

DODGE CORRECTIONAL INSTITUTION



FY 2025 ANNUAL REPORT

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MESSAGE FROM THE WARDEN

A Mission Statement serves to provide a concise explanation of an organization's reason for existence and describes its purpose, intention and overall objectives. The Department of Corrections provides the following Mission Statement:

- Protect the public, our staff and those in our charge.
- Provide opportunities for positive change and success.
- Promote, inform and educate others about our programs and successes.
- Partner and collaborate with community service providers and other criminal justice entities.

The Division of Adult Institutions as a whole works together to meet the components of the Mission Statement on a daily basis. Also true is each facility within the Division of Adult Institution meets the components of the Missions Statement in their own unique and individualized way.

At Dodge Correctional Institution, we are fortunate to have dedicated, knowledgeable, creative and hardworking staff who consistently find new and innovative ways to address all four components of the Missions Statement. This report outlines the many accomplishments, achievement, statistical data and other information that makes Dodge Correctional Institution a special place to work. Having said that, it is truly the staff that make this facility special.

As we look back on our accomplishments during Fiscal Year 2025, we also welcome and embrace the opportunities Fiscal Year 2026 will present. I am honored to be a part of the Dodge team and am proud to present this report on behalf of all of those who have contributed to the success of this facility.

Troy Smith Warden

PURPOSE STATEMENT

In harmony with the Department of Correction's Mission and Vision, Dodge Correctional Institution fosters a safe, secure, and dignified environment for staff and those in our care using a multidisciplinary approach consisting of: information gathering and sharing, security, collaboration, and partnership with Department of Corrections stakeholders and the public. Together, we emphasize the importance of identifying our population's needs through the assignment of programs and custody levels as well as promoting communication in a safe environment that empowers staff to model positive and ethical behavior for the purpose of enabling the independent growth and learning of the persons in our care.

In support of this mission, Dodge Correctional Institution has the following broad responsibilities:

- 1. To receive and facilitate the assessment of adult male PIOC sentenced to prison by the court. This process includes admission, initial record development, medical and mental health screening, and initial classification of PIOC.
- 2. To provide safe and secure centralized transportation services for the Division of Adult Institutions.
- 3. To supervise the movement and restrict the freedom of PIOC to the extent necessary to ensure public, staff, and PIOC safety.
- 4. To provide training, work experience, coping skills, and other programs and services which enable and encourage constructive PIOC participation and prepare for the eventual reentry of the individual PIOC in the community.
- 5. To monitor and audit institution operations and programs for general effectiveness and achievement of specific results.
- 6. To administer Wisconsin State Statutes, Department of Corrections Administrative Rules, and Division of Adult Institutions policies and procedures.
- 7. To plan, coordinate, and administer a complex, multi-disciplinary and diverse workforce. To provide leadership that is proactive, innovative, supportive and responsive.
- 8. To ensure that health care and psychological services are provided to PIOC consistent with professional, community, and correctional health care standards.
- 9. To manage resources in the most efficient, effective, and practical manner consistent with the attainment of institution goals.

AMERICANS WITH DISABILITIES ACT (ADA)

DCI is committed to providing a facility that is compliant with the Americans with Disabilities Act of 1990. No qualified individual with a physical and/or mental disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the DOC or be subjected to discrimination on the basis of disability. Available DOC programs, services, and activities, when viewed in their entirety, will be accessible to and usable by individuals with disabilities.

As of September 30, 2024, DOC entered into a settlement agreement with the USDOJ for all hard of hearing (HOH) and/or deaf PIOC. As part of this new process, DCI as the male intake facility for the state, has implemented changes as dictated by the settlement agreement which include: shorter timeframes for identification and testing for HOH/deaf PIOC; shorter deadlines for the issuance of hearing aids and other required ADA accommodations (i.e. vibrating watches, OTE headphones, hearing amplifiers, assistive telephone devices, etc.); creation of a communication plan; and visual notifications for verbal announcements for PIOC with severe and/or profound hearing loss.

INSTITUTION FACTS

Date opened	1978	Operating budget	\$69,786,450.08
Number of acres	57	Monies collected	
Security level	Maximum	Restitution	\$8,968.96
Operating capacity	1,165	Court ordered obligations	\$88,756.72
Current population	1,801	Child support	\$91,044.01
FY25 intake	6,485	Victim/witness	\$13,963.98
Transportation		DNA surcharge	\$18,591.59
PIOC transfer	19,042	Child pornography surcharge	\$1,469.18
Emergency medical	244	Medical co-pay	\$21,832.50
Medical	992	Legal loans	\$791.06
Miles	283,017	PLRA filing fees	\$6,495.50
Releases	215	PIOC accepted complaints:	717
PIOC workers in General Population	230	Returned complaint submissions	1972
PIOC anticipated deaths: (Infirmary)	16	Conduct reports	
PIOC unanticipated deaths: (Infirmary)	9	Minors:	1,070
Correctional officers/sergeants:	384	Appeals-minors:	63
Non-uniform staff & security supervisors	104	Majors:	937
Non-uniform out posted staff:	150	Appeals-majors:	15
Offender to staff ratio:	2.83:1		

INSTITUTION CONTACTS

ADA Coordinators:	Kelly Salinas	(920) 324-5577 ext. 6820
	Della Bruno	(920) 324-5577 ext. 6822
	Sarah Feltes	(920) 324-5577 ext. 6833
LEP Coordinator:	Jenny Fuerstenberg	(920) 324-6274
COMPAS Coordinator:	Tonya Lont	(920) 324-6365
PREA Coordinator:	Gabriel Umentum	(920) 324-5577 ext. 6585
Backup PREA Coordinator:	McKinsie Johnson	(920) 324-5577 ext. 6824
Backup PREA Coordinator:	Sarah Feltes	(920) 324-5577 ext. 6833



ACRONYMS

AA Alcoholics Anonymous

ADA Americans with Disabilities Act AODA Alcohol and Other Drug Abuse

BOCM Bureau of Classification and Movement CBP Cognitive Behavior Programming

CNT Crisis Negotiations Team

COMPAS Correctional Offender Management Profiling for Alternative Solutions

CPS Certified Peer Specialist Central Records Office **CRO** DAI **Division of Adult Institutions DCC Division of Community Corrections** DCI **Dodge Correctional Institution** DJC Division of Juvenile Corrections Department of Corrections DOC **Domestic Violence Counseling DVC** Electronic Monitoring Program **EMP ERU Emergency Response Unit**

FLCI Fox Lake Correctional Institution

FY Fiscal Year

GP General Population
HSU Health Services Unit
IUS Institution Unit Supervisor
LED Light-Emitting Diode
LEP Limited English Proficiency

MD Doctor of Medicine
NP Nurse Practitioner
PA Physician's Assistant
PIOC Persons in Our Care
POA Power of Attorney

POSC Principles of Subject Control
PRC Program Review Committee
PREA Prison Rape Elimination Act
PSU Psychological Services Unit

RN Registered Nurse
RHU Restrictive Housing
SMU Special Management Unit

SOAP Sex Offender Assessment Program

STG Security Threat Group
SUD Substance Use Disorder
TIC Trauma Informed Care
URG Umbrella Religion Group
UW University of Wisconsin

WCA Wisconsin Correctional Association
WICS Wisconsin Integrated Corrections System
WSPF Wisconsin Secure Program Facility

COMMUNITY & CORRECTIONS RELATIONS BOARD

The focus of the Waupun Community & Corrections Relations Board is to promote positive communications between Waupun Correctional Institution, Dodge Correctional Institution, John C. Burke Correctional Center and the local community. It serves as a forum for providing public information and education, sharing issues and concerns, and dealing with items of mutual interest. The first meeting of the board was held on January 27, 1992. The board meets three times per year or as concerns arises.

Troy Smith, Warden

Dodge Correctional Institution

Kenya Mason, Warden

Waupun Correctional Institution

Nicholas Redeker, *Superintendent* John C. Burke Correctional Center

Vacant, *Deputy Warden*Dodge Correctional Institution

Alisha Kraus, *Deputy Warden* Waupun Correctional Institution

Patrick, Richards, *Field Supervisor* Division of Community Corrections

Makayla Hopp, *Pharmacist Supervisor*

DOC Pharmacy

Jeremy Rasch, *Chief* Waupun Police Department

Ted Sullivan, *Deputy Chief* Waupun Police Department

Dale Schmidt, *Sheriff*Dodge County

Amanda Pulvermacher, Deputy *Director* Dodge County Emergency Management

Joe Meagher, Director

Dodge County Emergency Management

Kelly Mack, Field Supervisor

Dodge County Emergency Management

Brian Greff, Security Director Dodge Correctional Institution

Daniel Seibers, Alderman District 5

City of Waupun

Sara Haag, Deputy Clerk of Courts

Dodge County

Steve Brooks, General Mgr. Electric Sup.

City of Waupun

Jeremy Beck, *Security Director* Waupun Correctional Institution

Honorable Kristine Snow Branch IV Judge

Kathy Schlieve, City Administrator

City of Waupun

Angela Hull, *City Clerk* City of Waupun

Rohn Bishop, *Mayor* City of Waupun

BJ DeMaa, *Fire Chief* Waupun Fire Department

Wesley Ray, Correctional Services Manager BCE

Correctional Farms

Alexandra Gago, *Representative* SSM Health Waupun Memorial Hospital

Nicole Gill, V.P. Patient Care Serv. SSM Health

Waupun Memorial Hospital

Steven Hill, *Superintendent* Waupun Area School District

Senator John Jagler 18th Senate District

Representative Mark Born WI State Assembly

Mike Thurmer Interested Citizen

J. Bur Zeratsky, Executive

National Rivet & Manufacturing Co.

Cassidy Sommer, Staff of Rep Born

WI State Assembly

Matt Bartol, Emergency Preparedness

Dodge County

Sarah Gibbs, Staff of Senator Jagler

Wisconsin State Assembly

William Hoekstra Interested Citizen

Jeff Daane, Director of Public Works

City of Waupun

INSTITUTION ACCOMPLISHMENTS

- DCI has three gardens and grows a variety of vegetables; this has reduced the purchasing of some vegetables and canned tomato products. The Garden has also expanded the vegetables planted and are excited for the opportunity to diversify nutrition options to the population and support the local Food Pantry.
- Maintenance in review: The IC/PSU office remodel is completed and new offices are being utilized.
 Ongoing, we have project plans and meetings for the DCI HSU expansion set to break ground in 2027. This HSU expansion will increase operational capacity and processing timeframes for our population, expanding nearly 30,000 Square Feet.
- DCI implemented additional opportunities during visitation for Family & Friends. Incorporating Touchless pay options, more vending machines, a photo area, and expanded visitation hours.
- DCI has held various partnerships with local community groups and official parties. From donations to the local food pantry, veteran's Fundraiser for the Memorial High Grounds events, celebration of palliative care and chapel volunteers, and law enforcement intelligence groups. The DCI Team is active in expanding its partnership!
- The library expanded its selection with the assistance of the ARPA Grant. Approximately \$9000 was spent
 on new reference, non-fiction and fiction books. An additional grant of another \$5000 was granted for
 further spending.
- We partnered with PAVE to offer a program to PIOC called Rooted in Resilience, which is an art therapy
 program designed to address trauma and stressors. PAVE is being mentored by Just Detention
 International after receiving a grant to attend the facilitator training.
- Introduced 5 new Institution Unit Supervisor (IUS) positions to the institution. DCI has not used Unit Managers for nearly 20 years, ushering in a new supervisory team that supports all staff, the population, and initiatives centralized around the DOC's priorities.

SECURITY

The Security Department at Dodge Correctional Institution is led by the Security Director. Their main goal is to keep the public, staff, and people in custody safe, both inside and outside of the facility. They work collaboratively with all departments to support the institution's daily operations. The focus is on creating a positive environment for a growing population that aligns with and supports the goals and principles of the Wisconsin Department of Corrections.

A total of 22 Security Supervisors manages 29 housing units and supervise 384 positions for correctional officers and sergeants. Housing units are inspected daily to ensure the environment is safe and to remove unauthorized items. The security team collaborates with all departments at DCI. Security supervisors act as connections between all areas of the institution to promote effective security measures and maintain safety.

The Security Department supervises both the Centralized Transportation Unit and the Security Threat Groups Program. The Centralized Transportation is responsible for facilitating transportation services for individuals in custody who need to be transferred across the Department of Corrections within Wisconsin. Additionally, they provide transport for medical appointments, vigils and emergency trips. The STG Program identifies PIOC who

have been identified as or are strongly suspected of being gang members. The STG and Investigations offices at DCI recently combined to form the new Intelligence Unit.

The Security Department carries out investigations regarding essential separations between PIOC and/or suspected breaches of institutional regulations. Investigations may coincide with law enforcement inquiries when there is a possibility of criminal activity. These investigations are initiated based on staff incident reports, PIOC data, or external information sources. Consequences can vary from warnings or informal counseling to formal conduct reports, potentially leading to criminal prosecution.

Incident Reports

A total of 4,141 incident reports were written in FY25, compared to 3,162 in FY24.

Restrictive Housing

DCI's restrictive housing unit operates at a high level. DCI has one, 50 cell restrictive housing unit, managing disruptive PIOC from both general population and those in the initial classification process. DCI exercises alternatives to RHU at every opportunity and is only utilized out of necessity. The multi-disciplinary RH unit team consists of staff representing Security, Psychological Services, Health Services, and Social Services.

Peer Mentor Program

DCI continues to operate a successful Certified Peer Specialist (CPS) Program, currently employing 18 PIOC CPS's. The CPS's assist PIOC with institution adjustment and transition to incarceration. Thus far in 2025, the CPS's have conducted 13,904 peer-to-peer sessions, and have responded to 273 staff-initiated appointments. Staff initiated contacts occur on weekends and/or after normal business hours, when a PIOC is in crisis or staff feel a CPS would be helpful in attempting to de-escalate a situation. The CPS's meet with members of DCI's CPS Oversight Committee on a weekly basis for supervision. In addition, the CPS Program sponsored a fundraiser in June 2025, where over \$1,400 was raised and donated to St. Jude's Children's Research Hospital.

Training

The institution operates on a regular basis each day, with the exception of the 2nd Thursday of each month which has been designated as a staff training day. On those days, the institution operates in a modified movement mode. Staff is afforded the opportunity to attend various training seminars on those days. Uniformed correctional personnel receive additional training in Restrictive Housing operations, Principles of Subject Control (POSC), Emergency Response Unit (ERU), CNT (Crisis Negotiations Team), STG (Security Threat Group) and Suicide Prevention. These seminars are in addition to the mandatory training sessions online and the training briefs that are sent out covering a variety of topics.

Emergency Response

DCI's Crisis Negotiations and Tactical Teams continue to perform at high levels. Both teams attend training sessions throughout the year to maintain a high level of emergency response readiness, often training in joint sessions with partner institutions. In Spring, an in-house Tactical CNT exercise involving multiple disciplines within the facility was held at DCI.

SECURITY THREAT GROUPS PROGRAM

In March of 2025 the STG and Investigations Offices combined to form the new Intelligence Unit, and is now located in L Building.

Security Threat Groups (STG) are defined as groups or an individual acting on behalf of a "gang" of individuals who threaten, coerce, or harass others and/or engage or encourage illegal or illicit activities on the part of group members or others. STG, by definition, are a threat to the public, as well as staff and offender safety, both within the institution and in the community.

DCI is the headquarters for the DOC STG Program and has the responsibility of identifying STG members as they enter DAI in order to alert other institutions. As of June 30, 2025, we were maintaining 27,571 confidential ongoing investigative files on PIOC who have been identified as or are strongly suspected of being gang members. Out of the 27,571 there were 5,270 suspected and 22,298 confirmed gang members. These numbers have decreased since June 2024. Of these 27,571 files, 5,982 (1,580suspected and 4,402 confirmed) which is up 313 from last year, are for PIOC currently incarcerated at state facilities.

The DCI STG office conducts interviews daily on new intake PIOC. From July 1, 2024, to June 30, 2025, 1,422 interviews were conducted regarding STG affiliation or activity. With the information gathered during the interview all PIOC WICS STG affiliations are updated, and in some cases, STG activities will be logged if PIOC are deemed to be actively participating in STG activity. The DCI STG office logged 1,193 activities in the past year.

DCI STG staff continue to train STG Coordinators, specialists, and individuals involved in STG identification from different institutions, DCC, DJC, and outside law enforcement. The training is interactive and provides those individuals the opportunity to participate in the initial identification process beginning at Intake, doing PIOC interviews, and downloading information into WICS. There has been a lot of positive feedback from participants and this has opened avenues of communication.

As STG agency trainers, we also instructed one 40-hour STG class and certified 36 new STG specialists throughout the state.

The DCI STG office has active members in several taskforce/work groups in the community such as the FBI Prison Radicalization Workgroup, National Correctional and Custodial Intelligence Sharing Group, Midwest Gang Investigators, Tennessee Area Intelligence Group, Fox Valley Regional Intelligence Group, and Milwaukee Area Intelligence Team, ATF Outlaw Motorcycle Taskforce, DOC Intelligence group, and have presented at the Midwest Gang Investigators Association National Conference.

Combined efforts between the WI DOC and outside law enforcement to include DCC agents have led to numerous convictions. Agencies are notified when members are released so the monitoring can continue. The DCI STG Office also supplies release reports to the DCC and other entities as needed.

INITIAL CLASSIFICATION

Initial Classification operates under the authority of the Bureau of Offender Classification and Movement (BOCM) in accordance with State Statutes and Department of Corrections policies. During initial classification staff gather pertinent background information and administer classification processes to assess the risk presented by the PIOC, and assign a custody level associated with housing and correctional practices that will enhance the safety of the public, staff, and PIOC.

The Offender Classification Specialist recommends placement of PIOCs at Division of Adult Institution facilities, Division of Juvenile Corrections for some PIOCs sentenced in adult court but age-appropriate for placement into juvenile facilities, Department of Health and Family Services facilities or contracted beds based upon custody level, program, or reentry needs of the PIOC to ensure efficient and best utilization of departmental resources associated with housing and programs.

Evidence-based assessment tools such as the COMPAS or the Instruments for Custody Classification (IFCC) are utilized to identify an individualized set of correctional programs that will reduce risk associated with the PIOC relative to their incarceration and enhance their successful reentry into the community.

Between July 1, 2024, and June 30, 2025, BOCM completed 5,000 classification hearings.

RECORDS OFFICE

The DCI Records Office is responsible for the reviewing and processing of court documents and other legal paperwork in order to admit male offenders to the Wisconsin State prisons.

- The Records team conducted admission interviews, captured photos, electronically transferred
 fingerprints to the Criminal Investigation Branch of the Department of Justice, submitted social security
 information to the Social Security Administration and created inmate ID cards for 6,480 Persons in Our
 Care that were admitted to DCI.
- The Admissions team reviewed documents from the Court for approximately 6,480 PIOC to determine legal admission to DCI.
- Detainers: Served and processed 1595 detainers.
- Releases: Processed 201 releases.
- Computations: Review and interpretation of Court produced documents to ensure the legal requirements
 per Wisconsin State Statutes and completed 5,371 computations. When necessary letters were written to
 the Court asking for clarification. In addition, calculation of release dates for those PIOC whose
 sentences were served prior to admission were completed for 224 PIOC. These sentences were served
 at the time of sentencing by the Court.
- Receive and processed approximately 4,382 DOC-416 requests from DCC Agents for time available for revocation.
- Inmate Retention Program was underutilized by the counties during this cycle with a total of 6 PIOC admitted and 4 Act 89.

CENTRALIZED RECORDS OFFICE

The mission of the Centralized Records Office (CRO) is to provide consistent department-wide review of sentence structures by proofing calculations at one centralized location. CRO reviews files submitted from Records Offices state-wide.

During FY25, approximately 15,600 files were submitted to CRO for proofing and review of computations and letters.

CHAPEL

- Two full-time Chaplains serve the PIOC at DCI. We only had one Chaplain position filled from July 2024 until May 2025. We were able to hire a new chaplain in May 2025. The Chapel is now fully staffed.
- We have a full-time Chapel Officer which allows the Chaplains to be able to focus more on counseling, rounds and working more closely with volunteers. The Chapel Officer conducts area and pat searches daily, as well as monitors PIOC in the chapel.
- The Chapel offers Protestant studies/worships; Catholic and Spanish Catholic studies/worship; Native American study/worship; Pagan study/worship; Buddhist study/worship; Jewish study/worship; and Islamic study/worship. Volunteers are able to assist with all of these, with the exception of Islamic study/worship as we have been unable to procure an Islamic volunteer at DCI.
- DCI continued to use the sweat lodge with our Native American URG from July 2024 through September 2024. After September 2024, our Native American volunteer stopped participating with the sweat lodge. This means we cannot run a sweat lodge worship; so instead, we offer another pipe and drum with smudging, weather permitting. If we cannot go outside, we substitute sweat lodge with an indoor drum circle and videos. A study involving pipe and drum along with smudging to the Native American URG is done weekly.

- Distributed donated religious materials on a regular basis, as well as, about 500 Bibles and 25-30 Qurans per month. We also provide a small number of Torahs based on what is given as donations.
- The Chapel continued to increase the collection of books, audio and visual media for Native American, Islam, Jewish, Pagan, Humanist/Atheist/Agnostic and Buddhist/Other Asian Umbrella Religious Groups (URGs). An electronic tracking database for all the books is maintained by PIOC workers in the Chapel and they continue to maintain it weekly.
- The Chaplains provided individual counseling on a regular basis.
- Holiday activities were facilitated including: Prison Fellowship's Angel Tree and the Holiday Food Program.
- Provided PIOC in the Infirmary, Palliative Care and RH with counseling and devotions; made weekly rounds in the Infirmary; and presided over funeral services.
- The chaplains assisted in the facilitation the Chapel Volunteer banquet, as well as the Palliative Care Volunteer recognition banquet and the Palliative Care PIOC Memorial Service.
- Offered three religious resource periods weekly for all religious groups to allow PIOC to access the Chapel library.
- Hosted the Love >Than Hate lecture series with Dr. Buck Blodgett for all PIOC from any URG.
- The Chapel increased the number of attendees to chapel events from 65 to 75 PIOC.

RECREATION

The purpose of the DCI Recreation Department is to provide a positive means for PIOC to pursue fitness and to build self-esteem through athletics.

Recreation Activities

- Weightlifting
- Various board games
- Basketball/Softball
- Frisbee

- Stationary Bikes & Exercise Equipment
- Hobby crafts
- Hacky Sack/Bean Bag Toss
- Various sports leagues
- Gym & Outdoor Track
- Musical instruments
- Soccer/Kickball/Volleyball
- Unit 11 Courtyard for GP Medium PIOC

Recreation Opportunities:

The recreation schedule allows all units to attend recreational activities multiple times per week. Additional outdoor opportunities were created to allow for medium custody PIOC to go outdoors for an additional hour Monday through Friday. We utilized outdoor space on Unit 11's Courtyard.

The Recreation Department completed inventories of both recreation equipment (indoor and outdoor) and board games on the housing units and in the visiting room. As a result, additional equipment and games were ordered for the recreation yards, gym, housing units and visiting room.

PIOC Attendance/Usage Statistics:

Approximately 102,535 PIOC attended Indoor Recreation (Gym)
Approximately 74,056 PIOC attending Outdoor Recreation (East & West Recreation Yards)
Approximately 2,732 PIOC participated in Unit 11 Courtyard (started in May of 2024)

LEISURE TIME ACTIVITIES

DCI provides opportunities for GP PIOC to participate in hobby-related activities to promote positive, constructive use of leisure time.

Hobby:

Hobbies are leisure time activities for PIOC in the Hobby Department and/or in their cells and are offered exclusively to GP PIOC. PIOC can purchase hobby supplies through approved vendor catalogs. Hobby is open about 15 hours per week during afternoon and/or evening hours to accommodate PIOC work schedules. PIOC are able to check out books from Hobby, including selections related to drawing, painting, model making, beading and music. In addition, there is a drawing class available for PIOC in general population. The group meets every week for an hour. There is an advance drawing class available for PIOC in general population that meets every week for an hour in half.

The Recreation/Hobby Leader now facilitates Community Services, to include arts and crafts donations. Hobby projects were completed by PIOC volunteers and donated to several organizations including the Wisconsin Correctional Association auction, Deputy Wardens' conference, various local non-profit and Social Service agencies, and the DCI Palliative Care Program.

Music:

Musical instruments may be used in PIOC living quarters, the Chapel, outside recreation/courtyard and while in the Hobby Department. In the Hobby Department, PIOC can view instructional materials, clean and repair instruments. In July, the Recreation/Hobby Leader started a guitar class that meets every week for an hour.

PIOC Attendance/Usage Statistics:

Approximately 853 PIOC attended Hobby

Approximately 347 PIOC met for Drawing Class (started in July 2024)

Approximately 301 PIOC met for Guitar Class (started in July 2024)

Approximately 184 PIOC met for Advance Drawing Class (started in September 2024)

LIBRARY

The DCI Library provides PIOC with recreational, educational, and legal research materials through both its lending and Law Library space. Both of the libraries are open Monday through Friday, 7:30 am from 5:15 pm.

The Library houses approximately 22,000 items. This includes fiction and nonfiction, sections devoted to reference materials, science fiction, fantasy, western, easy readers, books in Spanish/Hmong and large print books. Over the last year, we ordered hundreds of new titles to expand our lending library. Also obtained four new QR-compatible barcode readers for both the circulation and reference desks in the Library. These barcode readers accommodate the new 3-dimensional codes on PIOC ID cards. Lastly, each month the librarians with the assistance of PIOC create themed bulletin boards to educate, inclusion, and to celebrate diversity among the PIOC population at DCI.

The Law Library has ten computers, which provide PIOC access to the Westlaw database. The Library has four computers that are designated for PIOCs who are viewing digitally formatted legal materials (DFLM). In addition, the Library has added two stand-alone computers for PIOCs to complete legal or re-entry work. There are also Law Library computers located on the RH and Infirmary Units. There is a PIOC clerk available to assist with legal research. Photocopy and notary services are also provided to PIOC.

Library/Law Library Usage Statistics:

Approximately 147,734 checkouts

Approximately 32,795 PIOC used General Library

Approximately 10,161 PIOC used Law Library

Approximately 42,956 PIOC used Library service

FOOD SERVICE

The Food Service Department consists of a Main Kitchen and Bakery. Food is served by insulated trays for in cell feeding on all units.

Food Service operates from 4:00 am – 6:00 pm, seven days a week for 365 days a year. We are staffed with one Administrator, one Manager, ten Correctional Food Service Leaders 2, two Correctional Food Service 3, One Officer, One Sergeant, and 109 PIOC workers in the main kitchen. There is a Serv/Safe certified staff member on at all times; they are Serv/Safe certified in food sanitation and safety.

We follow a master four-week cycle menu that is served at institutions state-wide. Staff, PIOC, and youth are enjoying the benefits from a heart healthy (low fat, low cholesterol, high fiber) balanced diet; across all food groups, and encouraging the population to follow the healthy eating and exercise model for life; while following the 2020-2025 USDA Dietary Guidelines for Americans. 9th Edition. PIOC health and nutrition changes emphasizes reducing fat, sodium, and sugar calories, while increasing fruit, vegetables, and protein consumption and teaching PIOC to shift to a healthier food and beverage choices.

Food service is serving approximately 5,500 meals per day; 2,007,500 meals a year. 2,080,000 pints of milk were served in fiscal year 2025. Food service prepared 98,800 burgers, 74,100 chicken patties, 259,336 apples, 197,600 tossed salads, and 3,359,200 ounces of vegetables were served during fiscal year 2025. When a casserole is made, we prepare 135 gallons per meal. Food Service prepares approximately 107 various medically prescribed and religious diets.

DCI has three gardens and grows a variety of vegetables. The department processed approximately 3,734 pounds of produce for the fiscal year; this has reduced the purchasing of some vegetables and canned tomato products. DCI, also, donates to our local food pantries.

The kitchen replaced two Baxter ovens to update old equipment.

DCI food service has maintained operations through critical vacancies from retirements to change of lifestyle, new administration, on the spot training for new hires, and modifying menus to fit institutional needs; during the second half of the fiscal year.

HEALTH SERVICES

Primary Care

The primary mission of the unit is to provide medical, dental, and psychiatric screenings for male inmates entering the Wisconsin DOC. The secondary mission is to provide health services to the approximately 240 permanent and 1,510 transient inmates. The Primary Care Unit provides health coverage to the DCI inmate population 16 hours per day, seven days per week. Emergency care during the night shift is provided by Infirmary healthcare staff.

- Completed 6,209 physical exams
- Completed over 66,296 healthcare appointments and sick calls (MD, NP, MA, and RN)
- Completed 10,955 optometry appointments which includes initial screening, optical exam, and any optical follow up
- Completed Psychiatry appointments = 3447
- Completed 179 Foot Clinic Appointments
- Completed 949 Audiograms
- Dispensed hearing aids to 432 PIOC since October 2024
- Performed 2,094 x-rays and ultrasounds
- Total off-site specialty clinic visits = 1006
- Total ER trips = 284
- Total number of dental visits = 13,433
- Dental exams and treatments = 6,420

- Dental cleanings/hygiene =238
- DCI Oral Surgeon Clinic appointments = extractions 537
- Dental x-rays = 6,238
- Total number of all Medical Appointments = 95,917
- Total number of all Primary Care Appointments = 109,350

Dialysis Unit

The DCI Dialysis Unit continues to operate on a Monday-Wednesday-Friday schedule from 5:00 am - 3:30 pm as well as providing 24/7 on-call access.

The DOC Dialysis team provided nephrology services for 32 hemodialysis patients this last fiscal year.

The FLCI Dialysis team preformed 1,682 hemodialysis treatments. With an average monthly census of 12.1 patients this last fiscal year. The DCI Dialysis team preformed 885 hemodialysis treatments, with an average monthly census of 6.3 patients. DCI Dialysis maximum capacity – 10 patients. FLCI Dialysis maximum capacity – 16 patients, but are anticipated to have a max capacity of 24 this fiscal year.

Dialysis staff provided direct patient care, education and monitoring for 6 peritoneal dialysis patients at FLCI and 1 patient at OCI. Peritoneal dialysis is facilitated by Dialysis RN staff and performed by PIOC patients themselves on their housing unit each day. DCI and FLCI dialysis units continue to collaborate on patient care and staffing needs.

Dialysis staff provide educational outreach to End Stage Renal Disease patients at other DAI institutions. Dialysis monitors those PIOC in need via an EMR list which monitors lab results.

The Dialysis team collaborates with UW Transplant to complete evaluations for renal transplants. We did not have any dialysis patients receive a kidney transplant this fiscal year. 3 PIOC remain active on the transplant list, with several in the workup process to become active on the transplant list.

Infirmary Unit

Dodge Correctional Infirmary Unit serves the Department of Corrections by caring for patients with acute, subacute, and long-term care needs for persons in our care across the state. Our average census is around 50, including PIOC from all across the state of Wisconsin. We had over 110 admissions, 72 discharges, and 5 releases to the community.

We are very proud of our Palliative Care Program; this plan of care is focused on relief of symptoms and stress of a serious illness. Our major goal is to provide quality of life for the patient, family/support system. Furthermore, the goal of palliative care is to improve the quality of life through ensuring autonomy, dignity, symptom control, comfort and support with an interdisciplinary approach throughout the dying process. We continue to expand palliative care to patients across the Department of Corrections. The Palliative Care Programs utilizes men from the general population to serve as volunteers, providing support and comradery as our patients near the end of life. This year, we were able to add volunteers to the program and continue our educational efforts. We have had a number of outside agencies and experts come to education our volunteer population. We held our annual volunteer's appreciation luncheon service, and have annual memorial service planned for this fall.

PSYCHOLOGICAL SERVICES UNIT

The mission at DCI is to identify and assess mental health issues in order to provide information to other departments to assist in placement and treatment recommendations. Psychological services are also provided to inmates who are in emotional crisis.

- Completed approximately 6,480 Mental Health Screening Interviews on new admissions
- Completed approximately 60 referrals to mental health placements (i.e., WRC, WCI BHU, CCI SMU, OSCI TTC)
- Completed approximately 4,723 clinical monitoring contacts
- Completed approximately 5 Gender Dysphoria evaluations
- Completed 193 evaluations to determine appropriateness for WSPF placement
- Completed 686 evaluations to determine appropriateness for minimum security placement
- Completed 51 reviews to determine appropriateness for Dual Diagnosis SUD programming
- Completed 113 Mental Health Summary for Interstate Compact requests
- Completed 179 Psychological Input for Security Decisions requests
- Completed 159 PREA follow-up contacts
- Completed 57 Mental Health Pre-Release Summaries
- Reviewed 856 files for appropriateness for transfer to county jail contract beds
- Responded to requests for crisis intervention
- Completed 298 clinical observation placements and 52 restraint placements
- Managed PIOC on the Special Management Unit with significant mental health needs
- Managed the weekly Multidisciplinary meeting and updated the agenda
- Completed weekly rounds in RHU and participated in weekly RHU reviews
- Involved in 2 guardianship processes and 4 Health Care POA activations
- Provided training and supervision for 5 psychology interns
- Dispersed 41 records to appropriate parties after proper release of information was obtained
- Responded to 64 requests from the Social Security Administration, 33 of which involved providing records
- Performed 56 PIOC file reviews after proper release of information was obtained
- Scheduled 26 court-ordered and Social Security Disability evaluations for outside Psychologists

SEX OFFENDER ASSESSMENT PROGRAM (SOAP)

- Received 1,827 referrals for Sex Offender Treatment Evaluations (SOTE)
- 1,210 evaluations were completed at DCI: 390 Full SOTEs; 141 Child Pornography Evaluations; 94 Reevaluations; 15 Historical evaluations; 570 Abbreviated SOTEs
- 617 evaluations were deferred due to sentence structure (< 1 year of incarceration or > 7 years of incarceration) or pending charges
- Completed 8 reviews of proposed visitors
- Provided two weekly sessions of Sex Offender Orientation and Testing. Each session has an average of 10 PIOC participants. This involves providing an overview of the assessment process, education on the various treatment groups offered in the DOC, and administration of the Shipley-2 Vocabulary test, Shipley-2 Block Patterns test, and the Brief Sexual History Questionnaire

SOCIAL SERVICES

The Social Services Department provides direct services to PIOC housed at DCI in the areas of case management, group facilitation, and release planning. Social Services strives to meet the needs of those housed at DCI and enhance social functioning by assessing criminogenic needs and creating comprehensive case plans.

DCI has four Social Workers who provide services to General Population PIOC and Reception Releasing PIOC and one Infirmary Social Worker.

Offered Alcoholics Anonymous (AA) programming for GP and Reception Status PIOC. Two weekly meetings are held with approximately 80 PIOC attending.

- Social Workers completed 5 Case Plan Interventions for PIOC determined to be low risk to recidivate based on their COMPAS assessment. Case Plan Interventions for Substance Use Disorder (SUD), Cognitive Behavioral Programming (CBP), Anger Management and Domestic Violence Counseling (DVC) were offered.
- Completed 8 PIOC in the Thinking for a Change Program.
- Completed 8 PIOC in the Anger Control Program.
- Completed 32 PIOC in the ReEntry Ready program which is facilitated by UW Extensions.
- Completed 23 PIOC in the WeCOPE program which is facilitated by UW Extensions.
- Social Workers completed approximately 265 reclassification reports and case plans.
- Coordinated 9 tours of DCI for community partners, students, and DOC staff.
- Social Workers release planned with approximately 380 PIOC who either released from DCI or were transferred from DCI prior to their release to the community.
- Provided victim services to PIOC who reported a PREA incident.
- Processed 33 special and extended visits.
- Social Workers and Corrections Program Services for Social Services attended the Multi-Disciplinary Meeting on a weekly basis.

RESTORATIVE JUSTICE/COMMUNITY SERVICES

- A Fleet Farm fundraising event was coordinated by Social Services/Support Services with approximately \$1,550 raised to benefit for REACH Waupun.
- A Kwik Trip fundraising event was coordinated by Social Services/Support Services with approximately \$475 raised to benefit One Waupun.
- A Backyard Grill & Bar fundraising event was coordinated by DCI's Peer Mentor Oversight Committee with approximately \$700 raised to benefit Feeding America.
- A Mineshaft fundraising event was coordinated by DCI's Peer Mentor Oversight Committee with approximately \$1400 raised to benefit St. Jude.
- A Lupita's Market fundraising event was coordinated by the DCI's Veterans Committee with approximately \$800 raised to benefit The Highground Veterans Memorial Park.

National Crime Victims' Rights Week was observed April 6-12 with the theme Connecting < KINSHIP > Healing. On April 9^{th} , PIOC and staff were invited to attend a guest speaker event which hosted Anthony Alvarado along with Jesse Klappa. Anthony is the co-founder of Rise Together, a non-profit organization that focuses on rising above challenges, building resilience and creating lasting change amongst our lives and communities

BUSINESS OFFICE

The Business Office performs the financial accounting and purchasing functions required to provide supplies and services to department staff and PIOCs. Business Office staff manage the PIOC trust accounts. Canteen, warehouse, and laundry operations are overseen by the Business Office.

- Purchasing staff processed approximately 104 contract and special purchase orders to vendors and processed approximately 1,065 purchasing card transactions
- Accounts payable staff processed 1,706 DCI invoices; 14 canteen invoices; and 20435 employee travel transactions.
- Staff processed electronic deposit transactions totaling \$3,075.991.91. In addition, staff processed the bi-weekly PIOC payroll of \$315,747.30 for the fiscal year
- Profits from contracted canteen were used to purchase supplies and equipment for the recreation, visitor, and religious programs. Canteen staff consists of one inventory control coordinator and three PIOC workers

- Stores/Warehouse staff consist of one inventory control coordinator, one correctional officer, and one PIOC worker. They maintained a monthly inventory of over \$350,000; processing orders from all departments and housing units on a weekly basis
- Information technology access and equipment, staff and PIOC phone communications problems, and employee and visitor photo IDs are managed through the Business Office

MAINTENANCE

The DCI Maintenance Department is responsible for the repair and maintenance of all building and mechanical systems including electrical, plumbing, heating, air conditioning, ventilation, refrigeration, communication equipment, grounds keeping, and building envelope.