



JACKSON CORRECTIONAL INSTITUTION ANNUAL REPORT FY18

Fiscal Year of July 1, 2017 – June 30, 2018

TABLE OF CONTENTS

	Page(s)		Page(s)
JCI at a Glance	1	Offenders Records	8
Inmate Programs	2	Inmate Complaints	9
Security Department	2	Badger State Industries (BSI)	10
Human Resources Department	3	Bureau of Classification and Movement	10
Buildings and Grounds	4	Recreation, Hobby & Community Service	10
Corrections Management Services	4	Corrections Program Services	11
Food Service Department	5	Melrose Housing Unit	11
Health Services Unit	5	Neillsville Housing Unit	12
Psychological Services	6	Oxbow Housing Unit	12
Chapel Services	7	Quarry Housing Unit	13
Education Department	7 & 8	X Building – Barracks	13
Library (General & Law)	8		

ACRONYMS:

<p>ABE Adult Basic Education</p> <p>AM Anger Management</p> <p>AODA Alcohol and Other Drug Addictions</p> <p>BITS Brief Intervention Techniques</p> <p>BSI Badger State Industries</p> <p>CIP Challenge Incarceration Program</p> <p>COMPAS Corrections Offender Management Profiling for Alternative Sanctions</p> <p>ECRB End of Confinement Review Board</p> <p>ESL English as Second Language</p> <p>ESP Employee Services Program</p>	<p>GED General Education Diploma</p> <p>GP General Population</p> <p>HSED High School Equivalency Diploma</p> <p>HSU Health Services Unit</p> <p>ICRS Inmate Complaint Review System</p> <p>LAIP Legal Assistance to Institutionalized Persons</p> <p>PSU Psychological Services Unit</p> <p>RHU Restrictive Housing Unit</p> <p>SO-2 Sex Offender Treatment</p> <p>STAR State Transforming Agency Resources Project</p> <p>USDOJ United States Department of Justice</p>
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Jackson Correctional Institution

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It is the goal of the Jackson Correctional Institution to provide for the protection of the public, staff and inmates while offering inmates positive behavioral options and programming to enhance their successful reintegration back into society.

DATE OPENED: 1996	SECURITY LEVEL: Medium
OPERATING CAPACITY: 837 Males	CURRENT POPULATION: 988 (06/30/18)
NUMBER OF UNIFORMED STAFF: 184	NUMBER OF NON-UNIFORMED STAFF: 86
OPERATING BUDGET FY 2018: \$21,527,200	

Welcome to the Jackson Correctional Institution (JCI) Annual Report for Fiscal Year 2018 (FY18). The operation of a prison requires staff from all disciplines, working together, to keep the institution not just operational, but safe and secure for inmates, staff and the community we serve. The accomplishments in this report highlight the dedication and commitment of all JCI staff.

Beyond the day to day operations, JCI has had many accomplishments this past year. Our Substance Use Disorder Program Unit continued to provide services to inmates and we continue to serve as a transportation hub for the northern minimum custody Correctional Centers. We continue to strengthen our relationship with community agencies through fund raisers, meetings and tours. A few new highlights include offering additional programming in our Restrictive Housing Unit which provides opportunities for inmates to make positive cognitive changes in an effort to improve their institution adjustment; coordination with DOC to implement a kiosk system which allows inmates to maintain contact with family and friends by electronic messages; and collaboration with Can Do Canines, a non-profit organization in New Hope, MN, to develop and implement the PAWS (Prisoners Assisting With Service dogs) program. In the coming year, JCI hopes to expand inmate treatment and vocational programming.

Staff vacancies were compounded by a recovering labor market which prompted statewide staffing shortfalls. Local recruitment and retention was the focus of the division. New staff continue to fill openings and their training is supplemented upon hire by our local staff FTO (Field Training Officer) program. Under the guidance of DOC, JCI continues to educate and train our staff in Trauma Informed Care (TIC) which focuses on how trauma may affect an individual's life and their response to stress based on past experiences. This approach will be used with inmates in our custody as well as staff who may experience vicarious trauma from working in a challenging environment.

None of these accomplishments would be possible without the combined professional efforts of JCI staff which epitomize the best traditions of public service. We are proud of our staff and the work they do each day. In recognition of all JCI staff, I am honored to present this annual report.

Warden Lizzie Tegels, Jackson Correctional Institution

Special Historical Notes & Other Institutional Information: In 1990, the State Building Commission and the Department of Administration requested a study to determine additional space needed for the growing prison population. As a result in December 1990, State of Wisconsin Correctional System's Development Plan was established. The plan was a \$145.4 million building program, adding 1,684 beds to the prison system. As part of this plan, Jackson Correctional Institution was built to accommodate 686-beds as a medium security adult prison. It opened its doors to receive inmates on May 6, 1996. A 150-bed barracks was added in October of 1997. JCI spans 42 acres within a land parcel totaling just over 251 acres.

INMATE PROGRAMS

Education

Academic: Adult Basic Education, General Educational Development Certificate, High School Equivalency Diploma, and Financial Literacy.

Technical Education Courses/credits: Computer Literacy

Vocational: Food Service Assistant

Library: Fathers Video Book and Great Courses DVD's

Community Service

Community Service Project: Inmates make teddy bears, blankets, quilts, shawls and tote bags. These items are donated to local service agencies and military agencies to aid in international relations.

Crocheting Project: Inmates crochet hats, mittens, scarves, blankets and lap robes for Community Service groups who in turn, give to families in need.

Inmate Work Assignments

Industries: (Badger State Industries) Screen printing of refurbished highway signs for government and non-profit agencies.

Institution: Inmates hold a variety of jobs throughout the institution, helping with daily operations.

Other

Recreation: Health and fitness, intramural and tournament sporting events, exercise for health program and table games.

Hobbies: Beading, drawing/painting, yarn (crochet, knitting, plastic canvas), model making and music.

Treatment: Alcohol/drug addiction, anger management, cognitive programming, domestic violence, and sex offender.

SECURITY DEPARTMENT

The Security Department provides a safe and secure facility for the public, staff, and inmates. Security staff also provides positive role models for inmates to learn how to constructively deal with adversity. Inmates are held accountable for complying with Wisconsin's Statutory Laws, the Department of Correction's Administrative Codes and the Institution's Policies and Procedures.

JCI has 14 Security Supervisor, 56 Correctional Sergeant and 128 Correctional Officer positions. The Security Department strives to meet the missions and goals of the Department of Corrections through training, communication, experience and education. Our Security Department works cooperatively through a multidisciplinary approach.

Total: 07/01/17 to 06/30/18

Majors = 448

Minors = 1,024

Appeals = 59 - 8 modified; 1 dismissed

Total CR = 1,472

CURRENT POPULATION: 988 (6/30/18)

OPERATING CAPACITY: 837 Males

NUMBER OF UNIFORMED STAFF: 184

HUMAN RESOURCES DEPARTMENT

Employee Services Program (ESP)

The ESP program is a confidential program administered by FEI-Workplace Resilience. This program provides the following services for employees and their family members:

- A 24 hour Helpline available 7 days/week for confidential telephone consultation and problem solving for both the employee and their family members.
- Professional assessment and goal-oriented problem solving for challenging situations with the ability to schedule an appointment with a counselor.
- Browse online Health and Wellness, Disaster Services, Violence Prevention, Work/Life resources and an online library and more.
- In addition to interactive assessments, informative articles and relevant training topics, Life Matters provides national coverage for family member(s) needing services who reside outside of Wisconsin.
- Newsletters and additional information distributed on a regular basis. The ESP Coordinators for JCI are Captain Erin Dunahay and Lieutenant Mark Garavalia.

Jackson Employee Communications and Collaboration Committee (JECCC)

Employee Communication Committee meetings are scheduled monthly. The group works collaboratively to discuss and resolve institution issues as well as share pertinent information.

Health and Safety Committee

The JCI Health and Safety Committee meets regularly and is responsible for providing guidance, training and information to all staff at the institution via electronic postings (group folder), indicating position statements regarding issues that arise. Additionally, this committee provides regular safety inspections of all areas and assists with coordinating fire and tornado drills. The contact person is Rob Mann (715-284-7396), Committee Chairs.

Employment and Recruitment

Beginning July 1, 2017 through June 30, 2018, JCI had 65 positions become vacant. 50 staff were hired to these positions. Total staff at JCI: 270. Inmate to staff ratio is 3.3 inmates to 1 staff.

The HR Department continues to work with area Universities and Technical Colleges to establish a recruitment base for a number of positions via internships and information sharing.

If a person is interested in employment opportunities, they may visit the State of Wisconsin job posting site at www.wisc.jobs or the Department of Corrections' website at <http://doc.wi.gov/Home> and click on employment. The JCI Human Resources Department may also be contacted at (715) 284-7314.

UNIFORMED STAFF: 184

NUMBER OF NON-UNIFORMED STAFF: 86

BUILDINGS AND GROUNDS

- JCI received \$8,436.23 from the Facilities Management Council for requested institution maintenance repairs and \$529,280 for requested projects funded by the DOA/DSF.
- Recycled aluminum, cardboard, office paper, plastic, tin and scrap metals totaling 169,246 pounds sold for \$9,956.32.
- The wood shop made charitable auction items and plaques for non-profit organizations.
- ComTec CIMS computer upgraded Kiosk installation completed.
- Natural Gas usage was 425476 Dekatherms, costing \$190,280.25.
- Garbage = 371.85 tons at a disposal cost of \$30,860.62.
- Grounding project upgraded 49 exterior cameras to fiber optics.
- Added LED lighting in areas throughout the institution.
- Electricity usage = 5333400 KWHs, costing \$464,490.97.
- Water usage = 37214850 gallons, costing \$62,321.35.
- Sewer charges cost \$302,427.03.
- Canine PAWS Program fencing installed.
- JCI Maintenance Department completed 2,997 work orders.

CORRECTIONS MANAGEMENT SERVICES

Expenditures

\$2,191,958.70 Local Area Expenditures – JCI’s direct impact on the local economy in form of payments made to various vendors and suppliers in FY17.

\$1,618,010.80 Outside – all other vendors

\$3,809,969.50 Total amount of non-salary expenditures incurred by the institution during FY18.

Canteen Expenditures

JCI currently uses contracted canteen. Therefore, all canteen purchases are from an outside vendor. Total amount of products purchased for resale to inmates at the institution Canteen was \$606,129.01.

Inmate Expenditures

Inmate Expenditures is a list of various court ordered or institution mandated costs which inmates are required to pay. State and county sales taxes are collected from Canteen purchases.

Victim Witness Surcharge	\$25,341.44
DNA Surcharge	\$39,899.11
Medical Co-Pay Fees	\$3,502.50
Restitution to Courts	\$135,436.66
Restitution to JCI	\$3,181.29
Child Support	\$32,675.66

FOOD SERVICES DEPARTMENT

From July 1, 2017, through June 30, 2018, the Jackson Correctional Food Service Department prepared and delivered 1,121,133 meals for institution inmates and eligible staff. Meals are planned and prepared to be nutritionally adequate, favorably acceptable and within budgetary guidelines. Standardized recipes and safe food handling guidelines are part of standard operating procedures.

The Food Service Department is staffed by 1 Food Service Administrator, 1 Food Service Manager and 7 Correction's Food Service Leaders. These staff members supervise and instruct approximately 65 inmate workers in the production, distribution and food safety of all institution meals and the cleanliness and sanitation of the Main Kitchen and Bakery. Security coverage is provided during hours of operation by 1 Kitchen Officer and 1 Food Distribution Officer.

The majority of food items are sent in bulk to each of the Housing Units where inmate workers serve the meal to the general population. Food Service staff develops guidelines and rules for meal distribution on the units and periodically monitors meal service for compliance. Approximately 7% of the Institution's meals are served on individual trays which are prepared in Food Service. These trays include medical and religious diet trays and inmates and staff who eat their meals in their work areas.

HEALTH SERVICES UNIT

HSU Mission Statement: Provide access to care in a correctional setting which promotes teamwork, a safe environment and delivery of health care as part of a multi-disciplinary team to meet the holistic needs of our patient.

The Health Services unit (HSU) is staffed 7 days a week. Monday thru Friday hours are 6:00 a.m. to 10:30 p.m. Weekends and Holiday hours are from 8:00 a.m. to 4:00 p.m. Hours not covered by nurse on grounds are covered by an on call nurse. There is also an on call MD for the state. The HSU is staffed by an MD, NP (Nurse Practitioner), 7 Nurse Clinicians (RN's), 2 LPN and an HSU Manager. Support services are provided by a Medical Program Assistant and part time Program Assistant.

Dental Services operate Monday through Friday. Dental staff includes a Dentist, Dental Assistant and part time Dental Hygienist. Other services include Physical Therapist 2-3 days a week, Psychiatrist 2 days a week, Optical and X-ray.

HSU provides treatment for the acute and chronically ill patients. HSU also works very closely with PSU (Psychological Services) making referrals as needed. Weekly multi - disciplinary meetings are scheduled and held when issues arise.

On-site services include daily triaging of Health Services Requests, scheduling and seeing patients for general medical care and emergencies, managing medications, lab services, EKG's, X-rays, dental services, optical, physical therapy and chronic care conditions. Nurses are assigned to chronic groups, Infection Control and Health and Safety Committee.

Comprehensive Specialty services are provided off-site at UW Madison, Waupun, Black River Falls, and Gunderson Health in La Crosse. Emergent care is provided locally by Black River Memorial Hospital. HSU also utilizes tele-med equipment for specialty appointments to minimize the number of patients being transported to Madison.

PSYCHOLOGICAL SERVICES

The Psychological Services Unit (PSU) protects the public by evaluating and treating the critical mental health needs of inmates at Jackson Correctional Institution, as well as providing important offense-related and other group psychotherapy. The foremost services provided by the Psychological Services Unit are listed below, however the Department is involved in a wide range of activities as the Department of Corrections continues to make mental health treatment a priority.

Crisis Intervention: Psychological evaluation, observation, and restraints; other crisis interventions as required; weekly Restrictive Housing Unit rounds; referrals to the Wisconsin Resource Center, Special Management Units, and to other prisons for specialty programs. Staff is on-call for such events 24 hours a day, 7 days a week.

Mental Illness Needs: Screening inmates who request medications for mental health complaints; providing alternatives to psychotropic medications for inmates with anxiety; mood disorders and other mental health problems; referrals to psychiatrist where appropriate for evaluation or follow-up. Weekly reviews of mental status of inmates in Restrictive Housing are completed and inmates' complex mental health issues are discussed at weekly mental health multidisciplinary meetings.

Offense Related Programming: PSU staff provides Sex Offender Treatment (SO-2) to inmates at JCI. This is done in conjunction with Social Workers.

The Psychological Services Unit (PSU) assists in the protection of our community by conducting evaluation and treatment of mental health needs of inmates at Jackson Correctional institution, as well as providing critical offense-specific and other group psychotherapy. The most common services provided by the Psychology Department are described below, although PSU is involved in a wide range of activities, as the Department of Corrections (DOC) does give priority to providing mental health treatment to our offenders. PSU also provides consultative services and annual suicide prevention training to JCI staff-persons.

Crisis Intervention: PSU has staff available for consultation and/or crisis intervention 24-hours a day and 7 days a week. Psychology staff conduct psychological evaluations, provide protective placement through clinical observation or restraints of offenders who are at risk to harm themselves or others, conduct weekly Restrictive Housing Unit (RHU) rounds, make referrals to the Wisconsin Resource Center (WRC) when-necessary, consult with and refer offenders to other institutions for specialty programming, and work with institution staff to provide protections to inmates who are particularly vulnerable.

Mental Health Needs: The Psychology department provides mental health screening for inmates who request services or are referred by institution staff. In addition, PSU conducts talk-therapy in conjunction with, or without the use of psychotropic medication as means of decreasing symptoms of mental illness, improving emotional control, and increasing their quality of life. Referrals are made to our psychiatrist when-necessary for evaluation and medication management. PSU also attends weekly reviews of the inmates who are housed in RHU, to ensure adequate adjustment to this environment. In addition, offenders with more complex mental health or behavioral concerns are reviewed at mental health multidisciplinary meetings.

Offense-Specific Programming: In addition to providing programming to assist offenders in emotional regulation, JCI also provide Sex Offender Treatment (SOT-2) to inmates at JCI. This group involves a minimum of 100-hours of face-to-face programming for individuals who have a sexual offense.

CHAPEL SERVICES

The Chapel at Jackson Correctional Institution offers a Chapel Library, congregate worship services, seminars and study groups for seven recognized umbrella religious groups which include the following:

Alcoholics Anonymous	Catholic Service/Mass	Pagan Service
Baptismal Services	Ecumenical Bible Study	Prison Fellowship
Buddhist Services	Islamic Jumah / Media	Protestant Worship Services
Buddhist Meditation	Jehovah's Witness Study	Religious Congregate Meals
Catholic Bible Study	Native American Sweat Lodge, Pipe & Drum	Rosary Project

In FY18, JCI received a total of 5,208 inmate requests for the Chapel Card Program, with 13,576 greeting cards distributed to inmates. Total inmate contacts for all programs and card requests in FY18 were just over 13,500.

JCI has 230 volunteers who invested nearly 3,500 hours of spiritual support to the inmates, making them a crucial Chapel resource. The Chapel hosts an annual Volunteer Appreciation Dinner to recognize their positive, spiritual contributions to the institution and offenders.

The Chapel held the following special activities in FY18: (2) Buddhist Meditation Seminars, (1) Christian Concert (7) Sweat Lodges, (6) Christian workshops/Seminars, (2) Project 513 Seminars, and Christmas Eve Services. The Jewish, Pagan, Islamic, Native American and Eastern Religion inmates participated in group feasts.

The Chapel also participates in the Angel Tree and Salvation Army Toy Projects. Angel Tree is a ministry of Prison Fellowship through which children of incarcerated parents can receive Christmas presents. The Toy Project is similar to Angel Tree and run by The Salvation Army.

EDUCATION

Academic: Adult Basic Education, General Educational Development Certificate, High School Equivalency Diploma, Financial Literacy.

Technical Education Courses/credits: None at this time

Vocational: Food Service Assistant

Library: Fathers Video Book and Great Courses DVD's.

The Northern Woods School Mission: Interaction with our students will reduce illiteracy, encourage employability and create lifelong learners and productive members of our society within a safe, positive and compassionate environment.

Education Services

The Education Department provides a number of functions to assist in inmates' educational and career advancement. These include:

- Review education files for new admissions weekly to properly determine education needs
- Provide counseling to inmates to assess and plan for academic and career goals
- Administer Test of Adult Basic Education (TABE) to all incoming inmates with Education and/or Program needs
- Serve as liaison for inmates participating in print-based correspondence courses through cooperating accredited colleges
- Administer GED testing weekly.

Academic Courses

Academic classes provide the preparation for inmates to successfully complete GED tests in Math, Language Arts, Science, Social Studies and Civics. Additionally, inmates wanting to complete their HSED can enroll in Health and Employability courses.

Limited English Proficiency (LEP) Services

In addition to providing standard LEP services, JCI has implemented Language Arts classes specifically for inmates identified as LEP. The Education Director serves as the LEP Coordinator.

Vocational/Career and Technical Education (CTE) Programming

JCI is certified through Western Technical College (WTC) and offers a 12 credit Vocational/CTE Certificate as a Food Service Assistant. An additional 2 credits are earned in Bakery.

Apprenticeship Program in the area of Food Service Prep Cook is available.

Accomplishments

Academics: Sixteen students completed GED/HSED courses; with a GED test pass rate is 95%, compared to the national pass rate of 77%.

Vocational Programs: Eighteen students completed the Food Service Assistant Certificate Program.

Personal Development: No courses available at this time

The Food Service Assistant Program: Conducted fundraising events to raise money for the Bolton Refuge House, Cancer Run/Walk, Project Unify of Black River Falls and the Jackson County Food Pantry. The Program also provided many catering services to include the Supervisor Conference at Volk Field, FTO training at Volk Field, DOC Veteran's Day at the Neillsville Highground and many more.

Pro-Literacy of America: Wisconsin Institutions Literacy Council offers tutoring services for students enrolled in school and pursuing their GED/HSED. JCI teachers trained 15 inmate tutors during FY18, providing 30 hours of instruction along with classroom practice for each trainee.

LIBRARY SERVICES

The JCI Library provides library service for staff and approximately 1,000 offenders. During FY18 the library checked out 38,327 items to patrons and had 45,597 visits to the library by offenders. The Inter Library Loan program borrowed 5,916 books and lent 345 books to other institutions.

The **Law Library** was visited 9,240 times. There are 6 computers to access the Lexis Nexis database in the JCI Law Library and 1 computer in the Restricted Housing Unit. In addition to this core electronic law resource, other print resources are available in the JCI Law Library.

The Fathers' Video Book Program provides inmates an opportunity to send a book and a mini-DVD of them reading the same book to their children.

Great Courses are college level lecture classes on DVD covering a variety of subjects (Investments, History, Business, Authors, etc.) available for inmate viewing in the library.

The Fathers' Video Book Program provides inmates an opportunity to send a book and a mini-DVD of them reading the same book to their children.

OFFENDER RECORDS OFFICE

The JCI Records Office is responsible for the maintenance of inmate social service and legal files, processing of inmate releases and coordination of inmate parole hearings.

Records Office staff is composed of an Offender Records Supervisor, Corrections Sentencing Associate, and two Offender Records Associates. Records staff perform sentence calculations to establish maximum discharge, mandatory release, extended supervision and parole eligibility dates; verify legal documents and serve legal papers; provide notary services; schedule inmate court appearances and professional calls and visits and respond to inquiries from staff, inmates and the public.

Accomplishments:

- Calculated 346 sentences
- Wrote 68 letters to Courts
- Processed 292 inmate releases
- Scheduled 390 court pick ups
- Scheduled 53 Parole hearings
- Closed out 292 files
- Coordinated 669 transfers
- Scheduled 1,086 phone and video calls

INMATE COMPLAINTS

The Inmate Complaint Review System (ICRS) is established pursuant to Wisconsin Administrative Code DOC 310. The ICRS provides JCI inmates a process by which grievances may be addressed. The Institution Complaint Examiner (ICE), under the supervision of the Warden, investigates concerns regarding rules, living conditions and staff actions affecting institution living. Inmates and staff have the opportunity to review and better understand correctional policy and to correct any errors or deficiencies.

JCI processed a total of 1,341 complaints during FY18; 866 complaints were accepted and assigned a number, 475 submissions were returned in accordance with DOC 310.

The following statistics reflect the types of complaints which were accepted:

<u>Department</u>	<u>Complaints</u>	<u>Department</u>	<u>Complaints</u>
BCE (Bureau of Correctional Enterprises)	0	Personal Property	122
Breach of Confidential Health Info	15	Psychiatry	11
Classification	10	Psychology	5
Correspondence & Publication	55	Religion	4
Dental	18	Rules	22
Discrimination	2	Sexual Misconduct (Inmate)	0
Discipline	48	Sexual Misconduct (Staff)	3
Food	7	Staff	38
ICRS (Inmate Complaint Review System)	8	Staff Misconduct	5
Inmate Accounts	74	Visiting	35
Medical	228	Work & School Programs	28
Parole/Release	6	Other	91
Personal Physical Conditions	31		

Total Number of Accepted Complaints: 866

BADGER STATE INDUSTRIES (BSI)

Badger State Industries employs 1 staff and 24 offenders in the recycled sign manufacturing program. BSI offers an opportunity for inmates to learn valuable work skills, as well as develop a positive work ethic. Workers' wages begin at \$.20 an hour with the capability of earning up to \$1.00.

BSI opened its doors in Jackson Correctional Institution in May of 1996. First production included innerspring mattresses, inmate mattresses, various linen items, inmate uniforms, as well as working with a private sector company making gloves, hats and scarves. In mid-2007, the shop at Jackson Correctional Institution began the manufacture of new and recycled signs for the Wisconsin DOT and other local government and non-profit agencies.

BUREAU OF OFFENDER CLASSIFICATION AND MOVEMENT

The Reclassification Committee (RC) protects the public, staff and inmates through the centralized classification of inmates to establish custody, placement and program needs in order to safely afford inmates the opportunity to address their successful reentry into the community and reduce their risk of re-offending. An inmate is initially classified at Dodge Correctional Institution (DCI) Assessment & Evaluation; this provides him with an initial custody level, institutional placement, and program assignment(s) upon his entry into the correctional system.

Reclassification staff review inmate progress during incarceration to provide recommendations regarding movement through the system. Reclassification reviews are conducted annually (or more often if needed) and assess an inmate's risk relative to DOC 302.07. Recommendations are made by the RC, which is comprised of the Classification Specialist and representatives from the Education, Social Services and Security Departments. Reclassification is staffed with an Offender Classification Specialist and an Operations Program Associate, who are employees of DOC's Bureau of Offender Classification and Movement.

Program Review actions taken in FY17:

Total Years Hearings.....	934
Appearances at Hearings	645
Waivers of Hearings	289
Scheduled Hearings.....	778
Early Hearings.....	156

RECREATION, HOBBIES AND COMMUNITY SERVICE PROJECTS

The Recreation Department organizes leagues for summer softball, volleyball, basketball and bean bag toss; and winter leagues for volleyball, basketball, ping pong and handball. There are 9 indoor and outdoor recreation periods each day at which time inmates may check out equipment or lift weights. Inmates attend recreation when their assigned housing unit is scheduled. On average 50 inmates participate in the gym each period. In addition to the regular recreation periods offered, the Recreation Department also has Sports Ministry groups come into the Institution to play softball, volleyball or basketball with the inmates. Funds raised from these events are donated to non-profit organizations.

JCI continues to contribute through Community Service Programs. The inmates who work in the Community Service Program made over 3,000 items which were donated to our local community to the following organizations: Neillsville Optimist Club, Operation Shoe Box, Jackson County Project Christmas, Monterey Mills, The Memory Bear project, Jackson County Cancer Society, Onalaska Police Department, USSA Child's Wish Foundation, Jackson County 4H, Black River Memorial Hospital, Jackson County Humane Society, Veterans of Foreign Wars, Women's Outdoor Foundation, Jackson County K9/Sheriff's Department, Wilton Library, Eagle Nest Center, Boys and Girls Club, Bolton Refuge House, Tomah VA, JCI and DOC fundraiser auctions.

CORRECTIONS PROGRAM SERVICES

Accomplishments:

In honor of National Crime Victim Awareness week, JCI inmates could pay to participate in ping pong, handball and bean bag tournaments as well as purchase cookies and teddy bears with the proceeds being donated to the Bolton Refuge House.

The Recreational Department held a brat meal with desserts fundraiser for staff and inmates with the proceeds going towards the purchase of recreational equipment for inmates.

Windows to Work Program provided education, support and other services to assist inmates in making a successful transition into their community upon release.

JCI REENTRY PROGRAM

The JCI Reentry Resource Room is open to inmates throughout the year. Inmates are encouraged to address reentry goals during "open units" periods. Program Services offers a variety of reentry group activities to include self-paced modules such as Wellness, Employment and Health. The reentry room coordinates with a number of services organizations who come in to help assist inmates on issues such as Child Support, Veteran Benefits, Native American Benefits as well as Employment and Training Specialists. The reentry room also provides teleconferences with the Alma Center SMART Reentry Program and the Equal Employment Opportunity Commission (EEOC).

The Reentry team assists inmates in applying for replacement Social Security Cards, Birth Certificates and Wisconsin ID Cards. To date, assistance has been provided to inmates applying for the following:

- 351 Social Security Cards
- 117 ACA - Badger Care Benefits for post release
- 97 Birth Certificates
- 162 Wisconsin State IDs
- 59 Social Security Benefits

MELROSE HOUSING UNIT

The Melrose Unit is a 104 cell unit which routinely provides housing for 202 inmates (maximum capacity). Some of JCI's inmate workers from Maintenance, Recreation, Food Service and all Unit Workers are housed on Melrose. The unit currently employs 41 inmates who perform many basic unit operations to include janitorial, food service, laundry and unit librarians. This helps to develop a positive work ethic and develops a variety of work skills. Staff interact with the inmates to provide a role model for responsible behavior and appropriate decision making skills. Staff also counsel inmates on a variety of issues including the positive and negative consequences of their behavior. The unit operates on a philosophy of respect and appropriate treatment for everyone.

Programming

The Melrose Unit continues to develop individual case plans for inmates based on COMPAS Assessments utilizing Carey Guides and BITS. This gives the inmates more ownership of their goals and activities during their time at JCI. We also provide tutoring for inmates that are working on their GED/HSED.

NEILLSVILLE HOUSING UNIT

The Neillsville Unit has a daily population of 202 inmates. Most of the unit's inmate population is comprised of inmates identified as having an Substance Use Disorder (SUD) residential treatment need. Unit SUD programming staff includes four Social Workers and a half-time Office Operations Associate.

Accomplishments

- Enhanced team building on unit between staff (uniform and non-uniform)
- Incorporation of reentry curriculum into program materials
- Added Anger Control component to curriculum for those having SUD need
- Implemented new SUD program including Cognitive Behavioral Interventions for Substance Abuse, Thinking for a Change and Anger Control

OXBOW HOUSING UNIT

The Oxbow Housing Unit contains ninety-eight double occupancy and six single occupancy rooms and has a daily population of 202 inmates. The unit is a wet cell unit, which provides the capacity for much greater control of inmate movement than the other general population housing units at Jackson Correctional Institution. This unit houses most of the medically and psychologically challenged inmates within JCI, as well as general population offenders.

Accomplishments

- Working as part of a multidisciplinary team more appropriately identifying needs and managing inmate population.
- Medical staff seeing inmates on a regular basis and providing quality medical care.
- Psychology staff seeing inmates on a regular basis and completing assessments as needed.
- Unit Supervisor regularly on unit helping defray inmate concerns and complaints.
- Updating unit procedures to ensure proper treatment of special needs inmates.
- Offering components of the Reentry curriculum for those inmates who choose to work on the materials on their own, volunteering to participate.
- Conducting 'Thinking for Change' treatment programming for special needs inmates.
- Providing Carey Guides and follow up with inmates.
- Updating post orders on a yearly basis.

Challenges

- Provide avenues for successful reintegration to society for inmates.
- Develop additional programs to influence inmates toward successful reentry into the community and decrease inmate idleness.
- Manage the ever-changing dynamics of the incoming inmate population.
- Increase and maintain professionalism when dealing with difficult individuals.
- Develop a positive work environment for staff to excel in.
- Protect public, staff and inmates, provide an environment conducive to change and improvement for the inmates.
- Training for staff regarding special needs inmates.
- Developing treatment related programming for special needs inmates.

QUARRY HOUSING UNIT

The Quarry Unit is a general population unit with 202 beds. The unit houses offenders assigned to various work and educational programs, sex offender treatment, as well as unassigned offenders. The primary focus is development of positive personal and work habits which will carry over when offenders are released to the community. The unit employs 50 inmate workers in jobs such as food service, unit librarian, laundry and custodial positions. Personalized tutoring is provided on the unit for inmates enrolled in adult basic education classes by an inmate tutor.

During FY18, the residential sex offender treatment program continued. Inmates needing the program are identified through clinical services based on an evaluation which examines offense dynamics, history and family background among other factors. Two inmate tutors assist program participants with their studies and homework.

Continuing FY18 is the PAWS (Prisoners Assisting with Service Dogs) program which allows inmates to train assistance dogs for the Can Do Canines organization. Upon graduation the dogs will assist clients with autism, diabetes, mobility challenges, hearing loss, or seizures. In March of 2018 the first set of trained dogs left us for their next step in becoming service animals. Also in March we received 12 more Labrador Retrievers for their year of training. We currently have 36 inmates who volunteer to participate in the program. Can Do Canines provides a trainer who comes in once a week to teach the inmate handlers how to properly train the dogs. JCI also coordinates with outside families in the community for weekend fostering of the dogs.

X BUILDING – BARRACKS

X Building is a 152-bed barracks style housing unit which serves as the reception and orientation unit for all inmates arriving at Jackson Correctional Institution. Orientation includes the institution philosophy, expectations, Prison Rape Elimination Act (PREA) video and review, program participation, educational opportunities, American w/ Disabilities Act (ADA) and reentry initiatives.

The Barracks also temporarily houses minimum-security inmates scheduled to transfer to a northern center as well as medium-security inmates anticipating transfer to another JCI housing unit. Inmates have an average stay of 90 days in the Barracks before relocating to another housing unit within JCI.

Accomplishments

- Maintain effective relationship with other DOC facilities and BOCM, operating as the transportation hub for inmates transferring to northern correctional centers and/or Alternative to Revocation (ATR) inmates from Community Corrections
- Collaborate as part of a multi-disciplinary team to determine inmate needs, stream-lining the movement through units and programs
- Effectively identify and manage problematic inmates
- Work closely with institution psychologists who complete assessments as needed
- Conduct a two-day orientation consisting of area supervisors and unit staff for all new arrivals
- 30 day PREA follow – up screenings