



DODGE CORRECTIONAL INSTITUTION



FY 2024 ANNUAL REPORT

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MESSAGE FROM THE WARDEN


A Mission Statement serves to provide a concise explanation of an organization's reason for existence and describes its purpose, intention and overall objectives. The Department of Corrections provides the following Mission Statement:

- Protect the public, our staff and those in our charge.
- Provide opportunities for positive change and success.
- Promote, inform and educate others about our programs and successes.
- Partner and collaborate with community service providers and other criminal justice entities.

The Division of Adult Institutions as a whole works together to meet the components of the Mission Statement on a daily basis. Also true is each facility within the Division of Adult Institution meets the components of the Missions Statement in their own unique and individualized way.

At Dodge Correctional Institution, we are fortunate to have dedicated, knowledgeable, creative and hardworking staff who consistently find new and innovative ways to address all four components of the Missions Statement. This report outlines the many accomplishments, achievement, statistical data and other information that makes Dodge Correctional Institution a special place to work. Having said that, it is truly the staff that make this facility special.

As we look back on our accomplishments during Fiscal Year 2024, we also welcome and embrace the opportunities Fiscal Year 2025 will present. I am honored to be a part of the Dodge team and am proud to present this report on behalf of all of those who have contributed to the success of this facility.



Dan Cromwell
Warden

PURPOSE STATEMENT

The primary purpose of Dodge Correctional Institution (DCI) is to serve as the central reception center for all adult male PIOC's sentenced to prison. DCI promotes safe communities and institution safety through humane custodial treatment and supervision of PIOC's. DCI staff work collaboratively with staff from the Bureau of Offender Classification and Movement to complete a comprehensive assessment and evaluation of each PIOC, determining program needs, custody level and institution placement. In addition to this classification process, PIOC's transitioning through DCI participate in an orientation to the WI DOC and begin adjusting to and learning how to navigate a correctional environment, since many PIOC's are just beginning to acknowledge the impact of their sentence. PIOC's are supported as they transition into their incarceration and the challenges they may encounter, so that they can move forward into case planning and reintegration efforts.

In support of this mission, Dodge Correctional Institution has the following broad responsibilities:

1. To receive and facilitate the assessment of adult male PIOC's sentenced to prison by the court. This process includes admission, initial record development, medical and mental health screening, and initial classification of PIOC's.
2. To provide safe and secure centralized transportation services for the Division of Adult Institutions.
3. To supervise the movement and restrict the freedom of PIOC's to the extent necessary to ensure public, staff, and PIOC safety.
4. To provide training, work experience, coping skills, and other programs and services which enable and encourage constructive PIOC participation and prepare for the eventual reentry of the individual PIOC's in the community.
5. To monitor and audit institution operations and programs for general effectiveness and achievement of specific results.
6. To administer Wisconsin State Statutes, Department of Corrections Administrative Rules, and Division of Adult Institutions policies and procedures.
7. To plan, coordinate, and administer a complex, multi-disciplinary and diverse workforce. To provide leadership that is proactive, innovative, supportive and responsive.
8. To ensure that health care and psychological services are provided to PIOC's consistent with professional, community, and correctional health care standards.
9. To manage resources in the most efficient, effective, and practical manner consistent with the attainment of institution goals.

AMERICANS WITH DISABILITIES ACT (ADA)

DCI is committed to providing a facility that is compliant with the Americans with Disabilities Act of 1990. No qualified individual with a physical and/or mental disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the DOC or be subjected to discrimination on the basis of disability. Available DOC programs, services, and activities, when viewed in their entirety, will be accessible to and usable by individuals with disabilities.

INSTITUTION FACTS

Date opened	1978	Operating budget	\$71,930,698.06
Number of acres	57	Monies collected	
Security level	Maximum	Restitution	\$8,649.36
Operating capacity	1,165	Court ordered obligations	\$84,104.66
Current population	1,670	Child support	\$91,983.16
FY24 intake	6,516	Victim/witness	\$15,061.20
Transportation		DNA surcharge	\$22,298.76
PIOC transfer	12,833	Child pornography surcharge	\$548.65
Emergency medical	87	Medical co-pay	\$16,710.00
Medical	771	Legal loans	\$604.80
Miles	247,763	PLRA filing fees	\$5,095.34
Releases	207	PIOC accepted complaints:	937
PIOC workers in General Population	250	Returned complaint submissions	1,085
PIOC anticipated deaths: (Infirmary)	12	Conduct reports	
PIOC unanticipated deaths: (Infirmary)	1	Minors:	1,014
Correctional officers/sergeants:	389	Appeals-minors:	36
Non-uniform staff & security supervisors	112	Majors:	753
Non-uniform out posted staff:	127	Appeals-majors:	24
Offender to staff ratio:	2.7:1		

INSTITUTION CONTACTS

ADA Coordinators:	Kelly Salinas	(920) 324-5577 ext. 6529
Backup:	McKinsie Johnson	(920) 324-5577 ext. 6903
LEP Coordinator:	Jenny Fuerstenberg	(920) 324-6274
COMPAS Coordinator:	Tonya Lont	(920) 324-6365
PREA Coordinator:	Brandon Mason	(920) 324-5577 ext. 6585
Backup:	McKinsie Johnson	(920) 324-5577 ext. 6903



ACRONYMS

AA	Alcoholics Anonymous
ADA	Americans with Disabilities Act
AODA	Alcohol and Other Drug Abuse
BOCM	Bureau of Classification and Movement
CBP	Cognitive Behavior Programming
CNT	Crisis Negotiations Team
COMPAS	Correctional Offender Management Profiling for Alternative Solutions
CPS	Certified Peer Specialist
CRO	Central Records Office
DAI	Division of Adult Institutions
DCC	Division of Community Corrections
DCI	Dodge Correctional Institution
DJC	Division of Juvenile Corrections
DOC	Department of Corrections
DVC	Domestic Violence Counseling
EMP	Electronic Monitoring Program
ERU	Emergency Response Unit
FLCI	Fox Lake Correctional Institution
FY	Fiscal Year
GP	General Population
HSU	Health Services Unit
LED	Light-Emitting Diode
LEP	Limited English Proficiency
MD	Doctor of Medicine
NP	Nurse Practitioner
PA	Physician's Assistant
PIOC	Persons in Our Care
POA	Power of Attorney
POSC	Principles of Subject Control
PRC	Program Review Committee
PREA	Prison Rape Elimination Act
PSU	Psychological Services Unit
RN	Registered Nurse
RHU	Restrictive Housing
SMU	Special Management Unit
SOAP	Sex Offender Assessment Program
STG	Security Threat Group
SUD	Substance Use Disorder
TIC	Trauma Informed Care
URG	Umbrella Religion Group
UW	University of Wisconsin
WCA	Wisconsin Correctional Association
WICS	Wisconsin Integrated Corrections System
WSPF	Wisconsin Secure Program Facility

COMMUNITY & CORRECTIONS RELATIONS BOARD

The focus of the Waupun Community & Corrections Relations Board is to promote positive communications between Waupun Correctional Institution, Dodge Correctional Institution, John C. Burke Correctional Center and the local community. It serves as a forum for providing public information and education, sharing issues and concerns, and dealing with items of mutual interest. The first meeting of the board was held on January 27, 1992. The board meets three times per year or as concerns arises.

Jason Benzol, Warden
Dodge Correctional Institution

Honorable Steven Bauer
Dodge County Circuit Court

Randall Hepp, Warden
Waupun Correctional Institution

Honorable Kristine Snow
Branch IV Judge

Nicholas Redeker, Superintendent
John C. Burke Correctional Center

Kurt Klomberg, District Attorney
Dodge County

Daisy Chase, Deputy Warden
Dodge Correctional Institution

Kathy Schlieve, City Administrator
City of Waupun

Brad Mlodzik, Deputy Warden
Waupun Correctional Institution

Angela Hull, City Clerk
City of Waupun

Mary Wendel, Field Supervisor
Division of Community Corrections

Rohn Bishop, Mayor
City of Waupun

Makayla Hopp, Pharmacist Supervisor
DOC Pharmacy

Alexandra Gago, Representative
SSM Health Waupun Memorial Hospital

Jeremy Rasch, Chief
Waupun Police Department

Nicole Gill, Vice President Patient Care Serv.
SSM Health Waupun Memorial Hospital

Ted Sullivan, Deputy Chief
Waupun Police Department

Steven Hill, Superintendent
Waupun Area School District

Dale Schmidt, Sheriff
Dodge County

Senator Dan Feyen
18th Senate District

Peggy Novak, Coordinator
Dodge Co. Victim/Witness Assistance

Representative Michael Schraa
WI State Assembly

Amanda Pulvermacher, Director
Dodge County Emergency Management

Mike Thurmer
Interested Citizen

Joe Meagher, Deputy Director
Dodge County Emergency Management

BJ DeMaa, Fire Chief
Waupun Fire Department

Matt Bartol, Coordinator
Dodge County Emergency Management

Wesley Ray, Correctional Services Manager
BCE Correctional Farms

Tim Lakin, Chief of Staff
WI State Assembly

J. Bur Zeratsky, Executive
National Rivet & Manufacturing Co.

INSTITUTION ACCOMPLISHMENTS

- DCI has three gardens and grows a variety of vegetables. The department processed approximately 7,983 pounds of produce for the fiscal year; this has reduced the purchasing of some vegetables and canned tomato products.
- Maintenance in review: The Nurse Call system was installed, Barracks AHU (Air and Heating Unit) was replaced, and we are nearing completion of the IC/PSU office remodel.
- DCI implemented additional recreational opportunities for PIOC. Starting in January, we expanded recreation periods to the weekends. In May, we expanded outdoor recreation opportunities for medium custody general population PIOC. PIOC on medium general population units can attend an additional hour of outdoor recreation Mondays through Fridays.
- DCI's Hobby Department started two hobby classes in July of 2024. We have two drawing classes that meet every other week for one hour. Additionally, we have one guitar class that meets once a week for an hour.
- Health Services-Primary Care stats of note:
 - Completed 6,534 physical exams; over 59,699 healthcare appointments and sick calls (MD, NP, MA, and RN); 3,024 Psychiatry appointments; and 10,765 optometry appointments which includes initial screening, optical exam, and any optical follow up
 - Total number of dental visits = 13,177
 - Total number of all Medical Appointments = 90,772
 - Total number of all Primary Care Appointments = 103,949

SECURITY

The Security Department at Dodge Correctional Institution is overseen by the Security Director with the mission to ensure the general safety of the public, staff, and PIOC's, both within and out of the institution while partnering with all disciplines to meet the operational needs of the institution. There is an emphasis on ensuring a positive environment for an ever-growing population; which meets and supports the vision, mission, and values of the DOC.

Staff, Discipline & Training

There is a total of 21 Security Supervisors who oversee 29 housing units and 390 correctional officer and sergeant positions. Daily inspections of housing units are performed for the purpose of ensuring a safe environment as well as eliminating unauthorized contraband. Security staff work in collaboration with every department at DCI. Security supervisors serve as liaisons to all areas of the institution to ensure sound security practices and overall safety.

The Centralized Transportation Unit and the Security Threats Group (STG) are both overseen by the Security Department. The Centralized Transportation Unit provides transportation for PIOC transfers to the entire DOC throughout the State of Wisconsin. They also provide transportation for medical appointments, vigils, and emergency trips. The STG Program identifies PIOC's who fall within a Security Threat Group.

The Security Department conducts investigations on necessary separations between PIOC's and/or alleged violation of institution rules. Investigations may parallel with law enforcement investigations when criminal activity may be present. Investigations are generated by staff incident reports, PIOC information, or outside sources of information. Penalties can range from warnings/informal counseling to written conduct reports up to, and including, criminal prosecution.

Incident Reports

A total of 3,160 incident reports were written in FY24, compared to 2,530 in FY23.

Restrictive Housing

DCI's restrictive housing unit operates at a high level. DCI has one, 50 cell restrictive housing unit, managing disruptive PIOC's from both general population and those in the initial classification process. DCI exercises alternatives to RHU at every opportunity and is only utilized out of necessity. The multi-disciplinary RH unit team consists of staff representing Security, Psychological Services, Health Services, and Social Services.

Peer Mentor Program

DCI initiated a Certified Peer Specialist Program (CPS) which began with 2 PIOC mentors. The program has now increased to 14 PIOC mentors to assist PIOC's with institution adjustment and transition to adult incarceration. So far in 2024, the Peer Mentors have conducted 12,103 One-on-One sessions. In 2024, there have been 138 staff-initiated appointments, which are unscheduled times where staff have called upon the Peer Mentors to help de-escalate situations or see a PIOC in crisis after business hours.

Training

The institution operates on a regular basis each day, with the exception of the 2nd Thursday of each month which has been designated as a staff training day. On those days, the institution operates in a modified movement mode. Staff is afforded the opportunity to attend various training seminars on those days. Uniformed correctional personnel receive additional training in Restrictive Housing operations, Principles of Subject Control (POSC), Emergency Response Unit (ERU), CNT (Crisis Negotiations Team), STG (Security Threat Group) and Suicide Prevention. These seminars are in addition to the mandatory training sessions online and the training briefs that are sent out covering a variety of topics.

Emergency Response

DCI's Crisis Negotiations and Tactical Teams continue to perform at high levels. Both teams attend training sessions throughout the year to maintain a high level of emergency response readiness, often training in joint sessions with partner institutions. In Spring, an in-house Tactical CNT exercise involving multiple disciplines within the facility was held at DCI.

SECURITY THREAT GROUPS PROGRAM

Security Threat Groups (STG) are defined as groups or an individual acting on behalf of a "gang" of individuals who threaten, coerce, or harass others and/or engage or encourage illegal or illicit activities on the part of group members or others. STG, by definition, are a threat to the public, as well as staff and offender safety, both within the institution and in the community.

DCI is the headquarters for the DOC STG Program and has the responsibility of identifying STG members as they enter DAI in order to alert other institutions. As of June 30, 2024, we were maintaining 27,953 confidential ongoing investigative files on PIOC's who have been identified as or are strongly suspected of being gang members. Out of the 27,953 there were 5,499 suspected and 22,414 confirmed gang members. These numbers have decreased since June 2023. Of these 27,953 files, 6,179 (1,667 suspected and 4,491 confirmed) which is up 313 from last year, are for PIOC's currently incarcerated at state facilities.

DCI STG office conducts interviews daily on new intake PIOC's. From July 1, 2023, to June 30, 2024, 1,489 interviews were conducted regarding STG affiliation or activity. With the information gathered during the interview all PIOC's WICS STG affiliation are updated and in some cases STG activities will be logged if PIOC's are deemed to be actively participating in STG activity. DCI STG office logged 551 activities in the past year.

DCI STG staff continues to train STG Coordinators, specialists, and individuals involved in STG identification from different institutions, DCC, DJC, and outside law enforcement. The training is interactive and provides those individuals the opportunity to partake in the initial identification process beginning at Intake, doing PIOC interviews, and downloading information into WICS. There has been a lot of positive feedback from participants and this has opened avenues of communication.

As STG agency trainers, we also instructed two 40-hour STG class and certified 85 new STG specialist throughout the state.

DCI STG office is active members in several taskforce/work groups in the community such as FBI Prison Radicalization Workgroup, National Correctional and Custodial Intelligence Sharing Group, Midwest Gang Investigators, Tennessee Area Intelligence Group, Fox Valley Regional Intelligence Group, and Milwaukee Area Intelligence Team, ATF Outlaw Motorcycle Taskforce, DOC Intelligence group. and have presented at the Midwest Gang Investigators Association National Conference.

Combined efforts between the WI DOC and outside law enforcement to include DCC agents have led to numerous convictions. Agencies are notified when members are released so the monitoring can continue. The DCI STG Office also supplies release reports to the DCC and other entities as needed.

INITIAL CLASSIFICATION

Initial Classification operates under the authority of the Bureau of Offender Classification and Movement (BOCM) in accordance with State Statutes and Department of Corrections policies. During initial classification staff gather pertinent background information and administer classification processes to assess the risk presented by the PIOC, and assign a custody level associated with housing and correctional practices that will enhance the safety of the public, staff, and PIOC.

Assessment tools are utilized to identify an individualized set of correctional programs that will reduce risk associated with the PIOC relative to their incarceration and enhance their successful reentry into the community.

The Offender Classification Specialist recommends placement of PIOC at Division of Adult Institution facilities, Division of Juvenile Corrections for some PIOC sentenced in adult courts but age appropriate for placement into juvenile facilities, Department of Health and Family Services facilities or contracted beds based upon custody level, program, or reentry needs of the PIOC that ensures efficient and best utilization of departmental resources associated with housing and programs.

Initial Classification utilizes the COMPAS Assessment Tool in the staffing process. COMPAS is an actuarial validated assessment tool that predicts likelihood to re-offend based on criminogenic factors gathered through a series of questions both administered by classification staff and self-administered by the offender. In addition, COMPAS results are used to identify program needs and prioritization for placement in programming.

Between July 1, 2023, and June 30, 2024, BOCM completed 5,711 classification hearings.

In December 2023, BOCM implemented Instruments for Custody Classification (IFCC), objective and validated instruments used to assign custody to individuals under the supervision of DAI. The IFCC are administered by specifically trained staff, utilize reliable and valid factors as well as defined criteria to objectively classify male and female individuals in DAI. The IFCC are gender-responsive, point-based and rely on factors which predict misconduct while confined based on analysis of the DAI population.

RECORDS OFFICE

The DCI Records Office is responsible for the reviewing and processing of court documents and other legal paperwork in order to admit male offenders to the Wisconsin State prisons.

- The Records team conducted admission interviews, captured photos, electronically transferred fingerprints to the Criminal Investigation Branch of the Department of Justice, submitted social security information to the Social Security Administration and created inmate ID cards for 6,517 Persons in Our Care that were admitted to DCI.

- The Admissions team reviewed documents from the Court for approximately 6,517 PIOC to determine legal admission to DCI.
- Detainers: Served and processed 1,678 detainers.
- Releases: Processed 207 releases.
- Computations: Review and interpretation of Court produced documents to ensure the legal requirements per Wisconsin State Statutes and completed 4,943 computations. When necessary letters were written to the Court asking for clarification. In addition, calculation of release dates for those PIOC whose sentences were served prior to admission were completed for 247 PIOC. These sentences were served at the time of sentencing by the Court.
- Receive and processed approximately 4,141 DOC-416 requests from DCC Agents for time available for revocation.
- Inmate Retention Program was underutilized by the counties during this cycle with a total of 8 PIOC admitted and 2 Act 89.

CENTRALIZED RECORDS OFFICE

The mission of the Centralized Records Office (CRO) is to provide consistent department-wide review of sentence structures by proofing calculations at one centralized location. CRO reviews files submitted from Records Offices state-wide.

During FY24, approximately 14,800 files were submitted to CRO for proofing and review of computations and letters.

CHAPEL

- Two full-time Chaplains serve the PIOC at DCI. We only had one Chaplain position filled from July 2022 until January 2024. We were able to hire a new chaplain in January 2024. The Chapel is now fully staffed.
- The creation of a full-time Chapel Officer was implemented in May 2024. This has allowed the Chaplains to be able to focus more on counseling, rounds and working more closely with volunteers. The Chapel Officer conducts area and pat searches daily, as well as monitors PIOC in the chapel.
- The Chapel offers Protestant studies/worships; Catholic and Spanish Catholic studies/worship; Native American study/worship; Pagan study/worship; Buddhist study/worship; Jewish study/worship; and Islamic study/worship. Volunteers are able to assist with all of these, with the exception of Islamic study/worship as we have been unable to procure an Islamic volunteer at DCI.
- DCI continues to use the sweat lodge with our Native American URG. As of January 2024, we have enlisted a new Native American volunteer who is able to attend sweat lodge more consistently than our prior volunteer. Pipe and drum along with smudging to the Native American URG as a study.
- Distributed donated religious materials on a regular basis, as well as, about 500 Bibles and 25-30 Qurans per month. We also provide a small number of Torahs based on what is given as donations.
- The Chapel continued to increase the collection of books, audio and visual media for Native American, Islam, Jewish, Pagan, Humanist/Atheist/Agnostic and Buddhist/Other Asian Umbrella Religious Groups (URGs). An electronic tracking database for all the books was created by PIOC workers in the Chapel and they continue to maintain it weekly.
- The Chaplains provided individual counseling on a regular basis.
- Holiday activities were facilitated including: Prison Fellowship's Angel Tree and the Holiday Food Program.
- Provided PIOC in the Infirmary, Palliative Care and RH with counseling and devotions; made weekly rounds in the Infirmary; and presided over funeral services.

- The chaplains assisted in the facilitation the Chapel Volunteer banquet, as well as the Palliative Care Volunteer recognition banquet and the Palliative Care PIOC Memorial Service.
- Offered three religious resource periods weekly for all religious groups to allow PIOC to access the Chapel library.
- Hosted the Love >Than Hate lecture series with Dr. Buck Blodgett for all PIOC from any URG.
- The Chapel increased the number of attendees to chapel events from 50 to 65 PIOC.

RECREATION

The purpose of the DCI Recreation Department is to provide a positive means for PIOC to pursue fitness and to build self-esteem through athletics.

Recreation Activities

- | | | |
|-----------------------|---|--|
| • Weightlifting | • Stationary Bikes & Exercise Equipment | • Gym & Outdoor Track |
| • Various board games | • Hobby crafts | • Musical instruments |
| • Basketball/Softball | • Hacky Sack/Bean Bag Toss | • Soccer/Kickball/Volleyball |
| • Frisbee | • Various sports leagues | • Unit 11 Courtyard for GP Medium PIOC |

Recreation Opportunities:

The recreation schedule allows all units to attend recreational activities multiple times per week. Over the last year, the number of PIOC who attended recreation increased greatly following the pandemic. Additional outdoor opportunities were created to allow for medium custody PIOC to go outdoors for an additional hour Monday through Friday. We utilized outdoor space on Unit 11's Courtyard. After careful planning, this initiative was implemented in May of 2024.

The Recreation Department completed inventories of both recreation equipment (indoor and outdoor) and board games on the housing units and in the visiting room. As a result, additional equipment and games were ordered for the recreation yards, gym, housing units and visiting room.

PIOC Attendance/Usage Statistics:

Approximately 94,160 PIOC attended Indoor Recreation (Gym)

Approximately 45,780 PIOC attending Outdoor Recreation (East & West Recreation Yards)

Approximately 1,000 PIOC participated in Unit 11 Courtyard (started in May of 2024)

LEISURE TIME ACTIVITIES

DCI provides opportunities for GP PIOC to participate in hobby-related activities to promote positive, constructive use of leisure time.

Hobby:

Hobbies are leisure time activities for PIOC in the Hobby Department and/or in their cells and are offered exclusively to GP PIOC. PIOC can purchase hobby supplies through approved vendor catalogs. Hobby is open about 15 hours per week during afternoon and/or evening hours to accommodate PIOC work schedules. PIOC are able to check out books from Hobby, including selections related to drawing, painting, model making, beading and music. In addition, there is a drawing class available for PIOC in general population. Each of the two groups meets every other week for an hour.

The Recreation/Hobby Leader now facilitates Community Services, to include arts and crafts donations. Hobby projects were completed by PIOC volunteers and donated to several organizations including the Wisconsin

Correctional Association auction, Deputy Wardens' conference, various local non-profit and Social Service agencies, and the DCI Palliative Care Program.

Music:

Musical instruments may be used in PIOC living quarters, the Chapel, outside recreation/courtyard and while in the Hobby Department. In the Hobby Department, PIOC can view instructional materials, clean and repair instruments. In July, the Recreation/Hobby Leader started a guitar class that meets every week for an hour.

PIOC Attendance/Usage Statistics:

Approximately 950 PIOC attended Hobby

Approximately 10 PIOC met for Drawing Class (started in July 2024)

Approximately 10 PIOC met for Guitar Class (started in July 2024)

LIBRARY

The DCI Library provides PIOC with recreational, educational, and legal research materials through both its lending and Law Library space. Both of the libraries are open Monday through Friday, 7:30 am from 5:15 pm. There are two Librarians on duty to assist: one from 7:00 am to 3:30 pm, and one from 9:00 am to 5:30 pm.

The Library houses approximately 22,000 items. This includes fiction and nonfiction, sections devoted to reference materials, science fiction, fantasy, western, easy readers, books in Spanish/Hmong and large print books. Over the last year, we ordered hundreds of new titles to expand our lending library. Lastly, each month the librarians with the assistance of PIOC create themed bulletin boards to educate, inclusion, and to celebrate diversity among the PIOC population at DCI.

The Law Library has ten computers, which provide PIOC access to the Westlaw database. The Library has four computers that are designated for PIOC who are viewing digitally formatted legal materials (DFLM). In addition, the Library has added two stand-alone computers for PIOC to complete legal or re-entry work. There are also Law Library computers located on the RH and Infirmary Units. There is a PIOC clerk available to assist with legal research. Photocopy and notary services are also provided to PIOC.

Library/Law Library Usage Statistics:

Approximately 115,000 checkouts

Approximately 36,370 PIOC used General Library

Approximately 10,710 PIOC used Law Library

Approximately 47,080 PIOC used Library service

FOOD SERVICE

The Food Service Department consists of a Main Kitchen and Bakery. Food is served by insulated trays for in cell feeding on all units.

Food Service operates from 4:00 am – 5:30 pm, seven days a week for 365 days a year. We are staffed with one Administrator, one Manager, ten Correctional Food Service Leaders 2, two Correctional Food Service 3, Officers, and 143 inmate workers in the main kitchen. There is a Serv/Safe certified staff member on at all times; they are Serv/Safe certified in food sanitation and safety.

Following a master four-week menu that is served at institutions state-wide, staff, PIOC, and youth are enjoying the benefits from a heart healthy (low fat, low cholesterol, high fiber) diet, following the USDA Dietary Guidelines for America. PIOC health and nutrition changes emphasized reducing fat, sodium, and sugar calories, while increasing fruit, vegetables, and soy protein consumption, along with increased physical activity.

Food service is serving approximately 5,200 meals per day; 1,898,000 meals a year. 130,000 pounds of potatoes, 58,171 gallons of milk, 51,000 pounds of onions and about 42,360 pounds of lunch meat were served during FY23. When we make a casserole, we make 110 gallons per meal. Food Service prepares approximately 90 various medically prescribed and religious diets.

DCI has three gardens and grows a variety of vegetables. The department processed approximately 7,983 pounds of produce for the fiscal year; this has reduced the purchasing of some vegetables and canned tomato products.

HEALTH SERVICES

Primary Care

The primary mission of the unit is to provide medical, dental, and psychiatric screenings for male inmates entering the Wisconsin DOC. The secondary mission is to provide health services to the approximately 241 permanent and 1,440 transient inmates. The Primary Care Unit provides health coverage to the DCI inmate population 16 hours per day, seven days per week. Emergency care during the night shift is provided by Infirmary healthcare staff.

- Completed 6,534 physical exams
- Completed over 59,699 healthcare appointments and sick calls (MD, NP, MA, and RN)
- Completed 10,765 optometry appointments which includes initial screening, optical exam, and any optical follow up
- Completed Psychiatry appointments = 3024
- Performed 1,645 x-rays and ultrasounds
- Total off-site specialty clinic visits = 877
- Total ER trips = 252
- Total number of dental visits = 13,177
- Dental exams and treatments = 6,381
- Dental cleanings/hygiene = 59
- DCI Oral Surgeon Clinic appointments = extractions 406
- Dental x-rays = 6,331
- Total number of all Medical Appointments = 90,772
- Total number of all Primary Care Appointments = 103,949

Dialysis Unit

The DCI Dialysis Unit continues to operate on a Monday-Wednesday-Friday schedule from 5:00 am – 3:30 pm as well as providing 24/7 on-call access.

The DCI Dialysis team provided nephrology services for 18 hemodialysis patients this last fiscal year and preformed 895 hemodialysis treatments, with an average monthly census of 6.5 patients. The FLCI Dialysis team preformed 2,268 hemodialysis treatments. With an average monthly census of 15.7 patients. DCI Dialysis maximum capacity – 10 patients. FLCI Dialysis maximum capacity – 16 patients.

Dialysis staff also provided direct patient care, education and monitoring for 4 peritoneal dialysis patients at DCI and FLCI. Peritoneal dialysis is facilitated by Dialysis RN staff and performed by PIOC patients themselves on their housing unit each day. DCI and FLCI dialysis units continue to collaborate on patient care and staffing needs.

Dialysis staff provide educational outreach to End Stage Renal Disease patients at other DAI institutions. Dialysis monitors those PIOC in need via an EMR list which monitors lab results.

The Dialysis team collaborates with UW Transplant to complete evaluations for renal transplants. We did have one dialysis patient receive a kidney transplant this fiscal year. Hoping to increase the number and quality of transplant

consultations, dialysis staff worked with the UW Transplant management team to define new parameters and processes for sending PIOC's to consultation for kidney transplant.

The Dialysis team collaborates with Department of Community Corrections, DCI and FLCI Social Services and outside providers, to secure admissions to community dialysis centers and nephrology services, ensuring medical benefits and continuity of their post release medical care. On-site nephrology services were provided by Fox Valley Nephrology Partners.

The Dialysis Unit continues to collaborate with Security, Psychological Services, Prime Care, DCI Infirmary, and community medical resources to provide professional, safe, and effective renal care and education for the diverse, Department of Adult Institutions, patient population.

Infirmary Unit

Dodge Correctional Infirmary Unit serves the Department of Corrections by caring for patients with acute, subacute, and long-term care needs. Our average census is around 40, including PIOC from all across the state of Wisconsin. We have had 103 admissions, 40 discharges, and 2 releases to the community.

We are very proud of our Palliative Care Program; this plan of care is focused on relief of symptoms and stress of a serious illness. Our major goal is to provide quality of life for the patient, family/support system. Furthermore, the goal of palliative care is to improve the quality of life through ensuring autonomy, dignity, symptom control, comfort and support with an interdisciplinary approach throughout the dying process. We admitted over 20 palliative care patients. The Palliative Care Programs utilizes men from the general population to serve as volunteers, providing support and comradery as our patients near the end of life. This year, we were able to add 13 new volunteers to the program. We were also able to organize and resume pre-COVID traditions, such as our annual memorial service, where the population can pay their respects to the men that have passed away. We also resumed our annual volunteer banquet, where the PIOC were recognized and thanked for their service in the palliative care program.

PSYCHOLOGICAL SERVICES UNIT

The mission at DCI is to identify and assess mental health issues in order to provide information to other departments to assist in placement and treatment recommendations. Psychological services are also provided to inmates who are in emotional crisis.

Sex Offender Assessment Program (SOAP)

- Completed approximately 6,359 Mental Health Screening Interviews on new admissions
- Completed approximately 84 referrals to mental health placements (i.e., WRC, WCI BHU, CCI SMU, OSCI TTC)
- Completed approximately 3,847 clinical monitoring contacts
- Completed approximately 6 Gender Dysphoria evaluations
- Completed 167 evaluations to determine appropriateness for WSPF placement
- Completed 564 evaluations to determine appropriateness for minimum security placement
- Completed 60 reviews to determine appropriateness for Dual Diagnosis AODA programming
- Completed 140 Mental Health Summary for Interstate Compact requests
- Completed 154 Psychological Input for Security Decisions requests
- Completed 84 PREA follow-up contacts
- Completed 29 Mental Health Pre-Release Summaries
- Reviewed 795 files for appropriateness for transfer to county jail contract beds
- Responded to requests for crisis intervention
- Placed approximately 217 PIOC in clinical observation and 21 in restraints
- Managed PIOC on the Special Management Unit with significant mental health needs
- Managed the weekly Multidisciplinary meeting and updated the agenda

- Completed weekly rounds in RHU and participated in weekly RHU reviews
- Involved in 1 guardianship process and 2 POA-HC activations
- Provided training and supervision for 5 psychology interns
- Provided mental health and suicide prevention training to two academy classes
- Provided two sessions of mental health training during June training day
- Dispersed 45 records to appropriate parties after proper release of information was obtained
- Performed 62 PIOC file reviews after proper release of information was obtained
- Scheduled 25 court-ordered and Social Security Disability evaluations for outside Psychologists

SEX OFFENDER ASSESSMENT PROGRAM (SOAP)

- Received 1,659 referrals for Sex Offender Treatment Evaluations (SOTE)
- 1,328 evaluations were completed at DCI: 393 Full SOTEs; 160 Child Pornography Evaluations; 106 Re-evaluations; 37 Historical evaluations; 632 Abbreviated SOTEs
- 331 evaluations were deferred due to sentence structure (< 1 year of incarceration or > 7 years of incarceration) or pending charges
- Completed 9 reviews of proposed visitors
- Provided two weekly sessions of Sex Offender Orientation and Testing. Each session has an average of 10 PIOC participants. This involves providing an overview of the assessment process, education on the various treatment groups offered in the DOC, and administration of the Shipley-2 Vocabulary test, Shipley-2 Block Patterns test, and the Brief Sexual History Questionnaire

SOCIAL SERVICES

The Social Services Department provides direct services to PIOC housed at DCI in the areas of case management, group facilitation, and release planning. Social Services strives to meet the needs of those housed at DCI and enhance social functioning by assessing criminogenic needs and creating comprehensive case plans.

DCI has four Social Workers who provide services to General Population PIOC and Reception Releasing PIOC and one Infirmity Social Worker.

Offered Alcoholics Anonymous (AA) programming for GP and Reception Status PIOC. Two weekly meetings are held with approximately 60 PIOC attending.

- Social Workers completed 13 Case Plan Interventions for PIOC determined to be low risk to recidivate based on their COMPAS assessment. Case Plan Interventions for Substance Use Disorder (SUD), Cognitive Behavioral Programming (CBP), Anger Management and Domestic Violence Counseling (DVC) were offered
- Eleven PIOC attended Financial Literacy program which is facilitated by Royal Credit Union
- Thirteen PIOC attended ReEntry Ready program which is facilitated by UW Extensions
- Twelve PIOC attended WeCOPE program which is facilitated by UW Extensions
- Social Workers completed approximately 270 reclassification reports and case plans
- Coordinated 6 tours of DCI for community partners, students, and DOC staff
- Social Workers release planned with approximately 340 PIOC who either released from DCI or were transferred from DCI prior to their release to the community
- Provided victim services to PIOC who reported a PREA incident
- Processed 36 special and extended visits
- Social Workers and Corrections Program Services for Social Services attended the Multi-Disciplinary Meeting on a rotating basis

RESTORATIVE JUSTICE/COMMUNITY SERVICES

- A Fleet Farm fundraising event was coordinated with a total of \$1,799.86 raised to benefit for REACH Waupun.
- National Crime Victims' Rights Week was observed April 21 - 27. PIOC and staff were invited to attend a guest speaker event. PIOC were invited to participate in a writing project and to submit poems for a poetry contest which reflected this year's theme: How would you help? Options, services, and hope for crime survivors.
- Volunteer Appreciation Week was observed April 21 – 27. On April 22, a Volunteer Banquet was held to express our gratitude to those who donate their time to volunteer at DCI.
- Domestic Violence Awareness Month was observed in October. Staff collected needed items for PAVE a local Domestic Violence & Sexual Assault Shelter.
- With the creation of Crochet and Drawing classes, DCI has been able to donate numerous items (blankets, tote bags, catheter and wheelchair bags, stuffed animals, hats, scarves, gloves, cards) to area community shelters, community organizations, nursing/assisted living facilities, and U.S. Troops.

BUSINESS OFFICE

The Business Office performs the financial accounting and purchasing functions required to provide supplies and services to department staff and PIOC. Business Office staff manage the PIOC trust accounts. Canteen, warehouse, and laundry operations are overseen by the Business Office.

- Purchasing staff processed approximately 91 contract and special purchase orders to vendors and processed approximately 1,075 purchasing card transactions
- Accounts payable staff processed 1,540 DCI invoices; 23 canteen invoices; and 315 employee travel transactions
- Staff processed electronic deposit transactions totaling \$1,965,667.65. In addition, staff processed the bi-weekly PIOC payroll of \$260,770.38 for the fiscal year
- Profits from contracted canteen were used to purchase supplies and equipment for the recreation, visitor, and religious programs. Canteen staff consists of one inventory control coordinator and three PIOC workers
- Stores/Warehouse staff consist of one inventory control coordinator, one correctional officer, and one PIOC worker. They maintained a monthly inventory of over \$300,000; processing orders from all departments and housing units on a weekly basis
- Information technology access and equipment, staff and PIOC phone communications problems, and employee and visitor photo IDs are managed through the Business Office

MAINTENANCE

The DCI Maintenance Department is responsible for the repair and maintenance of all building and mechanical systems including electrical, plumbing, heating, air conditioning, ventilation, refrigeration, communication equipment, grounds keeping, and building envelope.