day weekend. Depending on the weather in early spring or late fall, these dates may be changed. Please call if there are any questions. The designated picnic area is the only area to be used for picnics. Picnic tables are not to be moved, they shall remain touching the colored stake.
2. PIOC's must use incentive points to obtain this privilege, and must ask the Sergeant at the start of the visit. Please discuss with the Sergeant to ensure they have obtained approval.
3. All items must be submitted to the Sergeant for inspection at the start of visit. All food and beverage items not consumed must be taken home by the visitor.
4. A grill is provided for charcoaling; however, the Center does not provide charcoal or lighter fuel. Ashes are to be deposited in the receptacle provided.
5. All liquid refreshments must be factory sealed containers and/or cans. Homemade liquids are not allowed, fountain drinks are not permitted. Glass containers are not allowed. No metal utensils or silverware is allowed.
6. No alcoholic beverages or anything with alcoholic contents will be allowed.
7. No moving tables, no sitting on top of tables, no straddling the benches, or sitting on the ground.
8. Adult visitors must sit on opposite sides of the picnic table.
9. All coolers and bags will be placed on the ground by your table.

Inside "Bag" Lunches

1. All food items must be precooked/ready-to-eat, or obtained from a fast food establishment. There is a microwave available to warm food up in the visiting room.

2. PIOC's must use incentive points to obtain this privilege, and must ask the Sergeant at the start of the visit. Please discuss with the Sergeant to ensure they have obtained approval.
3. All items must be submitted to the Sergeant for inspection at the start of visit. All food and beverage items not consumed must be taken home by the visitor.
4. All liquid refreshments must be in factory sealed cans/containers. Homemade liquids are not acceptable, fountain drinks are not permitted. Glass containers are not allowed. No metal utensils or silverware is allowed.
5. No alcohol beverages or anything with alcoholic contents will be allowed.

Note

Should you have any questions about Black River Correctional Center rules, regulations or guidelines you are encouraged to call the Center prior to your visit for clarification. Phone number: 1-715-333-5681

Contraband such as firearms, ammunition, knives, alcohol, drugs, tobacco, medications (excluding personal inhaler and nitroglycerin), cell phones and other electronic equipment is not permitted at the center. State Statute 302.095 prohibits the introduction of tobacco, drugs, alcohol, weapons or contraband into the center, making it a felony to do so. Black River Correctional Center is a tobacco free facility, including the parking lot and driveway.

In addition to these guidelines the General Visiting Rules will be enforced. You can find those rules and more information about visitation on our Visiting Information Page

Reminder that if the center has an outbreak of COVID-19; in-person visits may be temporarily suspended.

Thank you for your cooperation during this time. BRCC is committed to keeping PIOC, Staff, and the Public safe. Your cooperation with these guidelines will assist us with keeping this commitment. Stay safe!!!